

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

⑤

Date:		23/02/22	Prepared by	Ranya	Serial no.	2312
Supplier name		S.A. Sports			HO inward no.	
Firm/Company		SSLLP	Project	SHLLP	HO received date	
PO/WO date		9/2/22	PO/WO No.	85350	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached		
1.	3875	22/2/22	70,000/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):					70,000/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report						
MRN nos:	104115			Proof of delivery matches MRN	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges					-	
Amount C – Other Debits :					-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:					70,000/-	
Amount E – PO / WO value:					70,000/-	
Amount F – Difference (A – E):					-	
Quantity received as per PO /WO			<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO			<input type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date			28/2/22			
Remarks: final Bill						
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	
Name:	Ranya					
Sign:						
Date	23/2/22					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN 36AAGFS2959C1Z5

TAX INVOICE

9849588880

ESTD.1955

PO - 85350

Credit

**S.A. Sports**®

4-1-443, BANK STREET, HYDERABAD - 500 001. (T.S.)

Email : sasports55@yahoo.com

Extn - I

INVOICE No. SAS/1/ 3875

To, M/s

SUMMIT SALES LLP.

107-G. ROAD SECUNDERABAD

Date 22/02/2022

Party's GSTIN

36AAGFS2044C1Z7

State Code : 36

PARTICULARS	HSN / SAC	Qty.	Rate	GST %	TOTAL
Cocient NET Nylon 100x10		25	2500	12	62500.

INWARD			
Inward No: 17756	Dt: 22	2	22
MRN No: 104115	Dt: 23	2	22
Received By:	Sign:		
SUMMIT SALES LLP			



Taxable Value	Rate	%	CGST	SGST	IGST	TOTAL
62500	12%		3750	3750	—	62500
						DISCOUNT
						TOTAL
						TAX AMOUNT
						GRAND TOTAL

Rupees in words: Seventy thousand only

Bank Details :  
 Bank : HDFC BANK, Kothi  
 A/c. : 00212310001053  
 IFSC CODE : HDFC0001997

N.B. : Subject to Hyderabad Jurisdiction  
 Goods Once sold will not be taken back or exchanged.  
 No Guarantee on Sports Goods.

Thanking You !

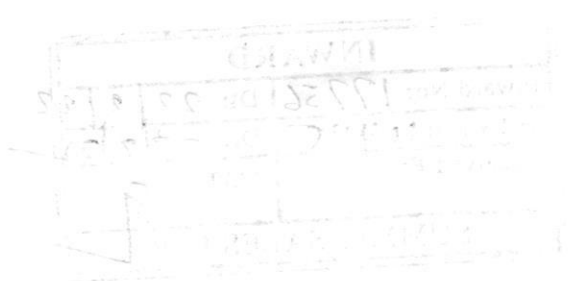
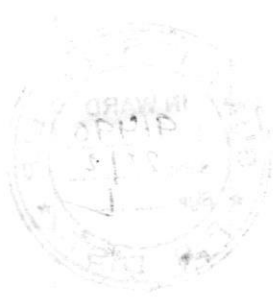
E. & O.E.

For S.A. SPORTS  
 Signature

Handwritten text at the top of the page, including a date and possibly a name or title.

Handwritten text in the upper middle section, possibly a list or a set of instructions.

Handwritten text in the middle section, appearing to be a title or a heading.



Handwritten text in the bottom left corner, possibly a signature or a note.

Handwritten text in the bottom middle section, possibly a date or a reference number.

Handwritten text in the bottom right section, possibly a name or a title.

Handwritten text in the bottom left corner, possibly a signature or a note.



# Purchase Order

Page(s) 1 Of 1

09-02-2022 14:23:34



v.Copy

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

## Supplier Details

S.A.SPORTS  
Bank Street, Abids, Hyderabad.

**GSTIN** 36AAGFS2959C1Z5

040-30683095

9849588880

<b>Doc No</b>	85350	169457
<b>Doc Date</b>	09-02-2022	
<b>Quote No</b>	nil	
<b>Quote Date</b>	09-02-2022	
<b>SupplyType</b>	Supply	

**Kind Attn : Satvinder Singh Aurora**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5092 - Equipment - sports - Nylon cricket nets - other - nos 10' x 100'	25.00	2,500.00	0.00	12.00	70,000.00
<b>Total Order Value . . .</b>					<b>70,000.00</b>

Rupees : Seventy Thousand Only.

## Terms and Conditions :-

**Specification / Brand** Cricket Net, HDPE Net, with tying rope, Rate per sft is Rs. 2.80/- including GST

**Payment Terms** 100% Advance payment

**Tax** GST included in the above prices

**Delivery Date** With in 5 days from the date os PO

**Delivery Location** Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra

**Penalty For Delay** Nil

**Transportation Cost** Nil

**Warranty** Nil

**Advance Paid** Rs. 70,000-00, by cheque....., dated.....

**Other Terms** We reserve the right to reject items not conforming to quality and specifications, above order is for cricket court ,purpose.

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.



**For MDs APPROVAL**

- High Value/quantity beyond limits.
- Po/Req. processed-post approval.
- Approval for technical details/clarification.
- Replenishing SLLP stock
- Other

For **Summit Sales LLP**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **S.A.SPORTS**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

**Requisition Form**

Company Name: SSSLP		Date: 08.02.2022				
Site & Phase : SSHLP		Time: 10:00				
Supplier		Req.No. 169457				
Material required before date: 10.01.2022		ID No. 73654				
No	Description	Size	Quantity	Units	Inward No	Date
1	Safety Net	3mts x 10mts	100	Nos		
2	Safety Net	5mts x 10mts	25	Nos		
3	Cricket Net	10' X 100'	25	Nos		
Remarks: For Stock Replenishing purpose						
Prepared By: N. Vanajakshi		Approved by		<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>APPROVED BY</b>  <b>09 FEB 2022</b>                  SOMAM MODI                  MANAGING DIRECTOR             </div>		
Sign. & Date: 08.02..2022		Sign. & Date				

Note: On receipt of material at site write inward number and date in last 2 columns.

HODs To  
 ✓ HDPR rope 7.40

- For MDs APPROVAL**
- High Value/quantity beyond limits.
  - Po/Req. processed-post approval.
  - Approval for technical details/clarification.
  - Replenishing SSSLP stock
  - Other

Poly Propin rope  
 yellow  
 HDPR NET  
 2mm x 2mm - Poly cord  
 25 Gps  
 2mm cord