PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	23/2/22	Prepared by	T.D Murthy	Serial no.	2345
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV - III	HO received date	
PO/WO date	14/2/22	PO/WO No.	85545	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22252	22/2/22	47,578-00	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	47,578-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	104049	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	47,578-00
Amount E – PO / WO value:	47,578-00
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	T.D. Murthy				
Sign:	[signature]	23 FEB 2022			
Date	23/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A

Invoice No.	22252
Invoice Date.	22-02-2022
PO No.	85545
PO Date.	14-02-2022
Req ID	73830
Req Date	14-02-2022
Loc Req No	183930

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7326 - Plumbing - PVC - Water tank - 500lts - nos	3925	16	2520.00	40,320.00	18	7,257.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	40,320.00	7,257.60
	3,628.80	3,628.80	Total Invoice Amount	47,577.60	

Rupees : Fourty Seven Thousand Five Hundred Seventy Seven and Paise Sixty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 91466 Date: 22/2 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 15-02-2022 2:40:33 PM

85545
14.02.22 2:32:32

From Company :	**Silver Oak Villas LLP** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	85545	183930
	Doc Date	14-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	14-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7326 - Plumbing - PVC - Water tank - 500lts - nos	16.00	2,520.00	0.00	18.00	47,577.60
					Total Order Value . . .	**47,577.60**
Rupees : Fourty Seven Thousand Five Hundred Seventy Seven and Paise Sixty Only.						

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Included in above prices.
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Included by us.
Warranty	1 year company warranty
Advance Paid	Nil
Other Terms	We reserve the rights to reject items not confirming to quality and specifications. Above order for villa no - 113,118,119,122. purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site off

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ________________

Date : __/__/__

Contact - -

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Dt: 22-02-2022

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy. No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN 36ADBFS3288A2Z7

DC No	19945
DC Date	22-02-2022
PO No	85545
PO Date	14-02-2022
Req ID	73836
Req Date	14-02-2022
Loc Req No	183930

	Description of Goods	HSN/SAC	Qty
1	7326 - Plumbing - PVC - Water tank - 500lts - nos	3925	16
2			
3			
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5			
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1738 22/2/22
104049 22/2/22

SUMMIT SALES LLP
H WARD
22957
23/2
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	14-02-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183930
Material required before date:	urgent	ID No.	73830

No	Description	Size	Quantity	Units	67818	Date
1	Water tanks 7326 2.	500lit	16	Nos		
2						
3						
4	85545					
5						
6						
7						
8						
9						
10						

Remarks: - For villa No 113,118,119,122 purpose

APPROVED
15 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	14-02-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.