PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/2/22	Prepared by	Prabhakar	Serial no.	2270
Supplier name	Rainbow UPVC Doors & windows			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	14/1/22	PO/WO No.	84519	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	GST-32-2021/2022	8/2/22	1,91,608.40	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	191,608.40
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report	
MRN nos :	Proof of delivery matches MRN □ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,91,608.40
Amount E – PO / WO value:	1,91,608.40
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/2/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature]			
Date		APPROVED 21 FEB 2022 P. PRABHAKAR Sr. MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

RAINBOW
UPVC DOORS AND WINDOWS

RAINBOW UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel.+91 9100007123 email: rainbowupvc2018@gmail.com
GSTIN : 36AAXFR3365G1ZN

TAX INVOICE

Invoice No: GST-32- 2021/2022
DATE : 08-02-2022

Delivery Location:
May Flower Platinum Sy 82/1,
Mallapur,Nacharam.

To
Modi Properties pvt Ltd.
5-4-187/3&4,II nd floor, MG Road,
Secunderabad-500003
GSTIN : 36AABCM4761E1ZM
PO No: 84519 Dated: 14-01-2022

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT
1	39252000	2429-Carpentry-Windows-UPVC Sliding Windows-2.5 track-with mesh-6ft x 4ft -sft	3	72	315.00	22,680.00
2	39252000	2431-Carpentry-Windows-UPVC Sliding Windows-2.5 track-with mesh-5ft x 4ft -sft	13	260	330.00	85,800.00
3	39252000	2437-Carpentry-Windows-UPVC Sliding Windows-2.5 track-with mesh-4ft x 3ft -sft	2	24	350.00	8,400.00
4	39252000	2443-Carpentry-Windows-UPVC Openble Windows-2ft x 4ft -sft	2	16	390.00	6,240.00
5	39252000	2449-Carpentry-Windows-UPVC Openble Windows-3ft x 2ft -sft	8	48	400.00	19200.00
6	39252000	2439-Carpentry-Windows-UPVC Sliding Windows-2.5 track-with mesh-3ft x 4ft -sft	2	24	350.00	8400.00
7	39252000	2450-Carpentry-Windows-UPVC Ventilator--2ft x 2ft -sft	1	4	440.00	1760.00
	39252000	2439-Carpentry-Windows-UPVC Sliding Windows-2.5 track-with mesh-5ft x 3ft -sft	2	30	330.00	9900.00
		SUB TOTAL				1,62,380.00
		Forwarding				0.00
		CGST	9%			14614.20
		SGST	9%			14614.20
		IGST 0.00%				0.00
		Round Off				0.00

Ac/No : 919020007284349
Bank : AXIS BANK,PATANCHERU BRANCH.
IFSC : UTIB 0000687

Total: Rupees One lakh Ninty One Thousand Six Hundred and Eight and Paise Fourty Only. 1,91,608.40

Received

Signature with seal

For RAINBOW UPVC DOORS AND WINDOWS

UPVC Doors And Windows

Authorized Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 90732
Date: 5/2
Sign:

Purchase Order

 14-01-2022 13:08:19

84519
08.01.22 11:50:01

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Rainbow UPVC Doors and Windows	**Doc No**	84519	178302
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.	**Doc Date**	14-01-2022	
	Quote No	Nil	
GSTIN 36AAXFR3365G1ZN	**Quote Date**	03-04-2021	
9100007123	**SupplyType**	Supply And Installation	

Kind Attn : Mr. Shiva Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2429 - Carpentry - windows - UPVC Sliding windows-2.5 track-with mesh - 6ft X 4ft - Sft *71.50" x 47.50" - 03 nos*	72.00	315.00	0.00	18.00	26,762.40
2	2431 - Carpentry - windows - UPVC Sliding windows-2.5 track-with mesh - 5ft X 4ft - Sft *59.50" x 47.50" - 13 nos*	260.00	330.00	0.00	18.00	101,244.00
3	2437 - Carpentry - windows - UPVC Sliding windows-2.5 track-with mesh - 4ft X 3ft - Sft *47.50" x 35.50" - 02 no*	24.00	350.00	0.00	18.00	9,912.00
4	2443 - Carpentry - windows - UPVC Openable window - 2ft X 4ft - Sft *23.50" x 47.50" - 02 nos*	16.00	390.00	0.00	18.00	7,363.20
5	2449 - Carpentry - windows - UPVC Openable window - 3ft X 2ft - Sft *Top Hung - 35.50" x 23.50" - 08 nos*	48.00	400.00	0.00	18.00	22,656.00
6	2439 - Carpentry - windows - UPVC Sliding windows-2.5 track-with mesh - 3ft X 4ft - Sft *35.50" x 47.50" - 02 nos*	24.00	350.00	0.00	18.00	9,912.00
7	2450 - Carpentry - windows - UPVC Ventilator - 2ft x 2ft - Sft *Top Hung - 23.50" x 23.50" - 01 nos*	4.00	440.00	0.00	18.00	2,076.80
8	2433 - Carpentry - windows - UPVC Sliding windows-2.5 track-with mesh - 5ft X 3ft - Sft *59.50" x 35.50" - 02 nos*	30.00	330.00	0.00	18.00	11,682.00
					Total Order Value . . .	**191,608.40**

Rupees : One Lakh(s) Ninty One Thousand Six Hundred Eight and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation dt. 06/12/2021.
Payment Terms	10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	Within 7 days.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 19,161/- to be pay vide cheque no. , dtd.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Name : ____________________

Accepted the above Terms And Conditions

For ***Rainbow UPVC Doors and Windows***

Date : __/__/____

Purchase Order

 14-01-2022 13:08:19

Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Flats A- 105,106 & B- 102 Model Flats purpose.
Completion Date	Work to be completed within 6 working days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Rainbow UPVC Doors and Windows***

Name : ____________

Date : __/__/____

Requisition Form - UPVC Windows (Luxury/Deluxe Flats)

Company	MPPL	Site & Phase	May Flower Platinum	
Req. no.	178302	Req. Date	2022-01-07	
Material required before	2022-01-11	ID no.	72735	
Prepared by:	K.Narender Reddy	Approved by (sign):		
Flat / Block no:	A-105, A-106, B-102- model flat use purpose			
Supplier :				
Type I 1500 Sft 3BHK Order Value:	1	Flats		
Type II 1800 Sft 3BHK Order Value:	1	Flats		
Type IV 2140 Sft 4BHK Order Value:	1	Flats		

S No.	Item Description	Units	Type I 1500 Sft 3BHK Orde flat	Type III 2140 Sft 4BHK Order Value:	Type I 1500 Sft 3BHK Orde flatrequiremen	Type III 1800 Sft 3BHK requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward No	Date
1	Sliding Window 6'x4'-2.5 track	nos	-	1	-	2	3	-	3	72.0		
2	Sliding Window 5'x4'- 2.5 track	nos	-	5	4	4	13	-	13	260.0		
4	Sliding Window 4'x3'-2.5 track	nos	-	1	-	1	2	-	2	24.0		
5	Sliding Window 5'x3' -2.5 track	nos	-	-	1	1	2	-	2	30.0		
6	Sliding Window 3'x4' -2.5 track	nos	-	-	-	2	2	-	2	24.0		
7	Openable Window 2' x 4'	nos	-	-	2	-	2	-	2	16.0		
8	Top Hung Window 2' x 2'	nos	-	-	1	-	1	-	1	4.0		
9	Top Hung Window 3' x 2'	nos	-	3	2	3	8	-	8	48.0		
10	French Window 8' x 7' -2.5 track	nos	-	1	-	1	2	-	2	112.0	17291	
11	French Window 6' x 7' -2.5 track	nos	-	-	1	-	1	-	1	42.0	14857	
	Total		-	11	11	14	36	-	36	632.0		

APPROVED BY
17 JAN 2022
84519
SOHAM MODI
MANAGING DIRECTOR

84538

For MDs APPROVAL

- ☑ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

T.D. [signature] 14/1/22

Internal memo no. 903/35/A
Annexure -A
INSTALLATION REPORT

Company/ firm:	modi properties pvt ltd	Requisition nos.:	178302
Project:	may flower platinum	PO no.:	84519
Supplier:	Rainbow upvc doors windows	Material type:	upvc windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	21-02-2022	A-105	1) upvc sliding window	6'x4'	3 No's
2.		A-106	2) upvc " "	5'x4'	13 No's
3.		B-102	3) upvc " "	4'x3'	02 No's
4.		model	4) upvc " "	3'x4'	02 "
5.		flats	5) upvc open window	2'x4'	02 "
6.		(A-105,106	6) upvc top hung window	3'x2'	08 "
7.		& B 102)	7) upvc sliding windows	5'x3'	02 "
8.			8) upvc top hung window	2'x2'	01 "
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	33 No's

Remarks:

	Project manager	Security	Admin (Audit)
Approved by	21/2/2022	21/2	

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be sent to purchase@modiproperties.com regularly. However, report must be provided within one working day of request from purchase. 7. Maintain signed original at site.