

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 23/2/22		Prepared by: Ramya		Serial no. 2362	
Supplier name: SSICP				HO inward no.	
Firm/Company: N. Sharada		Project: GTT		HO received date	
PO/WO date: 21/2/22		PO/WO No. 85406		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	22243	21/2/22	13829.60	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				13829.60	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	104012		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				13829.60	
Amount E – PO / WO value:				23809.60	
Amount F – Difference (A – E):				13829.60	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		28/2/22			
Remarks: final Bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Ramya				
Sign:		23 FEB 2022			
Date	23/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		22243	
N Sharada Paints				Invoice Date.		21-02-2022	
SY NO 196 Kowkur HYD				PO No.		85406	
GSTIN : 36				PO Date.		11-02-2022	
PAN BDWPNO356G				Req ID		73709	
				Req Date		11-02-2022	
				Loc Req No		141190	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	40	293.00	11,720.00	18	2,109.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
1,054.80				1,054.80		1,054.80	
Total Taxable Amount				11,720.00		2,109.60	
Total Invoice Amount				13,829.60			
Rupees : Thirteen Thousand Eight Hundred Twenty Nine and Paise Sixty Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

11-02-2022 12:03:55

85406
31.01.22 4:53:35

From Company : **N Sharada Paints**
Kapra
G S T No. :

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	85406	141190
Doc Date	11-02-2022	
Quote No	Nil	
Quote Date	11-02-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6623 - Paints - Lappam - 30 Kgs - Bag	40.00	293.00	0.00	18.00	13,829.60
Total Order Value . . .					13,829.60

Rupees : Thirteen Thousand Eight Hundred Twenty Nine and Paise Sixty Only.

Terms and Conditions :-**Specification /** All items shall be of 1st quality. NCL**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next day**Delivery Location** Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for B-Block flat No 109 & 711 712 Purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.For **N Sharada Paints**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Contact : -

Requisition Form

Company Name:		N SHARDHA		Date:		11-02-2022	
Site & Phase :		GHT		Time:		9.30	
Supplier		SSLLP		Req. No.		141190	
Material required before date:			12-02-2022		ID No.		73709
No	Description	Size	Quantity	Units	Inward No	Date	
1	ALTECH LUPPAM BAGS	30 KGS	40	Bags			
2							
3							
4							
5	85406						
6							
7							
8							
9							
10							
Remarks: - For b block flat no 109 & 711 & 712 luppam work purpose(n shardha contact no 9912517701)							
Prepared By		A Suresh		Approved by			
Sign.& Date		11-02-2022		Sign. & Date			

APPROVED
12 FEB 2022
MANICH PABIKH
MANAGER DEPARTMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 21-02-2022

Customer Details

N Sharada Paints

SY NO 196 Kowkur HYD

DC No 19039
 DC Date 21-02-2022
 PO No 85406
 PO Date 11-02-2022
 Req ID 73709
 Req Date 11-02-2022
 Loc Req No 141190

GSTIN 36

Description of Goods

HSN/SAC
 3214

Qty
 40

1 6623 - Paints - Lappam - 30 Kgs - Bag



for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction