

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

⑥

Date:	22/02/22	Prepared by	Kavitha	Serial no.	- 2301
Supplier name	Summit Sales LLP	HO inward no.			
Firm/Company	Shaik Ameer Ali	Project	AGH	HO received date	
PO/WO date	31/01/22	PO/WO No.	84992	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	22203	19/02/22	6,915/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.			/	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):					6,915/-
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos :	103977	Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges					-
Amount C – Other Debits :					-
Amount D (D=A+B-C) – Amount to be credited to the supplier:					6,915
Amount E – PO / WO value:					20,744/-
Amount F – Difference (A – E):					13,829/-
Quantity received as per PO /WO		<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input checked="" type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		28/02/22			
Remarks: ← part Bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	22/02/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 :

Customer Details				Invoice No.	22203					
Shaik Ameer Ali Sy No.786, AVR Gulmohar Homes, Miryalguda  GSTIN : 36KNCPS4339M1Z8                      PAN KNCPS4339M				Invoice Date.	19-02-2022					
				PO No.	84992					
				PO Date.	31-01-2022					
				Req ID	73361					
				Req Date	29-01-2022					
				Loc Req No	165569					
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt			
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	20	293.00	5,860.00	18	1,054.80			
2										
3										
4										
5										
6										
7										
8										
9										
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11										
12										
13										
14										
15										
				IGST	CGST	SGST	Total Taxable Amount	5,860.00		1,054.80
					527.40	527.40	Total Invoice Amount	6,914.80		

Rupees : Six Thousand Nine Hundred Fourteen and Paise Eighty Only.

for Summit Sales LLP



Authorised signatory

Subject to Hyderabad Jurisdiction

From Company : **Shaik Ameer Ali**  
Miryalgud  
G S T No. : 36KNCPS4339M1Z8

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

Doc No 84992 165569  
Doc Date 31-01-2022  
Quote No Nil  
Quote Date 31-01-2022  
SupplyType Supply

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

**Kind Attn : Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6623 - Paints - Lappam - 30 Kgs - Bag	60.00	293.00	0.00	18.00	20,744.40
<b>Total Order Value . . .</b>					<b>20,744.40</b>

Rupees : Twenty Thousand Seven Hundred Fourty Four and Paise Fourty Only.

**Terms and Conditions :-**

**Specification /** All items shall be of 1st quality. NCL  
**Payment Terms** After Delivery & Production of bill  
**Tax** All taxes included in above price.  
**Delivery Date** Next day  
**Delivery Location** AVR Gulmohar Homes  
Sy no-786, Miryalguda, Nalgonda Dist.  
Phone. 9550139944  
**Penalty For Delay** Nil  
**Transportation** Transport cost shall be borne by us.  
**Warranty** Nil  
**Advance Paid** Nil  
**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for 01, 10, 12 Purpose.  
**Completion Date** Nil  
**Measurment** Nil  
**Security** Nil  
**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

PART DELIVERY TO SITE			
S.no.	Bill no.	DATE	AMOUNT
1.	22202	19/02/22	6915/-
2.			
3.			
4.			
5.			

For **Shaik Ameer Ali**

Authorised Signatory

Name : \_\_\_\_\_

*[Signature]*  
31/01/2022

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

### Requisition Form

Company Name:	Sk Ameer Ali	Date:	29-1-2022
Site & Phase:	AVR Gulmohar Homes	Time:	12.00
Supplier:	SLLP	Req. No.	165569
	Urgent	ID No.	73361

No	Description	Size	Quantity	Units	Inward No	Date
1	Altek- lappum	25 bags	60	Bags		
2						
3						
4						
5	84992					

Remarks: for villa no.01,10,12, Bill should be made in the name of painting contractor SK Ameer Ali.  
All the mentioned paints are required with strainers mixed.

Prepared By	Zakir	Approved by	
Sign. & Date	29-1-2022	Sign. & Date	

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 19-02-2022

Customer Details		DC No.	19002
Shaik Ameer Ali		DC Date.	19-02-2022
Sy No.786, AVR Gulmohar Homes, Miryalguda		PO No.	84992
		PO Date.	31-01-2022
		Req ID	73361
GSTIN : 36KNCP54339M1Z8		Req Date	29-01-2022
		Loc Req No	165569
Description of Goods		HSN/SAC	Qty
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	20
2			
3			
4			
5			
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**INWARD**

Inward No: 15173    Dt: 19/02/22

MRN No: 103977    Dt: 21/02/22

Received by: *[Signature]*

*Security*

Summit Sales (Pty) (India) LLP

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

*[Signature]*  
 Authorised signatory