

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/02/22	Prepared by	Vanajaysh	Serial no.	2496
Supplier name	Pratibh Sanitary			HO inward no.	
Firm/Company	SSLP	Project	SHLLP	HO received date	
PO/WO date	18/02/22	PO/WO No.	85675	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	PS 121-22/1066	21/02/22	1,28,910/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,28,910/-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	104021	Proof of delivery matches MRN		☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,28,910/-	
Amount E – PO / WO value:				1,28,910/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		7/03/22			
Remarks: final Bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Vanajaysh	Prabhaakar			
Sign:		APPROVED			
Date	26/02/22	26 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bill's total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

IN WARD
No. 91650
Date: 26/2
Sign: L

Purchase Order

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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7



85675

14.02.22 2:32:34

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad. GSTIN 36ACWPG864A1ZG 40077300 65526886. 9849624797	Doc No	85675	169486
	Doc Date	18-02-2022	
	Quote No	NIL	
	Quote Date	16-02-2022	
	SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7270 - Plumbing - PVC - Single Socket Pipe 10ft - 4 In - nos	50.00	1,254.27	51.00	18.00	36,260.95
2 7185 - Plumbing - PVC - Bend 45 degrees - 4 In - nos	72.00	209.98	51.00	18.00	8,741.55
3 10031 - Plumbing - PVC - Bend with door - 4 In - nos	30.00	295.06	51.00	18.00	5,118.11
4 10030 - Plumbing - PVC - Bend Plain - 4 In - nos	60.00	242.53	51.00	18.00	8,413.85
5 10032 - Plumbing - PVC - Floor Trap - 4 In - nos	64.00	293.97	51.00	18.00	10,878.30
6 7269 - Plumbing - PVC - Single Socket Pipe 10ft - 3 In - nos	80.00	672.96	51.00	18.00	31,128.44
7 7184 - Plumbing - PVC - Bend 45 degrees - 3 In - nos	60.00	115.06	51.00	18.00	3,991.66
8 10023 - Plumbing - PVC - Bend Plain - 3 In - nos	90.00	141.29	51.00	18.00	7,352.45
9 10024 - Plumbing - PVC - Bend with door - 3 In - nos	45.00	170.34	51.00	18.00	4,432.08
10 7273 - Plumbing - PVC - Single Y - 3 In - nos	20.00	223.83	51.00	18.00	2,588.37
11 7278 - Plumbing - PVC - Solvent Cement - 250ml - nos	48.00	163.00	55.00	18.00	4,154.54
12 7279 - Plumbing - PVC - Solvent Cement - 500ml - nos	36.00	306.00	55.00	18.00	5,849.50
Total Order Value . . .					128,909.79

Rupees : One Lakh(s) Twenty Eight Thousand Nine Hundred Nine and Paise Seventy Nine Only.

Terms and Conditions :-**Specification /** All items shall be of Sudhkhar brand**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, HyderabadFor **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**Name : 

Name : _____

Date : __/__/__

Purchase Order

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Original / Office Copy / Purchase Div.Copy

Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For **Summit Sales LLP**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		16.02.2022	
Site & Phase :		SSHLP		Time:		10:00	
Supplier				Req.No.		169486	
Material required before date:			10.01.2022		ID No.		73931
No	Description	Size	Quantity	Units	Inward No	Date	
1	PVC-single socket pipe	4"	50	Length			
2	PVC-45 degree bend	4"	72	Nos			
3	PVC-Door bend	4"	30	Nos			
4	PVC-Plain bend	4"	60	Nos			
5	PVC-Floor Trap	4"	64	Nos			
6	PVC-single socket pipe	3"	80	Length			
7	PVC-45 degree bend	3"	60	Nos			
8	PVC-Plain bend 85675	3"	90	Nos			
9	PVC-Door bend	3"	45	Nos			
10	PVC-Single Y	3"	20	Nos			
11	PVC-Solvent	250ml	48	Nos			
12	PVC-Solvent	500ml	36	Nos			
Remarks: For Stock Replenishing purpose							
Prepared By		N.Vanajakshi		Approved by			
Sign.& Date		16.02..2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
16 FEB 2022
SOHAM MODI
MANAGING DIRECTOR