PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	23/2/22	Prepared by	Ramya	Serial no.	- 2361
Supplier name	Veesamsetty Srinivas.			HO inward no.	
Firm/Company	SSILP	Project	SHILP	HO received date	
PO/WO date	18.2.22	PO/WO No.	85511	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2612	18/2/22	38,704/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	38,704/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 10417	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	38704/-
Amount E – PO / WO value:	38,704/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/2/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]	23 FEB 2022			
Date	23/2				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36ABHPV6650M1ZX

TAX INVOICE

Cell : 9246154402

VEESAMSETTY SRINIVAS

HARDWARE, PAINTS, PLYWOOD, ELECTRICAL, SANITARY, P.V.C. & C.P.V.C. FITTINGS

Shop No. 1-6-287, Kandozi Bazar, Near General Bazar, Secunderabad - 500 003.

Credit

To,
M/s. SUMMIT SALES LLP
M.G. Road Sec-bad.

Party's GST No. 36ACQFS2044C1Z7

Invoice No. 2612
Date : 18/2/2022.
P.O. No. 85511 Dt.

Sl. No.	HSN Code	QTY.	Particulars	Rate Per Unit	18% GST AMOUNT
1.	3209	8 X 4 ltrs	Indigo Floor Paint Yellow	2050/-	16,400.00
2.	3209	8 X 4 ltrs	Indigo Floor Paint Grey	2050/-	16,400.00

INWARD
Inward No: 17757 Dt: 22/2/22
MRN No: 104117 Dt: 23/2/22
Received By: Sign:
SUMMIT SALES LLP

CN NO 852662
Dt 27/2/22

Goods once sold will not be taken back or exchanged.
Interest @ 24% will be charged, if payment is not made by the due date.
Subject to Secunderabad Jurisdiction only.
E. & O.E.

TOTAL	32,800.00
SGST	2952.00
CGST / IGST	2952.00
Round Off	
TOTAL BILL VALUE	38704.00

Rupees (in words)

SUMMIT SALES LLP R.R. DIST. IN WARD No: 91489 Date: 23/2 Sign:

For VEESAMSETTY SRINIVAS

Receiver's Signature

4 Cartons

(16 Pieces Left to Receive).

Purchase Order

 14-02-2022 13:46:46

85511
14.02.22 2:32:32

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veesamsetty Srinivas
Shop no. 1-6-287, Kandozi Bazar, Near General Bazar, Secunderabad - 500003

GSTIN 36ABHPV6650M1ZX
040-66204402 9246154402

Doc No	85511	169458
Doc Date	14-02-2022	
Quote No	Nil	
Quote Date	14-02-2022	
SupplyType	Supply	

Kind Attn : Mr. V. Satish

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6527 - Paints - Enamel - 4ltrs - buckets *Indigo floor paint -Yellow*	8.00	2,050.00	0.00	18.00	19,352.00
2	6527 - Paints - Enamel - 4ltrs - buckets *Indigo floor paint - Grey*	8.00	2,050.00	0.00	18.00	19,352.00
			Total Order Value . . .			**38,704.00**

Rupees : Thirty Eight Thousand Seven Hundred Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation. Indigo brand.
Payment Terms	100% advance payment.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs 38704 /-
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above Order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Veesamsetty Srinivas***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	09.02.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169458
Material required before date:	10.01.2022	ID No.	73815

No	Description	Size	Quantity	Units	Inward No	Date
1	ACE-Exterior-White	20ltr	15	Ltrs		
2	Indigo Floor Paint Yellow 85511	4ltr	8	Ltrs		
3	Indigo Floor Paint Grey	4ltr	8	Ltrs		

Remarks: For Stock Repleneshing purpose

Prepared By	N.Vanajakshi	Approved by	APPROVED BY
Sign.& Date	09.02..2022	Sign. & Date	10 FEB 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

SOHAM MODI
MANAGING DIRECTOR