PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/2/22	Prepared by	Prabhakar	Serial no.	2268
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	GVORE	Project	Anopolis	HO received date	
PO/WO date	17/2/22	PO/WO No.	85649	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22209	19/2/22	1265-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1265-00
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos : 104004 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1265-00
Amount E – PO / WO value:	1265-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	22/2
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED

21 FEB 2022

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	22209
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	19-02-2022
	PO No.	85649
	PO Date.	17-02-2022
	Req ID	73925
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	16-02-2022
	Loc Req No	164567

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4746 - Electrical - other - LED Lights - NA - nos 1'	9405	4	170.00	680.00	12	81.60
2	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	2	225.00	450.00	12	54.00
3							
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IGST	CGST	SGST				
			Total Taxable Amount	1,130.00		135.60
	67.80	67.80	Total Invoice Amount	1,265.60		

Rupees : One Thousand Two Hundred Sixty Five and Paise Sixty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 91344 Date: 19/2 Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

 19-02-2022 11:45:19 AM

Purchase Order

85649
14.02.22 2:32:33

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	85649	164567
	Doc Date	17-02-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos 1'	4.00	170.00	0.00	12.00	761.60
2	4662 - Electrical - other - Tubelight fitting - 2ft - nos	2.00	225.00	0.00	12.00	504.00
				Total Order Value . . .		**1,265.60**

Rupees : One Thousand Two Hundred Sixty Five and Paise Sixty Only.

Terms and Conditions :-

Specification /	All items shall be of "Gloster"brand, FRLSH grade.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 19/02/2021

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	16.02.2022
Site & Phase:	Innopolis.	Time:	13:00
Supplier		Req. No.	164567
Material required before date:	18.02.2022	ID No.	73925

No	Description	Size	Quantity	Units	Inward No	Date
1.	Tube Lights	1'	4	No's		
2.	Tube Lights	2'	2	No's		
3.						
4.						
5.						
6						
7	85649					
8						
9						

Remarks: Towards Site use purpose.

Prepared By	Praveen.K	Approved by	Madhu.T
Sign. & Date	16.02.2022	Sign. & Date	16.02.2022

Note:

APPROVED
17 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	19008
GV Research center Pvt Ltd	DC Date.	19-02-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	85649
	PO Date.	17-02-2022
	Req ID	73925
GSTIN : 36AAHCG4562D1ZP	Req Date	16-02-2022
	Loc Req No	164567

	Description of Goods	HSN/SAC	Qty
1	4746 - Electrical - other - LED Lights - NA - nos	9405	4
2	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	2
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INWARD
Inward No: 8344 Dt: 21/02/22
MRN No: 104004 Dt: 21/02/22
Received By: Sign:
G.V.R.C. PVT. LTD.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 78060
Date: 23/2
Sign:
R.R. DIST.