

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 22/2/22		Prepared by: H. M. N. N.		Serial no. 2137	
Supplier name: Reflections Electricals Pvt Ltd		HO inward no.			
Firm/Company: NE		Project: NE		HO received date	
PO/WO date: 14/2/22		PO/WO No. 85526		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4146	17/2/22	49461-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges):			49461-
Proof of delivery by way of ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 103862	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			49461-
Amount E - PO / WO value:			49461-
Amount F - Difference (A - E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other	
Payment - due date		28/2/22	
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	H. M. N. N.				
Sign:	H. M. N. N.	22 FEB 2022			
Date	22/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd.
5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: 04027543785, 9705577776
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com

Consignee (Ship to)

Nilgiri Estates

5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500
003, Telangana

GSTIN/UIN : 36AAHFN0766F1ZA

State Name : Telangana, Code : 36

Buyer (Bill to)

Nilgiri Estates

5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500
003, Telangana

GSTIN/UIN : 36AAHFN0766F1ZA

State Name : Telangana, Code : 36

Place of Supply : Telangana

Invoice No.

4146

Delivery Note

1029

Reference No. & Date.

4146 dt. 17-Feb-2022

Buyer's Order No.

85526/175479

Dispatch Doc No.

Dispatched through

Your Self

Terms of Delivery

Dated

17-Feb-2022

Mode/Terms of Payment

Against Delivery

Other References

Dated

14-Feb-2022

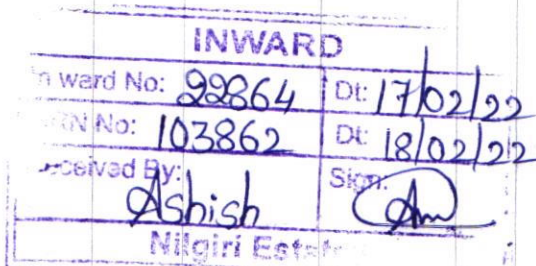
Delivery Note Date

17-Feb-2022

Destination

Rampally Village

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	COB 3W Slim 2700K D320327	940511	12 %	4.0000 nos	300.00	nos	1,200.00
2	Module Panel 8W 6500K DC10865	940511	12 %	12 No's	268.00	No's	3,216.00
							4,416.00
							264.96
							264.96
							0.08
	OUTPUT CGST						
	OUTPUT SGST						
	Rounding Off						
	Total						₹ 4,946.00



Amount Chargeable (in words)

INR Four Thousand Nine Hundred Forty Six Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
940511	4,416.00	6%	264.96	6%	264.96	529.92
Total	4,416.00		264.96		264.96	529.92

Tax Amount (in words) : **INR Five Hundred Twenty Nine and Ninety Two paise Only**

Date & Time :

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : **State Bank of India**

A/c No. : **30033772668**

Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

19-02-2022 10:52:02 AM



85526

14.02.22 2:32:32

From Company : **Nilgiri Estates**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.

G S T No. : 36AAHFN0766F1ZA

Supplier Details

Reflections Electricals Pvt. Ltd.,

5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ

27540307

27543785..

9849875767

Doc No	85526	175479
Doc Date	14-02-2022	
Quote No	NIL	
Quote Date	08-02-2022	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos D320327- 3Watts	4.00	300.00	0.00	12.00	1,344.00
2 4746 - Electrical - other - LED Lights - NA - nos D540865- 8Watts	12.00	268.00	0.00	12.00	3,601.92
Total Order Value . . .					4,945.92

Rupees : Four Thousand Nine Hundred Fourty Five and Paise Ninty Two Only.

Terms and Conditions :-**Specification /** All items shall be of 'Wipro' brand North west series**Payment Terms** After Delivery & Production of bill**Tax** VAT included in above price.**Delivery Date** Next Day.**Delivery Location** Nilgiri Estate

Sy.No.143/133/134/135/136, Rampally Village.

Phone. 9030931172

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** 5yrs**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for club house guest room purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.For **Nilgiri Estates**

Authorised Signatory

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Name : _____

Date : __/__/__

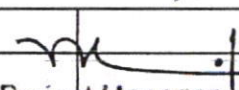
Requisition Form

Company Name:		NILGIRI ESTATES		Date:		08-02-22	
Site & Phase :		NILGIRI ESTATE		Time:		10:30	
Supplier				Req. No.		175479	
Material required before date:				ID No.		73647	
No	Description	Size	Quantity	Units	Inward No	Date	
1	False Ceiling-Spot light (Wipro -Garnet D320327)	2 1/2 inch dia(3 W)	04	Nos			
2	False Ceiling -Down Lighter (Wipro- Garnet D540865) Day light	3 1/2 inch Dia (8W)	12	Nos		268 + 12%	
3							
4							
5	85526						
6							
7							
8							
9							
10							
Remarks:- For Club house (Guest Room) Purpose in the site							
Prepared By		Sadhana		Approved by		Akheel	
Sign.& Date		08.02.22		Sign. & Date		08.02.22	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:		Urgent		ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
Remarks:							
Prepared By				Approved by			
Sign.& Date				Sign. & Date			

Certified by:


Project Manager
Nilgiri Estates

Note: On receipt of material at site write inward number and date in last 2 columns.