PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/2/22	Prepared by	Manoj	Serial no.	2896
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVRC	Project	Imopolis	HO received date	
PO/WO date	10/2/22	PO/WO No.	85387	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22082	14/2/22	16801/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	16801/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 103725 — Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16801/-
Amount E – PO / WO value:	16801/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj	Prabhakar			
Sign:	Manoj	APPROVED			
Date	15/2/22	15 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	22082
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	14-02-2022
	PO No.	85387
	PO Date.	10-02-2022
	Req ID	73700
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	10-02-2022
	Loc Req No	183397

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4062 - Consumables - Torch light - Big - nos		2	750.00	1,500.00	12	180.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,500.00		180.00
	90.00	90.00	Total Invoice Amount	1,680.00		

Rupees : One Thousand Six Hundred Eighty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 90980
Date: 14/2
Sign:
R.R. DIST.

Authorised signatory

Purchase Order

 14-02-2022 10:57:32 AM

85387
31.01.22 4:53:35

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	85387	183397
	Doc Date	10-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4062 - Consumables - Torch light - Big - nos	2.00	750.00	0.00	12.00	1,680.00
					Total Order Value . . .	**1,680.00**

Rupees : One Thousand Six Hundred Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Towards Site use workpurpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ______________

Name : ______________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

Requisition Form

Company Name:	GV Reaserch Centers Pvt Ltd	Date:	05-02-2022
Site & Phase : 9500 + 18%	Innoplolis	Time:	
Supplier	8500 + 18%	Req. No.	183397
Material required before date:		ID No.	73700

No	Description	Size	Quantity	Units	Inward No	Date
1	Tables 5x2.5 & 4x2.6	NA	5	Nos		
2	Chairs — 85385	STD	10	Nos		
3	Almariah 6' — 12,500 + 18% 4' 9500 + 18%	STD	2	Nos		
4	Pedestral Fans	STD	2	Nos		
5	Water Dispencer — 85386	STD	1	Nos		
6	Torch Light — 85387	STD	2	Nos		
7	Emergency Light ~~750~~ 85388	STD	2	Nos		
8	613 + 18%					
9	CK0008					
10						

Remarks: For GVRC Purpose

Prepared By	Prabhakar	Approved by	
Sign.& Date	05-02-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	DC No.	18892
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	DC Date.	14-02-2022
	PO No.	85387
	PO Date.	10-02-2022
	Req ID	73700
GSTIN : 36AAHCG4562D1ZP	Req Date	10-02-2022
	Loc Req No	183397

	Description of Goods	HSN/SAC	Qty
1	4062 - Consumables - Torch light - Big - nos		2
2			
3			
4			
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Subject to Hyderabad Jurisdiction

INWARD
Inward No: 8272 Dt: 15/2/22
MRN No: 103225 Dt: 15/2/22
Received By: D. Rajkumar Sign: D. Rajkumar
G.V.R.C. PVT. LTD.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 77798
Date: 15/2
Sign: