(6)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/02/22	Prepared by	Kavitha	Serial no.	- 2212
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Modi properties pvt. ltd	Project	MPL	HO received date	
PO/WO date	11/02/22	PO/WO No.	85419	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22094	15/02/22	5,310/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,310/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 103747 — Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,310/-
Amount E – PO / WO value:	5,310/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/02/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	21/02/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	22094
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	15-02-2022
	PO No.	85419
	PO Date.	11-02-2022
	Req ID	73668
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	08-02-2022
	Loc Req No	178378

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2156 - Carpentry - hardware - S.S. Screws - other - 35 x 8mm		30	150.00	4,500.00	18	810.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,500.00	810.00
	405.00	405.00	Total Invoice Amount	5,310.00	

Rupees : Five Thousand Three Hundred Ten Only.

SUMMIT SALES LLP
IN WARD
No: 91035
Date: 15/2
Sign: ...
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 14-02-2022 11:27:34 AM

85419
31.01.22 4:53:35

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	85419	178378
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	11-02-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2156 - Carpentry - hardware - S.S. Screws - other - pkts *35 x 8mm*	30.00	150.00	0.00	18.00	5,310.00
				Total Order Value . . .		**5,310.00**

Rupees : Five Thousand Three Hundred Ten Only.

Terms and Conditions :-

Specification /	All items shall be of "Prince' / 'Sudhakar' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for C block grills fixing use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd		Date:	08.02.2022
Site & Phase :	May Flower Platinum		Time:	15:52
Supplier			Req.No.	178378
Material required before date:		11.02.2022	ID No.	73668

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Screws 5mm	35mm X 8mm	30	Box's		
2						
3						
4						
5	85419					
6						
7						
8						
9						
10						
11						

Remarks: Towards C-Block Grils fixing use Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	08.02.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
09 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No.	18904
DC Date	15-02-2022
PO No.	85419
PO Date	11-02-2022
Req ID	73668
Req Date	08-02-2022
Loc Req No	178378

	Description of Goods	HSN/SAC	Qty
1	2156 - Carpentry - hardware - S.S. Screws - other - pkts		30
2			
3			
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INWARD
Inward No: 8954 Dt: 15/2/22
MRN No: 103747 Dt:
Received By: Sign: 11:34am
MODI PROPERTIES PVT. LTD. Sy.No. 82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
INWARD No: 77998 Date: 27/2 Sign: