PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/2/22	Prepared by	Ramya	Serial no.	- 2071
Supplier name	SSLLP			HO inward no.	
Firm/Company	M&RKLLP	Project	GHT	HO received date	
PO/WO date	16/2/22	PO/WO No.	85606	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22144	17/2/22	708/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	708/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	103864	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	708/-
Amount E – PO / WO value:	708/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	21/2/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]				
Date	18/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	22144
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	17-02-2022
	PO No.	85606
	PO Date.	16-02-2022
	Req ID	73876
	Req Date	16-02-2022
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Loc Req No	141205

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	60	10.00	600.00	18	108.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	600.00		108.00
	54.00	54.00	Total Invoice Amount	708.00		

Rupees : Seven Hundred Eight Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 91204 Date: 17/2 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

85606
14.02.22 2:32:33

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000
G S T No. : 36ABLFM7631F1Z3

Supplier Details		
Summit Sales LLP	**Doc No**	85606 141205
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	16-02-2022
	Quote No	Nil
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-02-2022
040-66335551 9618244433	**SupplyType**	Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4585 - Electrical - other - Insulation tape - NA - nos	60.00	10.00	0.00	18.00	708.00
					Total Order Value . . .	**708.00**

Rupees : Seven Hundred Eight Only.

Terms and Conditions :-

Specification /	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for villa departmental use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

17/02/2022

Name : ______

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	16-02-2022
Site & Phase :	GHT	Time:	10.22
Supplier		Req. No.	141205
Material required before date:	18-01-2022	ID No.	73876

No	Description	Size	Quantity	Units	Inward No	Date
1	Insulation tapes	Small	03	Boxes		
	85606					

Remarks: - For departmental use purpose

Prepared By	N.Shravya	Approved by	A.Suresh
Sign.& Date	16-02-2022	Sign. & Date	16-02-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
16 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Purchase Order

 17-02-2022 10:49:23 AM Original / Office Copy / Purchase Div.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	85606	141205
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	16-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4585 - Electrical - other - Insulation tape - NA - nos	60.00	10.00	0.00	18.00	708.00
					Total Order Value . . .	**708.00**

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Terms and Conditions :-

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Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for villa departmental use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 17/02/2022

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** : 17-02-2022

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	18948
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date	17-02-2022
	PO No	85606
	PO Date	16-02-2022
	Req ID	73876
	Req Date	16-02-2022
GSTIN : 36ABLFM7631F1Z3	Loc Req No	141205

Description of Goods	HSN/SAC	Qty
1 4585 - Electrical - other - Insulation tape - NA - nos	8546	60
2		
3		
4		
5		
6		
7		
8		
9		
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INWARD
Inward No: 12124 Dt: 17/02/22
MRN No: 10386 Dt: 18/02/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
14:42

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 77559
Date: 18/2
Sign:
R.R. DIST.