PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/02/22	Prepared by	Kavitha	Serial no.	2371
Supplier name	Reflection Electrical pvt ltd.			HO inward no.	
Firm/Company	serene construction llp	Project	serene forms	HO received date	
PO/WO date	19/02/22	PO/WO No.	85708	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4223	23/02/22	20,429/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	20,429/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	104133	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	20,429/-
Amount E – PO / WO value:	20,429/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/02/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha	[signature]			
Sign:	24/02/22	APPROVED			
Date		24 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **4223**	Dated **23-Feb-2022**
	Delivery Note **1050**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **4223 dt. 23-Feb-2022**	Other References
Consignee (Ship to) **Serene Constructions LLP** 5-4-187/3&4, II Floor, MG Road, Secunderabad 500 003 GSTIN/UIN : 36ACVFS7909P1ZV State Name : Telangana, Code : 36	Buyer's Order No. **85708/150617**	Dated **19-Feb-2022**
	Dispatch Doc No.	Delivery Note Date **23-Feb-2022**
	Dispatched through **Your Self**	Destination **Yenkepally**
Buyer (Bill to) **Serene Constructions LLP** 5-4-187/3&4, II Floor, MG Road, Secunderabad 500 003 GSTIN/UIN : 36ACVFS7909P1ZV State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED Bulk Head 10W 6500K DA11065**	940542	12 %	**32 No's**	570.00	No's	**18,240.00**
	OUTPUT CGST						**1,094.40**
	OUTPUT SGST						**1,094.40**
	Rounding Off						**0.20**
	Total			**32 No's**			**₹ 20,429.00**

MODI PROPERTIES PVT. LTD. INWARD No. 4285 Date 23/2/22 Sign.

SUMMIT SALES LLP R.R. DIST. IN WARD No. 91578 Date: 24/2 Sign:

Srio 9246364748

Amount Chargeable (in words) *E. & O.E*

INR Twenty Thousand Four Hundred Twenty Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
940542	18,240.00	6%	1,094.40	6%	1,094.40	2,188.80
Total	**18,240.00**		**1,094.40**		**1,094.40**	**2,188.80**

Tax Amount (in words) : **INR Two Thousand One Hundred Eighty Eight and Eighty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 22-02-2022 1:32:06 PM

85708
14.02.22 2:32:34

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	85708	150617
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	19-02-2022	
	Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	18-02-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *DA11065*	32.00	570.00	0.00	12.00	20,428.80
					Total Order Value . . .	**20,428.80**

Rupees : Twenty Thousand Four Hundred Twenty Eight and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand.
Payment Terms	Within 7 days of delivery.
Tax	Inclusive of all taxes
Delivery Date	Within 3days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5 yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for villa no- 01, 02, 42, 48 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Requisition Form			
Company Name:	serene constructions llp	Date:	18-02-2022
Site & Phase :	Serene Farms	Time:	13:00
Supplier		Req. No.	150617
Material required before date:	asap	ID No.	73962

No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	**bulk head lights/wipro/DA11065**	white	10w	32	nos		
2							
3							
4	85708						
5							
6							
7							
8							
9							
10							

Remarks: The above material is required for villa no-01,02,42,48			
Prepared By	G.Siva prasad	Approved by	
Sign.& Date	18-02-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
18 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Bright Ideas

REFLECTIONS
ELECTRICALS PVT. LTD.
5-4-187/7, M.G. Road, R.P Road & M.G. Road
Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27542785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s Serene Constructions LLP
Yenkapally
R R Dist 501503

Date 28/02/22 No. 1050

Invoice No ____ No.of Cases ____ Date ____ Way Bill No. ____

S. No	Description of Material	Qty	No. of Boxes	No. PCS in Each Box	Remarks
	Doc No. 85708/150617 dt 19/02/22				
1	DA11065 LED Bulk Head 10W	32	Nos.		Invoice No: 4283 dt 23/02/22

330
23/2/22
1041133 20/02/22
Sign:
Dileep Sharma
Serene Construction LLP

Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Received by

SUMMIT SALES LLP
IN WARD
No: 78059
Date: 24/2
Sign:
R.R. DIST.

Authorised Signatory

A/c Holder's Name Reflections Electricals Pvt Ltd