

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/2/22		Prepared by: P. Prabhakar		Serial no. ---2387	
Supplier name: Sunil Sales LLP				HO inward no.	
Firm/Company: Greer		Project: Ingolis		HO received date	
PO/WO date: 19/2		PO/WO No. 73989		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	02274	22/2/22	7810.08	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				7810.08	
Proof of delivery by way of ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	104116		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				7810.08	
Amount E – PO / WO value:				7810.08	
Amount F – Difference (A – E):					
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		28/2/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details GV Research center Pvt Ltd Sy No. 542, Genome vallaey, Thurkapally, Hyderabad GSTIN : 36AAHCG4562D1ZP			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 2

22-02-2022 14:43:50

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85712

14.02.22 2:32:34

From Company : **G V Reserch Centers Pvt Ltd**

5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000

G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	85712	164586
Doc Date	19-02-2022	
Quote No	Nil	
Quote Date	19-02-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4057 - Consumables - Sponges - NA - nos	50.00	9.00	0.00	18.00	531.00
2 4009 - Consumables - Coconut Broom - other - nos	20.00	15.75	0.00	0.00	315.00
3 4080 - Consumables - Bombay Brooms - Other - Nos	20.00	10.00	0.00	0.00	200.00
4 4006 - Consumables - Bucket - other - nos	6.00	231.00	0.00	18.00	1,635.48
5 2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	126.00	0.00	18.00	1,486.80
6 9570 - Tools - Spade with handle - NA - nos	10.00	126.00	0.00	18.00	1,486.80
7 6023 - Miscellaneous - GI- Bucket - other - nos	10.00	125.00	0.00	18.00	1,475.00
8 4003 - Consumables - Bombay Broom - Big - nos	10.00	68.00	0.00	0.00	680.00
Total Order Value . . .					7,810.08

Rupees : Seven Thousand Eight Hundred Ten and Paise Eight Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site use works.**Completion Date** NilFor **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name :

Date : __/__/__

Purchase Order

Page(s) 2 Of 2

22-02-2022 14:43:50

Original / Office Copy / Purchase Div.Copy

Measurement

Nil

Security

Nil

Remarks

Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : 23/02/2022

Name : _____

Date : / /

Requisition Form

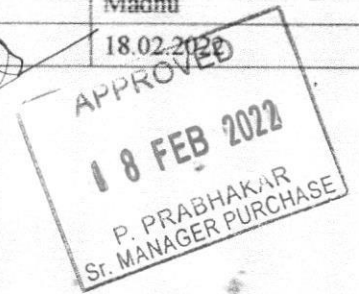
Company Name:	GVRC	Date:	18.02.2022
Site & Phase:	Innopolis	Time:	15:00
Supplier		Req. No.	164586
Material required before date:		ID No.	73989

No	Description	Size	Quantity	Units	Inward No	Date
1.	Sponges		50	No's		
2.	Coconut brooms		20	No's		
3.	Bombay brooms		20	No's		
4.	Bombay jadu		20	No's		
5.	Plastic buckets		10	No's		
6.	Spade with handle		10	No's		
7.	Gampas		25	No's		
8.	Shovels		15	No's		
9.	GI Buckets		10	No's		

Remarks: Towards site use purpose.

Prepared By	Rajashekar	Approved by	Madhu
Sign. & Date	18.02.2022	Sign. & Date	18.02.2022

Note:



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

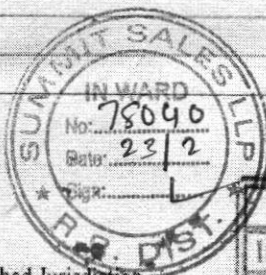
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 22-02-2022

Customer Details		DC No.	19067
GV Research center Pvt Ltd		DC Date.	22-02-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad		PO No.	85712
		PO Date.	19-02-2022
		Req ID	73989
		Req Date	18-02-2022
GSTIN : 36AAHCG4562D1ZP		Loc Req No	164586
	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	50
2	4009 - Consumables - Coconut Broom - other - nos	9603	20
3	4080 - Consumables - Bombay Brooms - Other - Nos	9603	20
4	4006 - Consumables - Bucket - other - nos	7310	6
5	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	10
6	9570 - Tools - Spade with handle - NA - nos	7301	10
7	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10
8	4003 - Consumables - Bombay Broom - Big - nos	9603	10
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 8385	Dt: 22/2/22
MRN No: 104116	Dt: 23/2/22
Received By: D. Rajan	Sign: D. Rajan
Genome Valley Research Center Pvt. Ltd.	

for Summit Sales LLP

Authorised signatory

8385