PURCHASE DIVISION
Advice for approval for credit to supplier

(e)

Date:	23/2/22	Prepared by	Manu	Serial no.	2138
Supplier name	SSLLP			HO inward no.	
Firm/Company	NE	Project	NE	HO received date	
PO/WO date	18/2/22	PO/WO No.	85672	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22266	22/2/22	1424.76/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1424/-
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 104093	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1424/-
Amount E – PO / WO value:	1424/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – *wait for balance material* □ *Other*
Payment – due date	7/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu	23 FEB 2022			
Date	23/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22266
Nilgiri Estates	Invoice Date.	22-02-2022
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	85672
	PO Date.	18-02-2022
	Req ID	73960
GSTIN : 36AAHFN0766F1ZA PAN AAHFN0766F	Req Date	18-02-2022
	Loc Req No	175483

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4025 - Consumables - Door Mat - other - nos		5	50.00	250.00	18	45.00
2	4006 - Consumables - Bucket - other - nos	7310	3	231.00	693.00	18	124.74
3	4014 - Consumables - Colin - 500ml - nos	3402	3	88.00	264.00	18	47.52
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,207.00		217.26
	108.63	108.63	Total Invoice Amount		1,424.26	

Rupees : One Thousand Four Hundred Twenty Four and Paise Twenty Six Only.

SUMMIT SALES LLP INWARD No: 91421 Date: 22/2 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 18-02-2022 14:24:03

85672
14.02.22 2:32:34

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	85672	175483
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	18-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4025 - Consumables - Door Mat - other - nos	5.00	50.00	0.00	18.00	295.00
2	4006 - Consumables - Bucket - other - nos	3.00	231.00	0.00	18.00	817.74
3	4014 - Consumables - Colin - 500ml - nos	3.00	88.00	0.00	18.00	311.52
					Total Order Value . . .	**1,424.26**

Rupees : One Thousand Four Hundred Twenty Four and Paise Twenty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office and villas cleaning purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Nilgiri Estates*
Authorised Signatory
Name : 18/02/2022
Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name :
Date : __/__/____

Purchase Order

 18-02-2022 2:53:46 PM Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for all blocks site work purpose at GMR site general works.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : 18/02/2022

Contact - -

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	18-02-2022
Site & Phase :	NILGIRI ESTATE	Time:	11:24
Supplier		Req. No.	175483
Material required before date:		ID No.	73960

No	Description	Size	Quantity	Units	Inward No	Date
1	Door Mates 4025	Std	05	Nos		
2	Plastic Buckets 4006	Std	03	Nos		
3	Colin 4014	Std	03	Nos		
4						
5	85672					
6						
7						
8						
9						
10						

Remarks: -For Site office and villas cleaning purpose

APPROVED
18 FEB 2022
MANISH PA...
MANAGER PRO...

Prepared By	Sadhana	Approved by	Akheel
Sign.& Date	18-02-2022	Sign. & Date	18-02-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

Certified by:
Project Manager
Nilgiri Estates

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date: Urgent		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 1 of 1 : 22-02-2022

Customer Details	DC No	19059
Nilgiri Estates	DC Date	22-02-2022
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No	85672
	PO Date	18-02-2022
	Req ID	73960
	Req Date	18-02-2022
GSTIN : 36AAHFN0766F1ZA	Loc Req No	175483

	Description of Goods	HSN/SAC	Qty
1	4025 - Consumables - Door Mat - other - nos		5
2	4006 - Consumables - Bucket - other - nos	7310	3
3	4014 - Consumables - Colin - 500ml - nos	3402	3
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SUMMIT SALES LLP
INWARD
No: 78631
Date: 23/2
Sign:

INWARD
In ward No: 22865 Dt: 22/02/22
MRN No: 104093 Dt: 23/02/22
Received By: Ashish
Nilgiri Est...

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction