(e)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	24/02/22	Prepared by	Vanajakshi	Serial no.	2396
Supplier name	SSLLP			HO inward no.	
Firm/Company	modiform House LLP	Project	Serene farms	HO received date	
PO/WO date	31/01/22	PO/WO No.	85009	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22279	23/02/22	2,432-16	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,432-16
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 104134 — Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,432-16
Amount E – PO / WO value:	2,432-16
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/02/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	24/02/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Farm House (Hyderabad) LLP	Invoice No.	22279
Sy No. 44, Yenkepally Village, Chevella Mandal	Invoice Date.	23-02-2022
	PO No.	85009
	PO Date.	31-01-2022
	Req ID	73413
GSTIN : 36 PAN .	Req Date	31-01-2022
	Loc Req No	150615

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	12	76.00	912.00	18	164.16
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6	68.00	408.00	0	0.00
3	4046 - Consumables - Phinyle - 1Ltr - nos	2907	12	52.00	624.00	18	112.32
4	4008 - Consumables - Cleaning Cloth - other - nos yellow and white	6307	12	16.80	201.60	5	10.08
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,145.60		286.56
	143.28	143.28	Total Invoice Amount	2,432.16		

Rupees : Two Thousand Four Hundred Thirty Two and Paise Sixteen Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 91479
Date: 23/2
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 31-01-2022 15:23:20 Original / Off

85009
31.01.22 4:50:16

From Company : **Modi Farm House (Hyderabad) LLP**
5-4-187/3&4, IInd Floor,M.G.Road, Secunderabad-500003.
G S T No. : 36

Supplier Details		
Summit Sales LLP	**Doc No**	85009 150615
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	31-01-2022
	Quote No	NIL
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-01-2022
040-66335551 9618244433	**SupplyType**	Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	12.00	76.00	0.00	18.00	1,076.16
2	4003 - Consumables - Bombay Broom - Big - nos	6.00	68.00	0.00	0.00	408.00
3	4046 - Consumables - Phinyle - 1Ltr - nos	12.00	52.00	0.00	18.00	736.32
4	4008 - Consumables - Cleaning Cloth - other - nos *yellow and white*	12.00	16.80	0.00	5.00	211.68
					Total Order Value . . .	**2,432.16**

Rupees : Two Thousand Four Hundred Thirty Two and Paise Sixteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order forclub house ,guest cottage,banquet hall clening purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Farm House (Hyderabad) LLP***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	modi farm house(hyd) llp	Date:	31-01-2022
Site & Phase :	serene farms	Time:	12;43
Supplier		Req. No.	150615
Material required before date:	asap	ID No.	73413

No	Description	Size	Quantity	Units	Inward No	Date
1	**lizol**	std	12	nos		
2	bombay brooms	big	6	nos		
3	phynile	std	12	nos		
4	yellow cloths	std	6	nos		
5	white cloths	std	6	nos		
6	85009					
7						
8						
9						
10						

Remarks:the above material is reqried for clubhouse,guest cottage,banquet hall cleaning purpose

Prepared By	G.Siva prasad	Approved by	
Sign.& Date	31-01-22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	19071
Modi Farm House (Hyderabad) LLP	DC Date.	23-02-2022
Sy No. 44, Yenkepally Village, Chevella Mandal	PO No.	85009
	PO Date.	31-01-2022
	Req ID	73413
GSTIN : 36	Req Date	31-01-2022
	Loc Req No	150615

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	12
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6
3	4046 - Consumables - Phinyle - 1Ltr - nos	2907	12
4	4008 - Consumables - Cleaning Cloth - other - nos	6307	12
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INWARD
332 Dt: 23/2/22
104134 Dt: 24/2/22
Received By: Sign:
Dileep Sharma Dileep
Serene Construction (Hyd) LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 78056
Date: 24/2
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory