



PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		19/2/22	Prepared by	Florian	Serial no.	2040
Supplier name		Sri Balaji Enterprises			HO inward no.	
Firm/Company		MPPCL	Project	Mayflower	HO received date	
PO/WO date		8/2/22	PO/WO No.	85312	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached		
1.	185	11/2/22	8425/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A - Bills total (Excluding Transport & Hamali Charges):					8425/-	
Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report						
MRN nos.:	103568	Proof of delivery matches MRN			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B - Other Credits : Transportation charges					-	
Amount C - Other Debits :					-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:					8425/-	
Amount E - PO / WO value:					71670/-	
Amount F - Difference (A - E):					751/-	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other			
Payment - due date			28/2/22			
Remarks: Extra material received can be considered						
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	
Name:	Florian					
Sign:	Florian	19 FEB 2022				
Date						
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana				Invoice No. 185		Date 11-02-2022			
				Due Date: 26-02-2022		Place of supply 36-Telangana			
				PO date 08-02-2022		PO number 85312			
				Vehicle Number TS10UB-3122					
				Ship To May Flower Platinum Sy 82/1 Mallapur Nacharam (R.R.DST) Pin cod -500076					
Bill To MODI PROPERTIES PVT LTD 5-4-187/3&4, 2 nd Floor, MG Road, Secunderabad - 03 Contact No.: 9502277299 GSTIN Number: 36AABCM4761E1ZM State: 36-Telangana									
#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount	
1	L- PATTI (2X2)	8302	2"X2"	360	NOS	₹ 7.00	₹ 453.60 (18%)	₹ 2,973.60	
2	WOOD SCREWS 50X8MM (100 PER PKT)	8302	50X8MM	42	PKT	₹ 110.00	₹ 831.60 (18%)	₹ 5,451.60	
Total				402			₹ 1,285.20	₹ 8,425.20	
Invoice Amount In Words Eight Thousand Four Hundred Twenty Five Rupees only				Amounts: Sub Total ₹ 8,425.20 Round off - ₹ 0.20 Total ₹ 8,425.00 Received ₹ 0.00 Balance ₹ 8,425.00					
HSN/ SAC		Taxable amount		CGST		SGST		Total Tax Amount	
				Rate	Amount	Rate	Amount		
8302		₹ 7,140.00		9%	₹ 642.60	9%	₹ 642.60	₹ 1,285.20	
Total		₹ 7,140.00			₹ 642.60		₹ 642.60	₹ 1,285.20	
Terms and conditions: Thanks for doing business with us! 9000978917 M. Shalva 11/02/22 				Company's Bank details: Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY Bank Account No.: 4312001151 Bank IFSC code: KKBK0000553 Account Holder Name: SRI BALAJI ENTERPRISES					
				For, SRI BALAJI ENTERPRISES		 Authorized Signatory			

INWARD			
Inward No: 8728	Dt: 11/2/22		
MRN No: 103568	Dt:		
Received By:	Sign: Nisam		
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.			

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Purchase Order

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From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM



Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	85312	178356
Doc Date	08-02-2022	
Quote No	Nil	
Quote Date	08-02-2022	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2110 - Carpentry - hardware - L Brackets - other - nos 2"x2"	300.00	7.00	0.00	18.00	2,478.00
2 2281 - Carpentry - hardware - Wooden Screws - Others - Pkts 50mm x 8 mm- 100 ons in a packet	40.00	110.00	0.00	18.00	5,192.00
Total Order Value . . .					7,670.00

Rupees : Seven Thousand Six Hundred Seventy Only.

Terms and Conditions :-

Specification /	Brand as mentions in the PO
Payment Terms	After delivery and productions of bill
Tax	GST included in the price
Delivery Date	With in 3 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for part 2 ducts work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		01.02.2022	
Site & Phase :		May Flower Platinum		Time:		10:53	
Supplier				Req.No.		178356	
Material required before date:			04.02.2022		ID No.		
				73434		1343	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Bison boards	6'x4'	30	Nos			
2	L angle brackets	2"x2"	300	Nos			
3	Wooden screws	50mm x 8mm	40	Nos			
4							
5							
6							
7							
8							
9							
10							
Remarks: Towards Part II Ducts use purpose							
Prepared By		B.Nandini		Approved by		S.V.Subba Reddy	
Sign.& Date		01.02.2022		Sign. & Date			

02 FEB 2022