PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/02/22	Prepared by	Prabhakar	Serial no.	002473
Supplier name	Maa Sai Seatings			HO inward no.	
Firm/Company	GVRC	Project	Ampolls	HO received date	
PO/WO date	10/02/22	PO/WO No.	85385	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	221	28/02/22	53,100-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	53,100-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 104177 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	53,100-00
Amount E – PO / WO value:	53,100-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/02/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		26 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(TRIPLICATE FOR SUPPLIER)

MAA SAI SEATINGS 5th FLOOR,5-5-33,PLOT NO.105 TO 113/1 RK'S ELITE,MYTHRINAGAR ALLWYN COLONY KUKATPALLY,HYDERABAD PH.NO.9246243243 , 9246366366 GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. **221**	Dated **23-Feb-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References **K.V.CHANDRASEKHAR**
Buyer (Bill to) **G V RESEARCH CENTERS PRIVATE LIMITED** SOHAM MANSION, 5-4-187/3,MG ROAD, SECUNDERABAD. DELIVERY AT : INNOPOLIS,SY NO.542,GENOME VALLEY, THURKAPALLY,HYDERABAD. GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **85385/183397**	Dated **10-Feb-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**KABIL CHAIR**	9403	**10 nos**	4,500.00	nos	**45,000.00**
	CGST-9%					**4,050.00**
	SGST 9%					**4,050.00**
	Total		**10 nos**			**₹ 53,100.00**

INWARD
Inward No: 8399 Dt: 23/2/22
MRN No: 04177 Dt: 24/2/22
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 91624
Date: 25/2
Sign: L

Amount Chargeable (in words) *E. & O.E*

INR Fifty Three Thousand One Hundred Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9403	45,000.00	9%	4,050.00	9%	4,050.00	8,100.00
Total	**45,000.00**		**4,050.00**		**4,050.00**	**8,100.00**

Tax Amount (in words) : **INR Eight Thousand One Hundred Only**

Company's PAN : **AJZPK4074G**

Company's Bank Details
Bank Name : **ICICI BANK**
A/c No. : **631205501075**
Branch & IFS Code: **KUKATPALLY & ICIC0006312**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAA SAI SEATINGS

MAA SAI SEATINGS HYDERABAD

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 14-02-2022 10:57:32 AM

85385
31.01.22 4:53:35

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Maa Sai Seatings 5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	**Doc No**	85385	183397
	Doc Date	10-02-2022	
	Quote No	Nil	
GSTIN 36AJZPK4074G1ZO	**Quote Date**	10-02-2022	
9246243243	**SupplyType**	Supply	

Kind Attn : K.V. Chandra Sekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5502 - Furniture - Chairs - NA - nos *With casters*	10.00	4,500.00	0.00	18.00	53,100.00
				Total Order Value . . .		**53,100.00**

Rupees : Fifty Three Thousand One Hundred Only.

Terms and Conditions :-

Specification /	Brand as standard rate approved by MD dt. 30-06-2021. Above Furniture all vertical surface light grey and horizantal surface in dark grey colour.
Payment Terms	After delivery and production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Included in above price.
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
☑ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
16 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Maa Sai Seatings***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GV Reaserch Centers Pvt Ltd	Date:	05-02-2022
Site & Phase :	Innoplolis	Time:	
Supplier		Req. No.	1C3397
Material required before date:		ID No.	73700

No	Description	Size	Quantity	Units	Inward No	Date
1	Tables	NA	5	Nos		
2	Chairs – 85385	STD	10	Nos		
3	Almariah	STD	2	Nos		
4	Pedestral Fans	STD	2	Nos		
5	Water Dispencer – 85386	STD	1	Nos		
6	Torch Light – 85387	STD	2	Nos		
7	Emergency Light 85388	STD	2	Nos		
8						
9						
10						

Remarks: For GVRC Purpose

Prepared By	Prabhakar	Approved by	APPROVED BY 16 FEB 2022
Sign.& Date	05-02-2022	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.