PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/2/22	Prepared by	Prabhakar	Serial no.	2387
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Govree	Project	Amrapolis	HO received date	
PO/WO date	19/2	PO/WO No.	73989	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	02274	02/2/22	7810.08	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7810.08
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	104116	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7810.08
Amount E – PO / WO value:	7810.08
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		23 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	22274
GV Research center Pvt Ltd	Invoice Date.	22-02-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	85712
	PO Date.	19-02-2022
	Req ID	73989
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	18-02-2022
	Loc Req No	164586

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	50	9.00	450.00	18	81.00
2	4009 - Consumables - Coconut Broom - other - nos	9603	20	15.75	315.00	0	0.00
3	4080 - Consumables - Bombay Brooms - Other - Nos	9603	20	10.00	200.00	0	0.00
4	4006 - Consumables - Bucket - other - nos	7310	6	231.00	1,386.00	18	249.48
5	2148 - Carpentry - hardware - Plastic gampa - other -	3926	10	126.00	1,260.00	18	226.80
6	9570 - Tools - Spade with handle - NA - nos	7301	10	126.00	1,260.00	18	226.80
7	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10	125.00	1,250.00	18	225.00
8	4003 - Consumables - Bombay Broom - Big - nos	9603	10	68.00	680.00	0	0.00
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	6,801.00		1,009.08
	504.54	504.54	Total Invoice Amount	7,810.08		

Rupees : Seven Thousand Eight Hundred Ten and Paise Eight Only.

SUMMIT SALES LLP R.R. DIST. INWARD No: 91445 Date: 22/2 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 22-02-2022 14:43:50

Ori

85712
14.02.22 2:32:34

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	85712	164586
	Doc Date	19-02-2022	
	Quote No	Nil	
	Quote Date	19-02-2022	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	50.00	9.00	0.00	18.00	531.00
2	4009 - Consumables - Coconut Broom - other - nos	20.00	15.75	0.00	0.00	315.00
3	4080 - Consumables - Bombay Brooms - Other - Nos	20.00	10.00	0.00	0.00	200.00
4	4006 - Consumables - Bucket - other - nos	6.00	231.00	0.00	18.00	1,635.48
5	2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	126.00	0.00	18.00	1,486.80
6	9570 - Tools - Spade with handle - NA - nos	10.00	126.00	0.00	18.00	1,486.80
7	6023 - Miscellaneous - GI- Bucket - other - nos	10.00	125.00	0.00	18.00	1,475.00
8	4003 - Consumables - Bombay Broom - Big - nos	10.00	68.00	0.00	0.00	680.00
				Total Order Value . . .		**7,810.08**

Rupees : Seven Thousand Eight Hundred Ten and Paise Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use works.
Completion Date	Nil

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : 23/02/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 22-02-2022 14:43:50

Original / Office Copy / Purchase Div.Copy

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : 23/02/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	18.02.2022
Site & Phase:	Innopolis	Time:	15:00
Supplier		Req. No.	164586
Material required before date:		ID No.	73989

No	Description	Size	Quantity	Units	Inward No	Date
1.	Sponges		50	No's		
2.	Coconut brooms		20	No's		
3.	Bombay brooms		20	No's		
4.	Bombay jadu		20	No's		
5.	Plastic buckets		10	No's		
6	Spade with handle		10	No's		
7	Gampas 85712		25	No's		
8	Shovels		15	No's		
9	GI Buckets		10	No's		

Remarks: Towards site use purpose.

Prepared By	Rajashekar	Approved by	Madhu
Sign. & Date	18.02.2022	Sign. & Date	18.02.2022

Note:

APPROVED
18 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	DC No.	19067
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	DC Date.	22-02-2022
	PO No.	85712
	PO Date.	19-02-2022
	Req ID	73989
GSTIN : 36AAHCG4562D1ZP	Req Date	18-02-2022
	Loc Req No	164586

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	50
2	4009 - Consumables - Coconut Broom - other - nos	9603	20
3	4080 - Consumables - Bombay Brooms - Other - Nos	9603	20
4	4006 - Consumables - Bucket - other - nos	7310	6
5	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	10
6	9570 - Tools - Spade with handle - NA - nos	7301	10
7	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10
8	4003 - Consumables - Bombay Broom - Big - nos	9603	10
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SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 78040
Date: 23/2
Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 8385	Dt: 22/2/22
MRN No: 10UU6	Dt: 23/02/22
Received By: D. Rajkumar	Sign: D. Rajkumar

Genome Valley Research Center Pvt. Ltd.

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