PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 19/2/22 | Prepared by | Monika | Serial no. | 2156 |
| Supplier name | SShlp | | | HO inward no. | |
| Firm/Company | GVRC | Project | Imopolis | HO received date | |
| PO/WO date | 16/2/22 | PO/WO No. | 85608 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 22181 | 18/2/22 | 20,815.20/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 20,815/- |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 103933 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 20,815/- |
| Amount E – PO / WO value: | 20,815/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 28/2/22 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Monika | | | | |
| Sign: | Monika | | | | |
| Date | 19/2/22 | 19 FEB 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| GV Research center Pvt Ltd | Invoice No. | 22181 |
| Sy No. 542, Genome vallaey, Thurkapally, Hyderabad | Invoice Date. | 18-02-2022 |
| | PO No. | 85608 |
| | PO Date. | 16-02-2022 |
| | Req ID | 73891 |
| GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D | Req Date | 15-02-2022 |
| | Loc Req No | 164554 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 6602 - Paints - Wall Care Putti - NA - kgs 30kg | 3214 | 20 | 882.00 | 17,640.00 | 18 | 3,175.20 |
| 2 | | | | | | | |
| 3 | | | | | | | |
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| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 17,640.00 | | 3,175.20 |
|---|---|---|---|---|---|---|
| | 1,587.60 | 1,587.60 | Total Invoice Amount | 20,815.20 | | |

Rupees : Twenty Thousand Eight Hundred Fifteen and Paise Twenty Only.

SUMMIT SALES LLP
IN WARD
No: 91273
Date: 18/2
Sign:
R.R. DIST.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order



85608
14.02.22 2:32:33

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 85608 | 164554 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 16-02-2022 | |
| | **Quote No** | NIL | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 16-02-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 6602 - Paints - Wall Care Putti - NA - kgs<br>*30kg* | 20.00 | 882.00 | 0.00 | 18.00 | 20,815.20 |
| | **Total Order Value . . .** | | | | | **20,815.20** |

Rupees : Twenty Thousand Eight Hundred Fifteen and Paise Twenty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After delivery and production of bill |
| **Tax** | Included in the above prices |
| **Delivery Date** | With in a day |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Nagamani(Engineer) - 7981951035 |
| **Penality For Delay** | Nil |
| **Transportation** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.above order for site use purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | NilOriginal invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email |

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | GV Research Centers Pvt Ltd. | Date: | 15.02.2022 |
| Site & Phase: | Innopolis. | Time: | 13:00 |
| Supplier | | Req. No. | 164554 |
| Material required before date: | 17.02.2022 | ID No. | 73891 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1. | Birla Wall care putty | 25kg | 20 | No's | | |
| 2. | | | | | | |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |
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|---|---|---|---|
| Remarks: For site use purpose. | | | |
| Prepared By | Anwar | Approved by | T.Madhu |
| Sign. & Date | 15.02.2022 | Sign. & Date | 15.02.2022 |

Note:

APPROVED
16 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 18981 |
|---|---|---|
| GV Research center Pvt Ltd | DC Date. | 18-02-2022 |
| Sy No. 542, Genome vallaey, Thurkapally, Hyderabad | PO No. | 85608 |
| | PO Date. | 16-02-2022 |
| | Req ID | 73891 |
| | Req Date | 15-02-2022 |
| GSTIN : 36AAHCG4562D1ZP | Loc Req No | 164554 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 6602 - Paints - Wall Care Putti - NA - kgs | 3214 | 20 |
| 2 | | | |
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**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 8331 Dt: 18/2/22
MRN No: 03933 Dt: 19/2/22
Received By: R Sign: R
Genome Valley Research Center Pvt. Ltd.

*Authorised signatory*

SUMMIT SALES LLP
INWARD
No: 7790C
Date: 19/2
Sign:
R.R. DIST.