PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	19/2/22	Prepared by	Ramya	Serial no.	2221
Supplier name	Elegant Enterprises			HO inward no.	
Firm/Company	MPPL	Project		HO received date	
PO/WO date	09/9/21	PO/WO No.	80508	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EE 2122-0285	25/9/21	1,003.00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,003.00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:		Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,003.00
Amount E – PO / WO value:			4,253.90
Amount F – Difference (A – E):			3,250.9
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received		
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other		
Payment – due date	28/2/22		
Remarks:	Part Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]				
Date	19/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Scan ID no:

80508

08.09.21 4:57:37

Purchase Order

 09-09-2021 4:41:21 PM

Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc No**	80508	183112
	Doc Date	09-09-2021	
	Quote No	NIL	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	16-08-2021	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4731 - Electrical - other - Contactor - NA - nos *L & T*	5.00	721.00	0.00	18.00	4,253.90
					Total Order Value . . .	**4,253.90**

Rupees : Four Thousand Two Hundred Fifty Three and Paise Ninty Only.

Terms and Conditions :-

Specification /	All items shall be of L & T brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Mr.Soham Modi Plot No.280, Road No.25, Road Opposite Spicy Venue Restaurant, Jubilee Hills, Hyd - 37 Phone. 040-23545772
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 yr agaist manuf. defect
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for plot 280 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Elegant Enterprises*

Name : ______________

Date : __/__/____

GSTIN: 36AJEPK0412E1ZY	☐ Orignal for Receipient	☑ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003
Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge : Nil		Transportation Mode :	Not Applicable
Invoice Number : EE2122-0285		Vehicle/LR Number :	Not Applicable
Invoice Date : 25 September 2021		Date of Supply :	25 September 2021
State : Telangana	State Code : 36	Place of Supply :	Hyderabad

Details of Buyer I Billed to:

Name : M/s Modi Properties Private Limited		Delivery Challan No. : Not Applicable	Date : - x -
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003		Purchase Order No. : 80508	Date : 07.09.2021
		Delivery Location :	Plot No. 280, Road No. 25, Road Opp Spicy Venue Restaurant, Jubilee Hills, Hyderabad
GSTIN : 36AABCM4761E1ZM		Term of Payment :	☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice.
State : Telangana	State Code : 36		

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	L & T MNX12 3Pole Contactor	85369090	1.00	No's	9.00	9.00	0.00	721.00	721.00
2	L & T Add-on-Block Aux for MNX12 Contactor	85389000	1.00	No's	9.00	9.00	0.00	129.00	129.00

Total Invoice Amount in Words:

Rupees: One Thousand Three Only.

Total Amount Before Tax:		850.00
Add : C G S T	:	76.50
Add : S G S T	:	76.50
Add : I G S T	:	0.00
R/o + Transportation	:	0.00
Total Amount	:	Rs. 1,003.00

Our Bank Details:

Name of the Bank : HDFC Bank	Account No. : 50200009719725
Branch Address : Paradise, S.D. Road, Sec-Bad-3	IFS Code : HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number

Deu 28/09 X1308235191

Terms and Conditions :

1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter .... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises

Authorised Signatory

E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr. By Receiver

Eway Bill No. Not Applicable Dated: Not Applicable

Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016

SUMMIT SALES LLP R.R. DIST. INWARD No: 91093 Date: 15/12 Sign:

TRUE COPY

1120

Requisition Form

Company Name:	MPPL	Date:	16-08-2021
Site & Phase :	PLOT 280	Time:	15:45PM
Supplier		Req. No.	183112
Material required before date: Urgent		ID No.	68488

No	Description	Size	Quantity	Units	Inward No	Date
1	LED- garden lights(SPARC) Reflection	3 watt	30	nos	79844	
2	2 core round cable(multi standard)	1.5 sq.mm	80	Mtr	79897	
3	Timer with contactor(130881475) Electrical	legrand	05	nos	80508	
4	Water proffing jointers- 3 way Electrical	std	30	nos		
5	PVC pipes	3/4mm	30	nos	79899	
6	Insullation tapes Elegant	std	10	nos		
7	Water proffing tapes	std	10	nos		
8	6 way DB box double door- single phase	std	05	nos	79919.	
9						
10						

Remarks ; towards PLOT 280 garden lights fixing work purpose			
Prepared By	Meenakshi. N	Approved by	
Sign.& Date	16-08-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

1) ~~79844~~.

2) ~~79897~~

3)

APPROVED
8 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

6100 + ust

Bank

Supplier	PO	~~Bi~~
Reflections -	82449	Bill not received
Elegant -	80414	— do —
Elegant -	80508	— do —

Steel scrap