PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/2/22	Prepared by	Hemanda	Serial no.	- 2172
Supplier name	Santosh Tarpaulin			HO inward no.	
Firm/Company	SSUP	Project	Shup	HO received date	
PO/WO date	9/2/22	PO/WO No.	85352	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	128	12/2/22	46,053/-	☑ Yes ☐ No
2.			—	☐ Yes ☐ No
3.			—	☐ Yes ☐ No
4.			—	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	46,053/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	103853	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	46,053/-
Amount E – PO / WO value:	1,89,000/-
Amount F – Difference (A – E):	1,42,947/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	24/2/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Hemanda				
Sign:	[signature]	18 FEB 2022			
Date	18/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No: **128**
Invoice Date: 17/02/2022
P.O.No.85352/169457
P.O.Date: 09.02.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	SAFETY NET 3mtr X 10mtr	5608	17 NOS	@ 2,580	43,860.00

Rupees in words FOURTY SIX THOUSAND FIFTY THREE ONLY

Total ::	**43,860.00**
CGST @ 2.5 %	**1,096.50**
SGST @ 2.5 %	**1,096.50**
IGST 18% ::	
Grand Total ::	**46,053 .00**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 17722 Dt: 17/2/22
MRN No: 103853 Dt: 17/2/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
INWARD
No: 91277
Date: 18/2
Sign:
R.R. DIST.

Purchase Order

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85352
31.01.22 4:53:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin	**Doc No**	85352	169457
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	09-02-2022	
	Quote No	NIL	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	09-02-2022	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6033 - Miscellaneous - Safety Net - NA - nos *3 meters x 10 meters*	50.00	2,580.00	0.00	5.00	135,450.00
2	6033 - Miscellaneous - Safety Net - NA - nos *5 meters x 10 meters*	12.00	4,250.00	0.00	5.00	53,550.00
					Total Order Value . . .	**189,000.00**

Rupees : One Lakh(s) Eighty Nine Thousand Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'ICON' brand, double core. Blue HDPE net Border mounted with 12mm Poly Propline yellow colour rope with tie cord, Rs. 85/- and 86/- per sq.mtr. + tax.
Payment Terms	50% Advance balance after delivery
Tax	All taxes included in above price.
Delivery Date	Within 7 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Rs. 94,500-00, by cheque.............. Dated............
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replanish , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

APPROVED BY
10 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	127	14/2/22	1,42,947
2.	128	17/4/22	46,053/-
3.			
4.			
5.			

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	08.02.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169457
Material required before date:	10.01.2022	ID No.	73654

No	Description	Size	Quantity	Units	Inward No	Date
1	Safety Net	3mtsx10mts	100	Nos		
2	Safety Net	5mtsx10mts	25	Nos		
3	Cricket Net	10'X100'	25	Nos		

S5342 S5535 S5536 S5

Remarks: For Stock Repleneshing purpose			
Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	08.02..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
09 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

Hobles ?

HDPE rope ?.45

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☑ Replenishing SSLLP stock
- ☐ Other

Poly Proplin rope yellow

HDPE NET 2mm x 2mm - Ivory cash cord

25% Gap

Doon bars