PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/2/22	Prepared by	Manoj	Serial no.	2424
Supplier name	Green Belt Services			HO inward no.	
Firm/Company	MRMWLP	Project	GMR	HO received date	
PO/WO date	7/2/22	PO/WO No.	85231	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	93	25/2/22	34451-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	21201-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 103981 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	13251-
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	34451-
Amount E – PO / WO value.	21201-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	7/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj	25 FEB 2022			
Date	25/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Reality Mallapur - LLP (GMR)

Sl.No. 93 Date 25/02/2022

D.C.No. 96 Date :

P.O.No. 85231 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of plants –			3,445	00
			TOTAL	3,445	00

SUMMIT SALES LLP R.R. DIST. INWARD No: 91590 Date: 25/2 Sign:

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Three Thousand four Hundred forty five only

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

 07-02-2022 4:44:57 PM O

85231
31.01.22 4:53:34

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Green Belt Services 4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc No**	85231	192796
	Doc Date	07-02-2022	
	Quote No	Nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	05-02-2022	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6031 - Miscellaneous - Plants - NA - nos *aesal pinia plant*	20.00	65.00	0.00	6.00	1,378.00
2	6031 - Miscellaneous - Plants - NA - nos *Nerium plant*	20.00	35.00	0.00	6.00	742.00
	Total Order Value . . .					**2,120.00**

Rupees : Two Thousand One Hundred Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for B-block peripheral road work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ______________________

Name : ______________________

Date : __/__/____

Contact - -

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	05.02.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	16:00
Supplier		Req. No.	192796
Material required before date:	08.02.22	ID No.	73606

No	Description	Size	Quantity	Units	Inward No	Date
1.	Caesal pinia plant		20	No's		
2.	Nerium plant		20	No's		
3.						
4.						
5.		85231				
6.						
7.						
8.						
9.						
10.						

Remarks: For B- block peripheral road work purpose.

Prepared By	A.janaki	Approved by	
Sign.& Date	05.02.22	Sign. & Date	

Note:

05 FEB 2022

GSTIN :36AAUFG2910P1ZT
Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR
H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Reality mallapur - LLP
(GMR)

D.C.No. 96 Date : 19/02/2022
P.O.No. 85231 Date : ....

S.No.	PARTICULARS	QUANTITY
1	Casalpinia plants	20 no's
2	niriam - plants	20 no's
3	Transport Extra	

INWARD
MODI REALTY MALLAPUR LLP
No. 7698 Dt. 19/2/22
GRN No. 103981 Dt. 21/2/22
goman 19/2/22

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 75056
Date: 25/2
Sign:

For GREEN BELT SERVICES

Receivers Signature

Authorised Signatory