PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/02/22	Prepared by	Prabhakar	Serial no.	2468
Supplier name	Sri Laxmi Ganesh Steels & Hardware			HO inward no.	
Firm/Company	Gyde	Project	Amopolis	HO received date	
PO/WO date	18/02/22	PO/WO No.	85661	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	CP27	02/2/22	5900-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5900-00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 104176 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5900-00
Amount E – PO / WO value:	5900-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/02/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		26 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

Po No 85661

M/s. : G.V. Reserch center Pvt Ltd
M.G. Road
Party's GSTIN 36AAHCG4562D1ZP

Invoice No.: 427
Date : 22/2/22
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Machina Blade	200 M	25/—	5000—	//

INWARD
Inward No: 8410 Dt: 24/2/22
MRN No: 104176 Dt: 24/2/22
Received By: D. Rajkumar Sign: D. Rajkumar
G.V.R.C. PVT. LTD.

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Total	5000—	//
SGST @ 9 %	450—	//
CGST @ 9 %	450—	//
IGST @ 18 %		
Roundup		
Grand Total	5900—	//

Rupees In words :

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

For Sri Laxmi Ganesh Steels & Hardware

Signature

SUMMIT SALES LLP
IN WARD
No: 91621
Date: 25/2
Sign:
R.R. DIST.

Purchase Order

 21-02-2022 11:34:29

85661
14.02.22 2:32:34

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	85661	164579
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	18-02-2022	
	Quote No	NIL	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	18-02-2022	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *Rod cutting-4"*	200.00	25.00	0.00	18.00	5,900.00
	Total Order Value . . .					**5,900.00**

Rupees : Five Thousand Nine Hundred Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	100% as advance
Tax	Included in the above price
Delivery Date	Material delivered.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	18450/- check
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	18.02.2022
Site & Phase:	Innopolis.	Time:	11:52
Supplier		Req. No.	164579
Material required before date:		ID No.	73940

No	Description	Size	Quantity	Units	Inward No	Date
1.	Cutting wheels	4"	200	No's		
2.						
3.						
4.						
5.						
6.						
7.	85661.					
8.						
9.						
10.						
11.						
12.						

APPROVED
18 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Remarks: Towards site use purpose

Prepared By	Mr.Salman	Approved by	Mr.Ramesh reddy
Sign. & Date	18.02.2022	Sign. & Date	18.02.2022

Note: