PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	17/2/22	Prepared by	Sneha	Serial no.	2101
Supplier name	Cemix infra.			HO inward no.	
Firm/Company	Modi properties Pvt. Ltd	Project	MPL	HO received date	
PO/WO date	29/1/22	PO/WO No.	84950	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	115	16/2/22	1,75,750/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,75,750/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☑ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.:	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,75,750/-
Amount E – PO / WO value:	296,000/-
Amount F – Difference (A – E):	120,250/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	28/2/22
Remarks:	- Part bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha	[signature]			
Sign:	Sneha	APPROVED [signature]			
Date	17/2/22	19 FEB 2022			
Approval limit	Upto 20k	Above 20k P. PRABHAKAR MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

CEMEX INFRA Sy.No 312 Rampally Vill Keesara Mdl, Medchal Dist-501 301 Phone No:8367099999 GSTIN/UIN: 36AANFC3197R1ZJ State Name : Telangana, Code : 36 E-Mail : cemexinfra9@gmail.com	Invoice No. **115**	Dated **16-Feb-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. **122 to 134**	Other Reference(s)
Buyer **Modi Properties Pvt.Ltd** 5-4-187/3 & 4, IInd Floor, M.G. Road, Secunderabad-500003 GSTIN/UIN : 36AABCM4761E1ZM State Name : Telangana, Code : 36	Buyer's Order No. **84950 to 178351**	Dated **29-Jan-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**M20 Pump Ready Mix Concrete**		**47.50 cum**	3,135.59	cum	**1,48,940.67**
	SGST			9	%	**13,404.66**
	CGST			9	%	**13,404.66**
	Round Off					**0.01**
	Total		**47.50 cum**			**Rs 1,75,750.00**

Amount Chargeable (in words) *E. & O.E*

INR One Lakh Seventy Five Thousand Seven Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	1,48,940.67	9%	13,404.66	9%	13,404.66	26,809.32
Total	**1,48,940.67**		**13,404.66**		**13,404.66**	**26,809.32**

Tax Amount (in words) : **INR Twenty Six Thousand Eight Hundred Nine and Thirty Two paise Only**

Company's Bank Details
Bank Name : **UNION BANK OF INDIA**
A/c No. : **261611100001529**
Branch & IFS Code : **RAMPALLE & UBIN0826162**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for CEMEX INFRA

CEMEX INFRA ★ Hyd 501 ★

Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP ★ R.R. DIST. ★
IN WARD
No: 91159
Date: 17/2
Sign:

May Flower Plantinum (Mallapur)					
Ledger Account					
Date	DC NO	V.NO	Quantity	*Rate*	M20 Pump
04/02/2022	122	5535	**7.00 cum**	*3700.00/cum*	**25900.00**
04/02/2022	123	5541	**7.00 cum**	*3700.00/cum*	**25900.00**
04/02/2022	124	1527	**7.00 cum**	*3700.00/cum*	**25900.00**
04/02/2022	126	5532	**6.00 cum**	*3700.00/cum*	**22200.00**
04/02/2022	128	6885	**6.00 cum**	*3700.00/cum*	**22200.00**
04/02/2022	130	5541	**6.00 cum**	*3700.00/cum*	**22200.00**
04/02/2022	131	1527	**6.00 cum**	*3700.00/cum*	**22200.00**
04/02/2022	134	5532	**2.50 cum**	*3700.00/cum*	**9250.00**
			47.50 cum		**175750.00**

Purchase Order

 29-01-2022 10:58:43 AM Ori

84950
08.01.22 12:01:49

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

CEMEX INFRA	**Doc No**	84950	178351
Sy. no. 312, Rampally (V111), Kesara (Mandal) Medchal Dist. - 501301	**Doc Date**	29-01-2022	
	Quote No	NIL	
8367099999	**Quote Date**	29-01-2022	
9848210686	**SupplyType**	Supply	

Kind Attn : G.Surendar Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. *M-20*	80.00	3,700.00	0.00	0.00	296,000.00
					Total Order Value . . .	**296,000.00**

Rupees : Two Lakh(s) Ninty Six Thousand Only.

Terms and Conditions :-

Specification / Brand	Concrete mix shall be of 'Cemex' Ready Mix Concrete.
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	May Flower Platinum.Contact Person Mr Subba Reddy-7674808777. Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Bills must be submitted to H.O. within 30days of suppy of material.10% plty on value of order will be deducted in delay submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment will be made only after inspection of material.Above order for lower basement westside driveway VDF laying work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	115	16/2/22	175,750/-
2.			
3.			
4.			
5.			

APPROVED BY
31 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 29/01/2022

Accepted the above Terms And Conditions
For *CEMEX INFRA*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	28.01.2022
Site & Phase :	May Flower Platinum	Time:	17:33
Supplier	RDC / Cimox	Req.No.	178351
Material required before date:	30.01.2022	ID No.	73339

No	Description	Size	Quantity	Units	Inward No	Date
1	RMC	M20	80	CUM		
2						
3						
4						
5						
6	PO					
7	84950					
8						
9				29 JAN 2022		
10						

Remarks: Towards Lower Basement West side driveway VDF laying work purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	28.01.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
31 JAN 2022
SOHAM MODI
MANAGING DIRECTOR

Internal memo no. 903/35/A
Annexure - B
RMC pour report

Company/ firm:	Modi properties pvt ltd		Block No.:	Lower Basement VDF Flooring
Project:	May flower platinum		Flat / Villa no.:	-
Supplier:	Cemex infra		Slab no.:	-
Requisition nos.:	178351		A. Estimated quantity:	80 Cu.m
PO nos.:	84950		B. Requisition quantity:	50 Cu.m 80.
Sign of Security	Sign of Admin	Sign of Project Manger	C. Actual quantity poured	26 Cu.m 47.5.
NIZAM 07/02/2022	07/2/22		D. Difference (C-A)	24 Cu.m 32.5.

Details of RMC pour

Sl. No	Date	Time of dispatch from RMC plant	Time of receipt at site	Time of pour	Quantity poured	Dc No. / Batch no.	Specified wt @2400 kgs/m3	Measured weight (kgs)	Short fall in weight in kgs	Deduction for shortfall in Rs.	7 day cube test strength in kN/m2	28 days cube test strength in kN/m2
1.	04.02.2022	09:20	10:00	10:05	07 Cu.m	122	16800	16820				
2.	04.02.2022	09:45	10:20	10:22	07 Cu.m	123	16800	16550				
3.	04.02.2022	10:20	10:50	10:55	07 Cu.m	124	16800	16520				
4.	04.02.2022	11:15	11:45	11:49	06 Cu.m	126	14400	14460				
5.	04.02.2022	11:50	12:20	12:23	06 Cu.m	128	14400	14460				
6.	04.02.2022	12:25	12:45	12:50	06 Cu.m	130	14400	14970				
7.	04.02.2022	12:40	13:10	13:15	06 Cu.m	131	14400	14560				
8.	04.02.2022	14:00	14:30	14:32	2.5 Cu.m	134	6000	6290				
9.												
10.												
Total:					**47.5 Cu.m**		**1,14,000**	**1,14,630**				
Remarks	PO can be closed											

Note: 1. Report to be sent on a daily basis to purchase@modiproperties.com and report-audit@modiproperties.com. 2. Report must be prepared during pour and not later. 3. Report must be sent within one working day. 4. Multiple report can be sent for one PO. 5. Weigh all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,110 kgs @ 2,400kgs/ m3. If the shortfall is more than 50 kgs per load purchase to debit supplier shortfall amount on pro-rata basis. 7. Site to calculate shortfall. 8. Maintain original report + weighment slips + pour reports + test reports + photographs at site.