PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 18/2/22 | Prepared by | Manoj | Serial no. | 2132 |
| Supplier name | SSHLP | | | HO inward no. | |
| Firm/Company | MMRK HLP | Project | GHT | HO received date | |
| PO/WO date | 24/1/22 | PO/WO No. | 84835 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 22143 | 17/2/22 | 3915/- | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 3915/- |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 103868 | Proof of delivery matches MRN ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3915/- |
| Amount E – PO / WO value: | 8202/- |
| Amount F – Difference (A – E): | 4286.94/- |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 28/2/22 |
| Remarks: Final Bill | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Manoj | APPROVED | | | |
| Sign: | Manoj | 18 FEB 2022 | | | |
| Date | 18/2/22 | MINISH PARIKH | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Mehta & Modi Realty Kowkur LLP | Invoice No. | 22143 |
| Sy No. 196, Kowkur, Hyderabad, 500010 | Invoice Date. | 17-02-2022 |
| | PO No. | 84835 |
| | PO Date. | 24-01-2022 |
| | Req ID | 73211 |
| GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F | Req Date | 24-01-2022 |
| | Loc Req No | 141141 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7109 - Plumbing - other - Araldite - other - gms | 3506 | 2 | 1155.00 | 2,310.00 | 18 | 415.80 |
| 2 | 3134 - Chemicals - Tile Grout - 1kg - pkts<br>Almond | 3214 | 20 | 50.40 | 1,008.00 | 18 | 181.44 |
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| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 3,318.00 | 597.24 |
| | 298.62 | 298.62 | Total Invoice Amount | 3,915.24 | |

Rupees : Three Thousand Nine Hundred Fifteen and Paise Twenty Four Only.

**for Summit Sales LLP**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 91203
Date: 17/2
Sign:

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 24-01-2022 3:40:30 PM Original / C

84835
08.01.22 12:01:48

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 84835 | 141141 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 24-01-2022 | |
| | **Quote No** | NIL | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 24-01-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7109 - Plumbing - other - Araldite - other - gms | 4.00 | 1,155.00 | 0.00 | 18.00 | 5,451.60 |
| 2 | 6601 - Paints - Wall Care Putti - 20kgs - bags | 2.00 | 661.50 | 0.00 | 18.00 | 1,561.14 |
| 3 | 3134 - Chemicals - Tile Grout - 1kg - pkts<br>*Almond* | 20.00 | 50.40 | 0.00 | 18.00 | 1,189.44 |
| | | | | | **Total Order Value . . .** | **8,202.18** |

Rupees : Eight Thousand Two Hundred Two and Paise Eighteen Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Included in above prices. |
| **Delivery Date** | Within 7 days |
| **Delivery Location** | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation** | Included by us. |
| **Warranty** | 1 year company warranty |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the rights to reject items not confirming to quality and specifications. Above order for GHT Site use purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email. |

PART DELIVERY DETAILS

| S.no. | Bill no. | Bill Dt. | Amount |
|---|---|---|---|
| 1. | 21743 | 27/1/22 | 4286.94/- |
| 2. | 22143 | 17/2/22 | 3915.24/- |
| 3. | | | |
| 4. | | | |
| 5. | | | |

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : _/_/__

Requisition Form

| Company Name: | Mehta & Modi Realty Kowkur LLP | Date: | 24-01-2022 |
|---|---|---|---|
| Site & Phase : | GHT | Time: | 12.00 |
| Supplier | SSLLP | Req. No. | 141141 |
| Material required before date: | 25-01-2022 | ID No. | 73211 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | ARDILITE | 500 ML | 04 | Nos | | |
| 2 | Birla wall care putty | 40 kg | 02 | Bags | | |
| 3 | Almond tile grout white | 01 kg | 10 | Packets | | |
| 4 | Almond tile grout white | 01kg | 10 | Packets | | |
| 5 | 84835 | | | | | |
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Remarks: - For GHT Site Works Purpose

| Prepared By | A Suresh | Approved by | |
|---|---|---|---|
| Sign.& Date | 24-01-2022 | Sign. & Date | 24 JAN 2022 |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7



**Customer Details**

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN 36ABLFM7631F1Z3

| | |
|---|---|
| DC No | 18947 |
| DC Date | 17-02-2022 |
| PO No | 84835 |
| PO Date | 24-01-2022 |
| Req ID | 73211 |
| Req Date | 24-01-2022 |
| Loc Req No | 141141 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 7109 - Plumbing - other - Araldite - other - gms | 3506 | 2 |
| 2 | 3134 - Chemicals - Tile Grout - 1kg - pkts | 3214 | 20 |
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INWARD

Inward No: 12119 Dt: 17 02 22

MRN No: 03868 Dt: 18 2 22

Received By: Sign:

MEHTA & MODI REALTY KOWKUR LLP

14:42

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.

INWARD

No: 77882

Date: 18/2

Sign: