PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	19/2/22	Prepared by	[illegible]	Serial no.	2232
Supplier name	Summit [illegible] LLP			HO inward no.	
Firm/Company	[illegible]	Project	[illegible]	HO received date	
PO/WO date	18/2	PO/WO No.	85245	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22190	18/2/22	6254-00	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6254-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	103918	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6254-00
Amount E – PO / WO value:	39,283-00
Amount F – Difference (A – E):	33029-00
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	22/2
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[illegible]			
Sign:		[illegible]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	22190
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	18-02-2022
	PO No.	85245
	PO Date.	07-02-2022
	Req ID	73610
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	07-02-2022
	Loc Req No	164512

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9593 - Tools - Labour helmet male - NA - Nos	6506	100	53.00	5,300.00	18	954.00
2							
3							
4							
5							
6							
7							
8							
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10							
11							
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13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	5,300.00		954.00
	477.00	477.00	Total Invoice Amount	6,254.00		

Rupees : Six Thousand Two Hundred Fifty Four Only.

SUMMIT SALES LLP
INWARD
No: 91285
Date: 18/2
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 07-02-2022 4:44:57 PM Origir

85245
31.01.22 4:53:34

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	85245	164512
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9593 - Tools - Labour helmet male - NA - Nos	200.00	53.00	0.00	18.00	12,508.00
2	6164 - Miscellaneous - Safety Jacket - NA - Nos *orange*	200.00	85.00	0.00	5.00	17,850.00
3	6164 - Miscellaneous - Safety Jacket - NA - Nos *green*	100.00	85.00	0.00	5.00	8,925.00
				Total Order Value . . .		**39,283.00**

Rupees : Thirty Nine Thousand Two Hundred Eighty Three Only.

PART DELIVERY

S.no.	Bill no.	Bill Dt.	Amount
1.	22034	10.02.22	29,902.00
2.	22190	18/2/22	6254.00
3.			
4.			
5.			

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penality For Delay Nil

Transportation Transportation Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for safety purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : 11/02/2022

Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	07.02.2022
Site & Phase:	Innopolis.	Time:	11:40
Supplier		Req. No.	164512
Material required before date:		ID No.	73610

No	Description	Size	Quantity	Units	Inward No	Date
1.	Male helmets	-	200	No's		
2.	Orange jackets (labour)	-	200	No's		
3.	High quality engineer jackets(green)	85245	100	No's		
4.	Gloves	-	100	No's		
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Remarks: Towards safety purpose

Prepared By	S.Nagamani	Approved by	Mr.Ramesh redyy
Sign. & Date	07.02.2022	Sign. & Date	07.02.2022

Note:

11 FEB 2022

MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	18990
GV Research center Pvt Ltd	DC Date.	18-02-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	85245
	PO Date.	07-02-2022
	Req ID	73610
	Req Date	07-02-2022
GSTIN : 36AAHCG4562D1ZP	Loc Req No	164512

	Description of Goods	HSN/SAC	Qty
1	9593 - Tools - Labour helmet male - NA - Nos	6506	100
2			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 8326 Dt: 18/2/22
IRN No: 03918 Dt: 19/2/22
Received By: Signature:
Genome Valley Research Center Pvt. Ltd.

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 22944
Date: 19/2
Sign: