PURCHASE DIVISION
Advice for approval for credit to supplier

R

Date:	19/2/22	Prepared by	Suchy	Serial no.	2182
Supplier name	Summit Sales Up			HO inward no.	
Firm/Company	Mppl	Project	Mpl	HO received date	
PO/WO date	29/1/22	PO/WO No.	84954	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22159	18/2/22	37,525.18/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	37,525.18/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 103880	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	37,525.18/-
Amount E – PO / WO value:	37,525.18/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Suchy	Prabhakar			
Sign:	Suchy	[signature]			
Date	19/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
19 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	22159
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	18-02-2022
	PO No.	84954
	PO Date.	29-01-2022
	Req ID	73229
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	24-01-2022
	Loc Req No	178341

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8500 - Stone - granite - Beading - NA - rft		420	19.95	8,379.00	18	1,508.22
	Tanbrown granite - 0.9" x 84" - 60 nos						
2	8500 - Stone - granite - Beading - NA - rft		40	19.95	798.00	18	143.64
	Tanbrown granite - 0.9" x 48" - 10 nos						
3	8500 - Stone - granite - Beading - NA - rft		90	19.95	1,795.50	18	323.20
	Tanbrown granite - 0.9" x 36" - 30 nos						
4	8500 - Stone - granite - Beading - NA - rft		630	19.95	12,568.50	18	2,262.32
	Tanbrown granite - 0.9" x 84" - 90 nos						
5	6189 - Miscellaneous - Hamali Charges - NA - Per		1180	7.00	8,260.00	18	1,486.80
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	31,801.00	5,724.18
	2,862.09	2,862.09	Total Invoice Amount	37,525.18	

Rupees : Thirty Seven Thousand Five Hundred Twenty Five and Paise Eighteen Only.

SUMMIT SALES LLP
INWARD No: 91252
Date: 15/2
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 29-01-2022 13:36:57

84954
08.01.22 12:01:49

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	84954	178341
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8500 - Stone - granite - Beading - NA - rft *Tanbrown granite - 0.9" x 84" - 60 nos*	420.00	19.95	0.00	18.00	9,887.22
2	8500 - Stone - granite - Beading - NA - rft *Tanbrown granite - 0.9" x 48" - 10 nos*	40.00	19.95	0.00	18.00	941.64
3	8500 - Stone - granite - Beading - NA - rft *Tanbrown granite - 0.9" x 36" - 30 nos*	90.00	19.95	0.00	18.00	2,118.69
4	8500 - Stone - granite - Beading - NA - rft *Tanbrown granite - 0.9" x 84" - 90 nos*	630.00	19.95	0.00	18.00	14,830.83
5	6189 - Miscellaneous - Hamali Charges - NA - Per Rft	1,180.00	7.00	0.00	18.00	9,746.80
					Total Order Value . . .	**37,525.18**

Rupees : Thirty Seven Thousand Five Hundred Twenty Five and Paise Eighteen Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for C block corridors ducts cladding purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

29/01/2022

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	24.01.2022
Site & Phase :	May Flower Platinum	Time:	12:52
Supplier		Req.No.	178341
Material required before date: 27.01.2022		ID No.	73229

No	Description	Size	Quantity	Units	Inward No	Date
1	Tan Brown Granite	9" X 84"	60	No's		
2	Tan Brown Granite	9" X 48"	10	No's		
3	Tan Brown Granite	9" X 36"	30	No's		
4	Tan Brown Granite	9" X 84"	90	No's		
5						
6						
7	84954					
8						
9						
10					29 JAN 2022	

Remarks: Towards C-Block Corridors Ducts Cladding Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	24.01.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 29-01-2022 13:36:57 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	84954	178341
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-01-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

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Advance Paid	Nil
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For *Modi Properties Pvt.Ltd.*

Authorised Signatory

29/01/2022

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties pvt ltd (Mallapur)	DC No. 4290
	Date : 17/2/22
Site:	Vehicle No. : AP36X4269
	P.O. / W.O. No. : 84954
	P.O. / W.O. Date : 29/1/22

Sl. No.	PARTICULARS	Quantity
1	Carborundum bearing 0.9" x 84" = 60 (Nos)	420.00 Rft
2	— do — 0.9" x 48" = 10 (")	40.00 "
3	— do — 0.9" x 36" = 30 (")	90.00 "
4	— do — 0.9" x 84" = 90 (")	630.00 "
5		
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INWARD
Inward No: 18764 Dt: 17/02/22
MRN No: 03880 Dt:
Received By: Sign:
MODI PROPERTIES

GSTIN :

Received the above materials in good condition.

Received by : Mahesh

Date :

Stamp: P. Mahesh

For **SUMMIT SALES LLP**

Authorised Signatory

Authorised Signatory

Name :

SUMMIT SALES LLP
IN WARD
No: 22936
Date: 19/1/22
Sign:
R.R. DIST.

Name :

For *Summit Sales LLP*

Date : / /