

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 19/2/22		Prepared by: Suehy		Serial no. 2251	
Supplier name: Sri Ambe electricals				HO inward no.	
Firm/Company: SLLP		Project: SLLP		HO received date	
PO/WO date: 19/2/22		PO/WO No. 85377		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1488	19/2/22	37,524/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 37,524/-

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 103952	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 37,524/-

Amount E – PO / WO value: 37,524/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 28/2/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Suehy	P. PRABHAKAR			
Sign:	Suehy				
Date	19/2/22	19 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Sri Ambe Electricals 5-2-32 to 34/b, Plot No.97 Sri Sai's Oxford Terrace, R.P Road, Opp Gujarati High School, Secunderabad. GSTIN/UIN: 36AAZPL0425H1ZH State Name : Telangana, Code : 36 E-Mail : sriambeelectricals@gmail.com		Invoice No. 1488	Dated 17-Feb-2022
		Delivery Note	Mode/Terms of Payment
		Supplier's Ref.	Other Reference(s)
Consignee SUMMIT SALES LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36		Buyer's Order No. 85377/169453	Dated 9-Feb-2022
		Despatch Document No.	Delivery Note Date
		Despatched through	Destination
		Terms of Delivery	
Buyer (if other than consignee) SUMMIT SALES LLP 5-4-187/3&4, II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36			

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	R-TPN04 WAY MD DB	85371000	20 nos	1,590.00	nos		31,800.00
	CGST						2,862.00
	SGST						2,862.00
Total			20 nos				Rs. 37,524.00

Amount Chargeable (in words)

E. & O.E

INR Thirty Seven Thousand Five Hundred Twenty Four Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
85371000	31,800.00	9%	2,862.00	9%	2,862.00	5,724.00
Total	31,800.00		2,862.00		2,862.00	5,724.00

Tax Amount (in words) : **INR Five Thousand Seven Hundred Twenty Four Only**Company's PAN : **AAZPL04H1**

Declaration

(1) Goods once sold will be not returned.

(2) Subject to Secunderabad jurisdiction

Company's Bank Details

Bank Name : **Yes Bank Ltd**A/c No. : **009786900000484**Branch & IFS Code : **BEGUMPET & YESB0000097**

for Sri Ambe Electricals

Authorised Signatory

Proprietor

This is a Computer Generated Invoice

INWARD	
Inward No: 17731	Dt: 17/2/22
MRN No: 103952	Dt: 19/2/22
Received By:	Sign: <i>[Signature]</i>
SUMMIT SALES LLP	



Purchase Order

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14-02-2022 10:57:32 AM



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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

31.01.22 4:53:35

Supplier Details

Sri Ambe Electricals
Plot no-97, Sri Sai Oxford Terrace R.P.Road, Secunderabad-500003

Doc No 85377 169453

Doc Date 09-02-2022

Quote No NIL

Quote Date 07-02-2022

SupplyType Supply

GSTIN 36

7702963535

7702963535

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4547 - Electrical - other - Distribution Board - 3 Phase - nos 4 Way	20.00	1,590.00	0.00	18.00	37,524.00
Total Order Value . . .					37,524.00

Rupees : Thirty Seven Thousand Five Hundred Twenty Four Only.

Terms and Conditions :-

Specification / All items shall be of 'ABB' brand, Classiq series.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for stock replenishing purpose.

Completion Date Nil

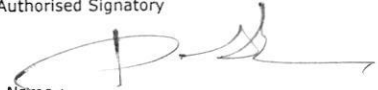
Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Sri Ambe Electricals**

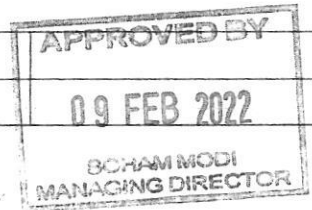
Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		07.02.2022	
Site & Phase :		SSHLP		Time:		10:00	
Supplier				Req.No.		169453	
Material required before date:			10.01.2022		ID No.		73690
No	Description	Size	Quantity	Units	Inward No	Date	
1	Surface mounted tube light	1'	20	Nos			
2	Surface mounted tube light	4'	20	Nos	85379		
3	Light above main door	Type-3	20	Nos	85378		
4	Distribution box	4way	15	Nos	853 TL		
Remarks: For stock Replenishing purpose							
Prepared By		N.Vanajakshi		Approved by			
Sign. & Date		07.02..2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



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