PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/2/22	Prepared by	Manoj	Serial no.	2412
Supplier name	G. P. Buildcon material			HO inward no.	
Firm/Company	NMRK LLP	Project	GHT	HO received date	
PO/WO date	22/2/22	PO/WO No.	85777	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	GP/21-22/650	23/2/22	15,163/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	15,163/-

Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	104190	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,163/-
Amount E – PO / WO value.	15,163/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – *wait for balance material* ☐ Other
Payment – due date	7/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj	25 FEB 2022			
Date	25/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

G.P. BUILDCON MATERIALS G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15 GSTIN/UIN: 36AIZPG8119P1Z9 State Name : Telangana, Code : 36 E-Mail : g.pbuildcon999@gmail.com	Invoice No. **GP/21-22/650**	Dated **23-Feb-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **MEHTA & MODI REALTY KOWKUR LLP** SECUNDERABAD,TELANGANA. GSTIN/UIN : 36ABLFM7631F1Z3 State Name : Telangana, Code : 36	Buyer's Order No. **85777**	Dated **22-Feb-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through **By Hand**	Destination **Kowkur**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**GBH 2-26 RE,DRILLING MACHINE -BOSCH** *Slno:132015654*	84672100	**1 NOS**	10,000.00	NOS		**10,000.00**
2	**GWS 750-100** *Slmo:129007192*	84672900	**1 NOS**	2,850.00	NOS		**2,850.00**
							12,850.00
	CGST @ 9 %			9	%		**1,156.50**
	SGST @ 9 %			9	%		**1,156.50**
	Total		**2 NOS**				**₹ 15,163.00**

SUMMIT SALES LLP R.R. DIST. IN WARD No: 91594 Date: 25/2 Sign:

Amount Chargeable (in words) *E. & O.E*

INR Fifteen Thousand One Hundred Sixty Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
84672100	10,000.00	9%	900.00	9%	900.00	1,800.00
84672900	2,850.00	9%	256.50	9%	256.50	513.00
Total	**12,850.00**		**1,156.50**		**1,156.50**	**2,313.00**

Tax Amount (in words) : **INR Two Thousand Three Hundred Thirteen Only**

INWARD
Inward No: 12163 Dt: 24/02/22
MRN No: 104190 Dt: 25/2/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

Company's Bank Details
Bank Name : **ICICI BANK LTD (630805500095)**
A/c No. : **630805500095**
Branch & IFS Code : **Vikrampuri & ICIC0006308**

Company's PAN : **AIZPG8119P**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for G.P. BUILDCON MATERIALS

G.P. BUILDCON MATERIALS SEC'BAD

Authorised Signatory

16:50

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 22-02-2022 1:38:31 PM Original

85777
14.02.22 2:32:35

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

G.P.Buildcon materials
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad

9866116375

Doc No	85777	141200
Doc Date	22-02-2022	
Quote No	NIL	
Quote Date	22-02-2022	
SupplyType	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	5027 - Equipment - machinery - Grinding Machine - NA - nos *750/100*	1.00	2,850.00	0.00	18.00	3,363.00
2	5028 - Equipment - machinery - Hammering Machine - other - nos *2-26 RE*	1.00	10,000.00	0.00	18.00	11,800.00
				Total Order Value . . .		**15,163.00**

Rupees : Fifteen Thousand One Hundred Sixty Three Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Bosch brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	1 Year
Advance Paid	NIL
Other Terms	Payment as per actual receipt of material.Above Material for cutting steel rods and windows levelling at site use purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

22/02/2022

Name : ____________

Accepted the above Terms And Conditions

For *G.P.Buildcon materials*

Name : ____________

Date : __/__/____

MEMO

DATE & FROM:	TO & REMARKS.
Stos	To,
17/02/2022	MD SIR,
MANISH	Item No:- 2 Hammer Drill M/c
	Model No:- 06112517X0(15F) 800watts
	Discontinued as discussed with
	G.P. Buildcon.
	The New Model No:-
	2-26 RB equivalent to the
	above said.
	Please Kindly Advice.
	APPROVED BY
	22 FEB 2022
	SOHAM MODI
	MANAGING DIRECTOR

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	16-02-2022
Site & Phase :	GHT	Time:	10.00
Supplier		Req. No.	141200
Material required before date: 20-02-2022		ID No.	73897

No	Description	Size	Quantity	Units	Inward No	Date
1	BOSCH GRINDING MACHINE 750/100	STD	01	NO	→ 2,850+18%	
2	BOSCH HAMMER DRILL MACHINE GBH-220	STD	01	NO	→ 10,000+18%	
3	MODEL NO 06112517X0(15 F)800 Watts	2-26 RE.				
4						
5						
6						
7						
8	16/02/2022 PO 85777					
9						
10						

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☑ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

Remarks: - For GHT Site work Purpose			
Prepared By	A Suresh	Approved by	
Sign.& Date	16-02-2022	Sign. & Date	

APPROVED BY
16 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.