PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	19/2/22	Prepared by	Ramya	Serial no.	2263
Supplier name	SSLLP			HO inward no.	
Firm/Company	MH.PL	Project	SOV	HO received date	
PO/WO date	10.2.2022	PO/WO No.	85399	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22133	17/2/22	1250.80	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1250.80
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	103816	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1250.80
Amount E – PO / WO value:			6,289.00
Amount F – Difference (A – E):			5039.
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	28/2/22		
Remarks:	– Final Report –		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	Ry				
Date	19/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	22133
Modi Housing Pvt Ltd		Invoice Date.	17-02-2022
SOV III, Sy no, 11,12,14,15,16,17,18, & 294,,Hyderabad,		PO No.	85399
		PO Date.	10-02-2022
		Req ID	73704
GSTIN : 36AADCM5906D2Z0	PAN AADCM5906D	Req Date	10-02-2022
		Loc Req No	185136

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9593 - Tools - Labour helmet male - NA - Nos	6506	20	53.00	1,060.00	18	190.80
	yellow						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,060.00		190.80
	95.40	95.40	Total Invoice Amount	1,250.80		

Rupees : One Thousand Two Hundred Fifty and Paise Eighty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 9193 Date: 12/2 Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 10-02-2022 15:49:21 Ori

85399
31.01.22 4:53:35

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Summit Sales LLP	**Doc No**	85399	185136
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-02-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9555 - Tools - Safety belt - other - nos	10.00	259.00	0.00	5.00	2,719.50
2	9593 - Tools - Labour helmet male - NA - Nos *yellow*	20.00	53.00	0.00	18.00	1,250.80
3	9595 - Tools - Staff Helmets - NA - nos *white*	15.00	131.00	0.00	18.00	2,318.70
					Total Order Value . . .	**6,289.00**

Rupees : Six Thousand Two Hundred Eighty Nine Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for commercial complex purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	22043	11/2/22	5028-00
2.			
3.			
4.			
5.			

For *Modi Housing Pvt.Ltd*
Authorised Signatory

11/02/2022

Name :

Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	MHPLSOV	Date:	10-02-2022
Site & Phase :	MHPLSOV -III	Time:	15.00
Supplier		Req. No.	185136
Material required before date:	13.02.2022	ID No.	73704

No	Description	Size	Quantity	Units	Inward no	Date
1	Saftey Belts		10	Nos		
2	Saftey Helmets(yellow)		20	Nos		
3	Saftey Helmets(white)		15	Nos		
4						
5						
6						
7						
8						
9						
10						

85399

APPROVED
11 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: - For Commecial Complex Purpose

Prepared By	G.Chandrakanth	Approved by	
Sign.& Date	10-02-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Modi Housing Pvt Ltd

SOV III, Sy no, 11,12,14,15,16,17,18, & 294,,Hyderabad,

GSTIN : 36AADCM5906D2Z0

DC No.	18937
DC Date.	16-02-2022
PO No.	85399
PO Date.	10-02-2022
Req ID	73704
Req Date	10-02-2022
Loc Req No	185136

	Description of Goods	HSN/SAC	Qty
1	9593 - Tools - Labour helmet male - NA - Nos	6506	20
2			
3			
4			
5			
6			
7			
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INWARD WITH TIME: 11:10
Inward No. 244 Date: 17/2/22
MRN No: 103876 Date: 18/2/22
Received By Sign:
MHPL-SOV-PART-III

SUMMIT SALES LLP
IN WARD
No: 77924
Date: 19/2
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction