

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/02/22		Prepared by: [Signature]		Serial no. - U-2461	
Supplier name: Ss Balaji Enterprises		HO inward no.			
Firm/Company: MPPL		Project: MPL		HO received date	
PO/WO date: 12/1/22		PO/WO No. 24499		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	186	11/2/22	9735-00	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 9735-00

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 103566	Proof of delivery matches MRN ☒ Yes ☐ No
------------------	---

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 9735-00

Amount E – PO / WO value: 20,060-00

Amount F – Difference (A – E): 10,685-00

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 28/02/22

Remarks: Paid bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[Signature]			
Sign:		[Signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents, i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

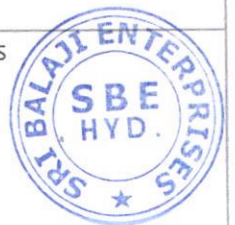
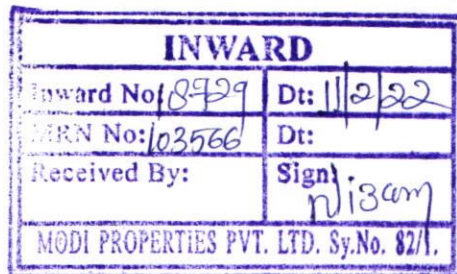
SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana				Invoice No. 186		Date 11-02-2022	
				Due Date: 26-02-2022		Place of supply 36-Telangana	
				PO date 13-01-2022		PO number 84499	
				Vehicle Number TS10UB-3122			
Bill To MODI PROPERTIES PVT LTD 5-4-187/3&4, 2 nd Floor, MG Road, Secunderabad - 03 Contact No.: 9502277299 GSTIN Number: 36AABCM4761E1ZM State: 36-Telangana				Ship To May Flower Platinum Sy 82/1 Mallapur Nacharam (R.R.DST) Pin cod -500076			

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	FISCHER 5MM	3926	5MM	50	BOX	₹ 165.00	₹ 1,485.00 (18%)	₹ 9,735.00
Total				50			₹ 1,485.00	₹ 9,735.00

Invoice Amount In Words		Amounts:	
Nine Thousand Seven Hundred Thirty Five Rupees only		Sub Total ₹ 9,735.00	
		Total ₹ 9,735.00	
		Received ₹ 0.00	
		Balance ₹ 9,735.00	

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
3926	₹ 8,250.00	9%	₹ 742.50	9%	₹ 742.50	₹ 1,485.00
Total	₹ 8,250.00		₹ 742.50		₹ 742.50	₹ 1,485.00

Terms and conditions: Thanks for doing business with us! <i>M. Shetty</i> 9000978913 11/02/22 <i>t</i>		Company's Bank details: Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY Bank Account No.: 4312001151 Bank IFSC code: KKBK0000553 Account Holder Name: SRI BALAJI ENTERPRISES	
		For, SRI BALAJI ENTERPRISES  Authorized Signatory	



Purchase Order

Page(s) 1 Of 1

17-01-2022 10:18:09 AM

Or



08.01.22 11:42:54

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	84499	178298
Doc Date	13-01-2022	
Quote No	NIL	
Quote Date	06-01-2022	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2156 - Carpentry - hardware - S.S. Screws - other - pkts 35 x 8mm	50.00	175.00	0.00	18.00	10,325.00
2 2099 - Carpentry - hardware - Fischer - 5mm - pkts	50.00	165.00	0.00	18.00	9,735.00
Total Order Value . . .					20,060.00

Rupees : Twenty Thousand Sixty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for part 2 grills fixing use purpose .

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	
1.	172	3/2/2022	10,325.00
2.			
3.			
4.			
5.			

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Name : _____

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Date : __/__/__

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		06.01.2022	
Site & Phase :		May Flower Platinum		Time:		11:45	
Supplier				Req.No.		178298	
Material required before date:		10.01.2022		ID No.		72704	
No	Description	Size	Quantity	Units	Inward No	Date	
1	SS Screws 5mm	35mmx8mm	50	boxes			
2	Fishers 5mm	35mmx8mm	50	boxes			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: Towards part-2 grills fixing use purpose .							
Prepared By		N.Subhash		Approved by		S.V.Subba Reddy	
Sign.& Date		06.01.2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

