PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/2/22	Prepared by	Heda	Serial no.	2276
Supplier name	Varindra Traders			HO inward no.	
Firm/Company	SSUP	Project	Sh UP	HO received date	
PO/WO date	1/2/22	PO/WO No.	85074	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2058	15/2/22	1,40,000/-	☑ Yes □ No
2.			—	□ Yes □ No
3.			—	□ Yes □ No
4.			✓	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,40,000/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,40,000/-
Amount E – PO / WO value:	1,40,000/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	Paid 1,40,000/-
Remarks: Transportation Paid Extra	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Heda				
Sign:		22 FEB 2022			
Date	22/2				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 06ABWPG6665N1ZR

TAX INVOICE

Mob.: 98967-44789

VT VARINDRA TRADERS

Varindra Building, Guru Nanak Marg, Ambala Cantt.- 133 001
Email : tarpandtents@gmail.com Website : www.tarpandtents.com

Manufacturers & Stockists of : Canvas Cloth & Tarpaulins, HDPE/PE Tarpaulins, Tents, Mosquito Nets, Car Covers & Agro Shade Net.

Consignee Name & Address Summit Sales LLP.
Sy. no: 74 & 75, Behind Kingstone
PG. Vlg. Chelapally, Rangareddy-500051
GSTIN 36ACQFS2044K1Z7

Invoice No. 2058 Date 15/02/2022

Nature of Transaction Credit

G.R. No. 21840489 Freight : Paid ☐ To Pay ☑

Dispatched Through By Delivery Pvt Ltd.

Particulars	HSN Code	Qty.	Rate	GST	AMOUNT
Canvas Tent	6306	50 Pcs.	2500/=	12%	125,000=00
INWARD No. 479 Date 21/2/22 MODI PROPERTIES PVT. LTD. SECBAD					
INWARD Inward No: 17735 Dt: 18/2/22 MRN No: Dt: Received By: Sign: SUMMIT SALES LLP					
Eway Bill no: 381413229337					
Mb: 9618244433			P & F Charges		
			Total		1,25,000=00
			CGST		
			SGST		
			IGST	12%	15,000=00
			Round Off		
			Grand Total		1,40,000=00

Bank Name : UNION BANK OF INDIA
A/c No. : 309105040001032
IFSC Code : UBIN0530913

SUMMIT SALES LLP IN WARD No: 91403 Date: 22/2 Sign: R.R. DIST.

Terms of Sale :
1. Goods once sold will not be taken back.
2. Our responsibility ceases on delivery of goods from our premises.
3. A receipt only on company's official form will be recognised.
4. All dispute are subject to 'Ambala' Jurisdictioin only.
5. Interest @ 18% will be charged on all the invoices not paid within 15 days by the customer.

E. & O.E

For Varindra Traders

Signature

Page(s) 1 Of 1 01-02-2022 14:56:30

Purchase Order

85074

31.01.22 4:50:16

.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Varindra Traders
Varindra Buildings, Gurunanak Marg, Ambala, Haryana- 133001

GSTIN 06ABWPG6665N1ZR
9896744789 9896744789

Doc No	85074	183389
Doc Date	01-02-2022	
Quote No	Nil	
Quote Date	16-09-2021	
SupplyType	Supply	

Kind Attn : Arjun Ghai

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	6232 - Miscellaneous - Canvas Tent - 12 ft X18 ft - Nos	50.00	2,500.00	0.00	12.00	140,000.00
					Total Order Value . . .	**140,000.00**

Rupees : One Lakh(s) Fourty Thousand Only.

Terms and Conditions :-

Specification / Brand	Tents for labour canvas and pvc coated without bamboos, with required holes on tents
Payment Terms	100% Advance payment
Tax	Included
Delivery Date	With in a week
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	~~Nil~~ Extra Courier Charges
Warranty	Nil 2/2/22
Advance Paid	Rs.1,40,000-00, by RTGS, Dated.
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damages are in suppliers account, above order is for Temporary labour staying purpose, stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
02 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- [x] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Varindra Traders*

Name :

Date : _/_/__

.Requisition Form

Company Name:	Summit Sols LLP	Date:	01/02/22
Site & Phase :	SHLLP	Time:	2:00 Pm
Supplier	Narendra Traders	Req. No.	183359
Material required before date:		ID No.	73445

No	Description	Size	Quantity	Units	Inward No	Date
1	Canvas Tents	12'x18'	50	No1		
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: For Stock Purpose

Prepared By	Prabhakar	Sign. & Date	
Date:	1/2/22		1/2/22

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED

01 FEB 2022

APPROVED BY

02 FEB 2022

SOHAM MODI
MANAGING DIRECTOR