PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/02/22	Prepared by	Prabhakar	Serial no.	2274
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	GVPC	Project	Panopolis	HO received date	
PO/WO date	18/2/22	PO/WO No.	85680	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22210	19/2/22	651.84	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	651.84
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	104003	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	651.84
Amount E – PO / WO value:	651.84
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/2/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		21 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22210
GV Research center Pvt Ltd	Invoice Date.	19-02-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	85680
	PO Date.	18-02-2022
	Req ID	73972
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	18-02-2022
	Loc Req No	164583

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6549 - Paints - White Cement - 25kgs - bags	2523	1	509.25	509.25	28	142.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	509.25	142.60
	71.30	71.30	Total Invoice Amount	651.84	

Rupees : Six Hundred Fifty One and Paise Eighty Four Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. INWARD No: 91345 Date: 19/2 Sign:

for Summit Sales LLP

Authorised signatory

Purchase Order

 19-02-2022 10:36:53 AM Origi

85680
14.02.22 2:32:34

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	85680	164583
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	18-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6549 - Paints - White Cement - 25kgs - bags	1.00	509.25	0.00	28.00	651.84
					Total Order Value . . .	**651.84**

Rupees : Six Hundred Fifty One and Paise Eighty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order forTowards 2727 block. 2 nd and 3rd floor sanitary fittings work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : 19/02/2022

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd	Date:	18.02.2022
Site & Phase:	Innopolis	Time:	04:52
Supplier		Req. No.	164583
Material required before date:	21-02-2022	ID No.	73972

S No.	Description	Size	Quantity	Units	Inward No	Date
1.	White Cement	5kg	02	nos		
2.	Silicon Gel tubes	std	20	nos		
	85680					

APPROVED
18 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: Towards 2727 block, 2nd and 3rd floor Sanitary fittings work purpose.

Prepared By:	Md. Anwar Baig	Approved by	V. Ramesh Reddy
Sign & Date:	18.02.2022	Sign. & Date	18.02.2022

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	DC No.	19009
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	DC Date.	19-02-2022
	PO No.	85680
	PO Date.	18-02-2022
	Req ID	73972
GSTIN : 36AAHCG4562D1ZP	Req Date	18-02-2022
	Loc Req No	164583

	Description of Goods	HSN/SAC	Qty
1	6549 - Paints - White Cement - 25kgs - bags	2523	1
2			
3			
4			
5			
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INWARD
Inward No: 8343 Dt: 21/02/22
MRN No: 104003 Dt: 21/02/22
Received By: Sign:
G.V.R.C. PVT. LTD.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 77999
Date: 23/2
Sign: