PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/2/22	Prepared by	Prabhakar	Serial no.	2259
Supplier name	Industrial equipment Centre			HO inward no.	
Firm/Company	GVRC	Project	Pannopolis	HO received date	
PO/WO date	1/2/22	PO/WO No.	85052	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	BR/CR/2618	17/2/22	17,110	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	17,110

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	103902	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	17,110
Amount E – PO / WO value:	17,110
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/2/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature] APPROVED			
Date		21 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

INDUSTRIAL EQUIPMENT CENTRE (A Unit of Reliable Engg Products India Pvt Ltd) 5-5-65, G 14&15, S.A Trade Centre, Ranigunj, Secunderabad - 500003 phone no.8008143951 GSTIN/UIN: 36AADCR2809N1Z3 State Name : Telangana, Code : 36 E-Mail : iec3951@gmail.com	Invoice No. **BR/CR/2618** Dated **17-Feb-2022** Delivery Note Mode/Terms of Payment Supplier's Ref. Other Reference(s)
Buyer **GV RESEARCH CENTERS PRIVATE LIMITED** MG Road 5-4-187/3 Soham mansion MG Road Secunderabad PH.NO.9502211011, 9849794847 77025 38383 GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. Dated Despatch Document No. Delivery Note Date Despatched through Destination Terms of Delivery 164482/85052.

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Hand Pallet Truck** *2.5ton*	84279000	**1.000 Nos**	14,500.00	Nos		**14,500.00**
	OUTPUT CGST						**1,305.00**
	OUTPUT SGST						**1,305.00**
	Total		**1.000 Nos**				**₹ 17,110.00**

INWARD
Inward No: 8310 Dt: 18/2/22
MRN No: 103902 Dt: 19/2/22
Received By: R Sign: R
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 91453
Date: 23/2
Sign:

Amount Chargeable (in words)

E. & O.E

INR Seventeen Thousand One Hundred Ten Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
84279000	14,500.00	9%	1,305.00	9%	1,305.00	2,610.00
Total	**14,500.00**		**1,305.00**		**1,305.00**	**2,610.00**

Tax Amount (in words) : **INR Two Thousand Six Hundred Ten Only**

Remarks:
CHQ NO.001403 DATE 08.02.2022 AMOUNT @Rs.17110/- ICICI BANK

Company's PAN : **AADCR2809N**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

INDUSTRIAL EQUIPMENT CENTRE (A Unit of Reliable Engg. Products (I) Pvt. Ltd.) SEC'BAD

for INDUSTRIAL EQUIPMENT CENTRE

Authorised Signatory

This is a Computer Generated Invoice

Page(s) 1 Of 1 01-02-2022 11:52:51

Purchase Order

85052

31.01.22 4:50:16

e Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Industrial Equipment Centre
5-5-65, G-14, S.A. Trade Centre,
Ranigunj, Sec.-3.

GSTIN 36AADCR2809N1Z3 27717323
66383951/27717323 9849794847

Doc No	85052	164482
Doc Date	01-02-2022	
Quote No	Nil	
Quote Date	01-02-2022	
SupplyType	Supply	

Kind Attn : Mr. Huzefa

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5200 - Equipment - machinery - Trolley - NA - Nos *Hand pallet truck*	1.00	14,500.00	0.00	18.00	17,110.00
Rupees : Seventeen Thousand One Hundred Ten Only.		**Total Order Value . . .**				**17,110.00**

APPROVED BY
02 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

Terms and Conditions :-

Specification / Brand	Brand will be Yital as discussed
Payment Terms	100% as advance payment
Tax	All taxes included in above price.
Delivery Date	Within 3-4 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Included by us
Warranty	Nil
Advance Paid	Rs. 17,110/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications,Damage is in suppliers account. Above order for equipment lifting purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice+copy of proof of delivery is required to process invoive for payment. DO NOT send original invoice to site.Original invoices must be sent to HO office or purchase site office.Proof of delivery/DC can be sent by email

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☐ PO/Req. processed-post approval.
- ☑ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Industrial Equipment Centre***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	31.01.2022
Site & Phase:	Innopolis.	Time:	12:00
Supplier		Req. No.	164482
Material required before date:		ID No.	73417

No	Description	Size	Quantity	Units	Inward No	Date
1.	Hand pallet truck	2 ton	01	No's		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

8552

Vertal - 2 ton

14500 + 18%

Remarks: Towards equipment lifting purpose.

Prepared By	Akhil	Approved by	Mr.Ramesh reddy
Sign. & Date	31.01.2022	Sign. & Date	31.01.2022

Note:

APPROVED
0 1 FEB 2022
P. PRABHAKAR
MANAGER PURCHASE