PURCHASE DIVISION

Advice for approval for credit to supplier

(B)

Date:	24/02/22	Prepared by	Vanajakshi	Serial no.	2397
Supplier name	SSLLP			HO inward no.	
Firm/Company	Selene constructions LLP	Project	Selene Farms	HO received date	
PO/WO date	22/02/22	PO/WO No.	85803	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22278	23/02/22	13,650.24	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	13,650.24
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 104163 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13,650.24
Amount E – PO / WO value:	13,650.24
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/02/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	24/02/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	22278
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	23-02-2022
	PO No.	85803
	PO Date.	22-02-2022
	Req ID	74056
	Req Date	22-02-2022
GSTIN : 36ACVFS7909P1ZV PAN ACVFS7909P	Loc Req No	150618

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5	3917	50	102.00	5,100.00	18	918.00
2	4822 - Electrical - wires - Cu multistand wires Black -		2	3234.00	6,468.00	18	1,164.24
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	11,568.00		2,082.24
	1,041.12	1,041.12	Total Invoice Amount	13,650.24		

Rupees : Thirteen Thousand Six Hundred Fifty and Paise Twenty Four Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 91478
Date: 23/2
Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 23-02-2022 11:39:29 AM

85803
14.02.22 2:36:58

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	85803	150618
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	22-02-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	50.00	102.00	0.00	18.00	6,018.00
2	4822 - Electrical - wires - Cu multistand wires Black - 7 20 or 4 sq mm - Bundle	2.00	3,234.00	0.00	18.00	7,632.24
					Total Order Value . . .	**13,650.24**

Rupees : Thirteen Thousand Six Hundred Fifty and Paise Twenty Four Only.

Terms and Conditions :-

Specification /	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for villa no-13, 14, 50 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site off

For ***Serene Constructions LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	serene constructions llp	Date:	22-02-2022
Site & Phase :	serene farms	Time:	11;00
Supplier		Req. No.	150618
Material required before date:	asap	ID No.	74056

No	Description	Size	Quantity	Units	Inward No	Date
1	**pvc pipes**	1"x1.5mm	50	nos		
2	7/20 cu multistand wire[black]	7/20	02	bundles		
3						
4						
5						
6	85803					
7						
8						
9						
10						

Remarks:the above material is required for villa no- 13,14,50 earthing wire laying

Prepared By	G.Siva prasad	Approved by	APPROVED
Sign.& Date	22-02-2022	Sign. & Date	22 FEB 2022 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	19070
Serene Constructions LLP	DC Date.	23-02-2022
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	85803
	PO Date.	22-02-2022
	Req ID	74056
GSTIN : 36ACVFS7909P1ZV	Req Date	22-02-2022
	Loc Req No	150618

	Description of Goods	HSN/SAC	Qty
1	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	3917	50
2	4822 - Electrical - wires - Cu multistand wires Black - 7 20 or 4 sq mm - Bundle		2
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INWARD
Inward No: 331 Dt: 23/2/22
MRN No: 04163 Dt:
Received By: Dileep Sharma Sign: Dileep
Serene Construction (Hyd) LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
INWARD No. 78654 Date: 24/2 Sign:

for Summit Sales LLP

Authorised signatory