

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 23/2/22		Prepared by: [Signature]		Serial no. 2385	
Supplier name: Summit Sales LLC				HO inward no.	
Firm/Company: MTPL		Project: MTPL		HO received date	
PO/WO date: 17/2		PO/WO No. 85628		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	02259	02/2	5264-00	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				5264-00	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	104076		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				—	
Amount C – Other Debits :				—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5264-00	
Amount E – PO / WO value:				5264-00	
Amount F – Difference (A – E):				—	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		28/2			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[Signature]			
Sign:		[Signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		22259			
Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad				Invoice Date.		22-02-2022			
				PO No.		85628			
				PO Date.		17-02-2022			
				Req ID		73711			
				Req Date		10-02-2022			
GSTIN : 36AABCM4761E1ZM				PAN AABCM4761E		Loc Req No		178382	
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos Day Light 20 watts			9405	20	235.00	4,700.00	12	564.00
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		4,700.00	564.00
		282.00		282.00		Total Invoice Amount		5,264.00	
Rupees : Five Thousand Two Hundred Sixty Four Only.									

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

18-02-2022 10:34:38 AM

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM



85628

14.02.22 2:32:33

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No		85628 178382
	Doc Date		17-02-2022
	Quote No		Nil
	Quote Date		10-02-2022
	SupplyType		Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4663 - Electrical - other - Tubelight fitting - 4ft - nos Day Light 20 watts	20.00	235.00	0.00	12.00	5,264.00
Total Order Value . . .					5,264.00

Rupees : Five Thousand Two Hundred Sixty Four Only.

Terms and Conditions :-

Specification /	All items shall be of 'CG' brand, Seawind model
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Above order for A&B- blocks strircase lighting work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

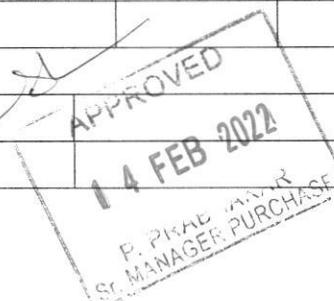
Date : ____/____/____

Contact : -

Requisition Form

Company Name:		MPL		Date:		10.02.2022	
Site & Phase :		MFP		Time:		17:50	
Supplier		-		Req. No.		178382	
Material required before date:			13.02.2022		ID No.		73711
No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	Wipro -Garnet Batten D532065(day light) -4' lenght	Day Light	20Watts	20	No's		
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: Towards A&B-Blocks Staircase lighting Use purpose.							
Prepared By		R.Ashok		Approved by			
Sign.& Date		10.02.2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 22-02-2022

Customer Details

Modi Properties Private Limited,

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No.	19052
DC Date.	22-02-2022
PO No.	85628
PO Date.	17-02-2022
Req ID	73711
Req Date	10-02-2022
Loc Req No	178382

Description of Goods**HSN/SAC****Qty**

1 4663 - Electrical - other - Tubelight fitting - 4ft - nos

9405

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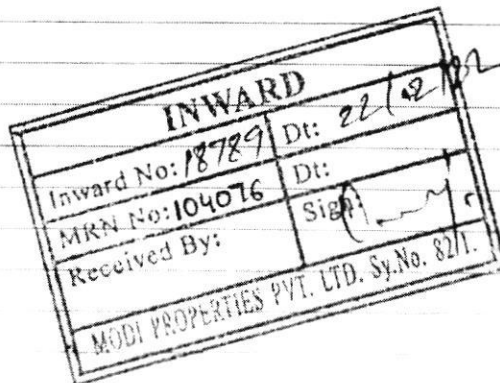
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction