

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/2/22	Prepared by	Prabhakar	Serial no.	2384
Supplier name	Elegant Enterprise			HO inward no.	
Firm/Company	Greene	Project	Imperial	HO received date	
PO/WO date	2/2	PO/WO No.	85740	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	0541	21/2/22	50,593.00	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				50,593.00	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	104030		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				50,593.00	
Amount E – PO / WO value:				51,625.00	
Amount F – Difference (A – E):				1032.00	
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☒ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		28/2			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date		23 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

IN WARD
No. 91505
Date: 23/2
Sig: L

e-Way Bill



E-Way Bill No: 1914 3951 8777
E-Way Bill Date: 21/02/2022 04:27 PM
Generated By: 36AJB PK041 2E1ZY - ELEGANT ENTERPRISES
Valid From: 21/02/2022 04:27 PM [34Kms]
Valid Until: 22/02/2022

Part - A

GSTIN of Supplier 36AJBPK0412E1ZY,ELEGANT ENTERPRISES
Place of Dispatch Secunderabad,TELANGANA-500003
GSTIN of Recipient 36AAH CG456 2D1ZP ,GV RESEARCH CENTERS PRIVATE LIMITED
Place of Delivery Turkapally,TELANGANA-500078
Document No. EE2122-0541
Document Date 21/02/2022
Transaction Type: Regular
Value of Goods 50593
HSN Code 74091900 - 75MM X 10MM X 3.66MTRS X 2NOS COPPER FLAT
Reason for Transportation Outward - Supply
Transporter

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS10UB8387	Secunderabad	21/02/2022 04:27 PM	36AJBPK0412E1ZY	-	-



191439518777



Purchase Order

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21-02-2022 10:49:47



85740

14.02.22 2:32:34

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Elegant Enterprises 5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003. GSTIN 36AJBPK0412E1ZY 66385358 9985113450/9885073880	Doc No	85740	164576
	Doc Date	21-02-2022	
	Quote No	NIL	
	Quote Date	17-02-2022	
	SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4738 - Electrical - other - GI Flat - Others - nos 75mm x 10mm x 3.66mtrs x 2No's Copper flat	50.00	875.00	0.00	18.00	51,625.00
Total Order Value . . .					51,625.00

Rupees : Fifty One Thousand Six Hundred Twenty Five Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms Against Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, Above order is for DG Isolator neutral purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original Invoice+copy of proof of delivery is required to process invoice for payment.Do Not send original invoice to site.Original invoices must be sent to HO Office or Purchase site Office. proof of delivery/DC Can be sent by email.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SLLP stock
☐ Other

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : __/__/__

Requisition Form

17.02.2022

Company Name: GY Research Centers Pvt Ltd.

Date:

17.04

Site & Phase: Innopolis.

Time:

164576

Supplier

ID No.

73952

Material required before date:

Inward No

Date

No	Description	Size	Quantity	Units	Inward No	Date
1.	Copper patti	75mmx10mm	6	meters		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

85740

Remarks: Towards DG isolater neutral purpose

Prepared By: Madhu

Approved by

Mr. Ramesh reddy

Sign. & Date

17.02.2022

Sign. & Date

17.02.2022

Note:

