PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	03/2/22	Prepared by	Prabhakar	Serial no.	2385
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	17/2	PO/WO No.	85628	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	02259	02/2	5264-00	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5264-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	104076	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5264-00
Amount E – PO / WO value:	5264-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/2
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 23 FEB 2022 B. PRABHAKAR (SR. MANAGER PURCHASE)

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22259
Modi Properties Private Limited,.	Invoice Date.	22-02-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	85628
	PO Date.	17-02-2022
	Req ID	73711
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	10-02-2022
	Loc Req No	178382

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	20	235.00	4,700.00	12	564.00
	Day Light 20 watts						
2							
3							
4							
5							
6							
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,700.00		564.00
	282.00	282.00	Total Invoice Amount	5,264.00		

Rupees : Five Thousand Two Hundred Sixty Four Only.

SUMMIT SALES LLP INWARD No. 91414 Date: 22/2 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 18-02-2022 10:34:38 AM

85628
14.02.22 2:32:33

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	85628	178382
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	17-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos *Day Light 20 watts*	20.00	235.00	0.00	12.00	5,264.00
					Total Order Value . . .	**5,264.00**

Rupees : Five Thousand Two Hundred Sixty Four Only.

Terms and Conditions :-

Specification /	All items shall be of 'CG' brand, Seawind model
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for A&B- blocks strircase lighting work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

18/02/2022

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	MPL	Date:	10.02.2022
Site & Phase :	MFP	Time:	17:50
Supplier	-	Req. No.	178382
Material required before date:	13.02.2022	ID No.	73711

No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	Wipro -Garnet Batten D532065(day light) -4' lenght	Day Light	20Watts	20	No's		
2							
3							
4							
5		85628					
6							
7							
8							
9							
10							

Remarks: Towards A&B-Blocks Staircase lighting Use purpose.

Prepared By	R.Ashok	Approved by	
Sign.& Date	10.02.2022	Sign. & Date	APPROVED 14 FEB 2022 P. PRAD... Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	19052
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	22-02-2022
	PO No.	85628
	PO Date.	17-02-2022
	Req ID	73711
GSTIN : 36AABCM4761E1ZM	Req Date	10-02-2022
	Loc Req No	178382

	Description of Goods	HSN/SAC	Qty
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	20
2			
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INWARD
Inward No: 18789 Dt: 22/2/22
MRN No: 104076 Dt:
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

SUMMIT SALES LLP R.R. DIST.
INWARD No: 78042
Date: 23/2
Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory