

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/02/22	Prepared by	Vanajathi	Serial no.	2296
Supplier name	SSLIP			HO inward no.	
Firm/Company	GIURC	Project	InnoP0115	HO received date	
PO/WO date	19/02/22	PO/WO No.	85714	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	22232	22/02/22	681.45	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):				681.45	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos :		Proof of delivery matches MRN	☐ Yes ☐ No		
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:				681.45	
Amount E - PO / WO value:				1,703.63	
Amount F - Difference (A - E):				1,022.18	
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☒ Part received			
Close PO / WO		☐ Yes ☒ No - wait for balance material ☐ Other			
Payment - due date		28/02/22			
Remarks:					
Palt Bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	[Signature]				
Date	22/02/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details

GV Research center Pvt Ltd
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad

Invoice No.	22232
Invoice Date.	21-02-2022
PO No.	85714
PO Date.	19-02-2022
Req ID	73993
Req Date	18-02-2022
Loc Req No	164590

GSTIN : 36AAHCG4562D1ZP

PAN AAHCG4562D

Description of Goods

HSN/SAC

Qty

Rate

Gross

Tax%

Tax Amt

1	7514 - Stationery - other - Cello Tape - other - nos brown		10	57.75	577.50	18	103.96
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IGST

CGST

SGST

Total Taxable Amount

577.50

103.96

Total Invoice Amount

681.45

Rupees : Six Hundred Eighty One and Paise Fourty Five Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

Page(s) 1 Of 1

19-02-2022 3:16:44 PM

Original



85714

14.02.22 2:32:34

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551

9618244433

Doc No	85714	164590
Doc Date	19-02-2022	
Quote No	Nil	
Quote Date	18-02-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7514 - Stationery - other - Cello Tape - other - nos brown	25.00	57.75	0.00	18.00	1,703.63
Total Order Value . . .					1,703.63

Rupees : One Thousand Seven Hundred Three and Paise Sixty Three Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana.
Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order For Site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	22232	22/02/22	681.45
2.			
3.			
4.			
5.			

Bill Amount: 1,022.18

For **G V Reserch Centers Pvt Ltd**
Authorised Signatory

Name : _____

Contact : -

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ____/____/____

[illegible]

Note:



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 21-02-2022

Customer Details		DC No.	19028
GV Research center Pvt Ltd		DC Date.	21-02-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad		PO No.	85714
		PO Date.	19-02-2022
		Req ID	73993
		Req Date	18-02-2022
GSTIN : 36AAHCG4562D1ZP		Loc Req No	164590
Description of Goods		HSN/SAC	Qty
1	7514 - Stationery - other - Cello Tape - other - nos		10
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 8371	Dt: 22/2/22
MRN No: 104057	Dt: 22/2/22
Received By: D. Raju	Sign: D. Raju
G.V.R.C. PVT. LTD.	

for Summit Sales LLP

Authorised signatory

