PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/02/22	Prepared by	Prabhakar	Serial no.	• U-2464
Supplier name	Veerabhadra Enterprises			HO inward no.	
Firm/Company	GVRE	Project	Amopolis	HO received date	
PO/WO date	19/1/22	PO/WO No.	85244	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	823	14/2/22	354-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.			354-00	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 104118	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	354-00
Amount E – PO / WO value:	354-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	28/2/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date		APPROVED 26 FEB 2022 P. PRABHAKAR Sr. MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : G.V. Research Centers Pvt Ltd

Address : DOC - 85244 - 164507

GSTIN No : 36AAHCG4562D1Z8

State : T.S State Code : 36

Invoice No. : 823

Invoice Date : 14/2/2022

DC No. :

State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
1)	Polymere cover		3 pac	100/-		300=00	

INWARD
Inward No: 8384 Dt: 22/2/22
MRN No: 164118 Dt: 23/2/22
Received By: D.Rajkumar Sign: D.Rajkumar
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 91690 Date: 26/2 Sign:

Amount in words :

Total Amount before Tax	300=00	
Add SGST	27=00	
Add CGST	27=00	
Add IGST		
Round Off		
Total Amount after Tax	354=00	
Total Tax Amount	GRAND TOTAL	354=00

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only Cheques Subject to realisation. Goods once sold will not be taken back.

8384

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

  07-02-2022 15:58:02

85244
31.01.22 4:53:34

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5(
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Veerabhadra Enterprises	**Doc No**	85244	164507
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc Date**	19-01-2022	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	19-01-2022	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4051 - Consumables - Polythene Covers - other - pkts *Dust Bin Covers*	3.00	100.00	0.00	18.00	354.00
					Total Order Value . . .	**354.00**

Rupees : Three Hundred Fifty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : 08/02/2022

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	05.02.2022
Site & Phase:	Innopolis.	Time:	10:50
Supplier		Req. No.	164507
Material required before date:		ID No.	73596

No	Description	Size	Quantity	Units	Inward No	Date
1.	Lisol	-	05	No's		
2.	Vim bar	-	06	No's		
3.	Colin	-	05	No's		
4.	Bombay broom sticks	-	10	No's		
5.	Santhoor hand wash	-	10	No's		
6.	Surf excel 85243	-	10	No's		
7.	Dust bin	-	05	No's		
8.	Door mats	-	10	No's		
9.	Dust pads	-	05	No's		
10.	Black covers 85244	-	50	No's		
11.						
12.						

Remarks: Towards office use purpose.

Prepared By	S.Nagamani	Approved by	Mr.Ramesh redyy
Sign. & Date	05.02.2022	Sign. & Date	05.02.2022

Note:

APPROVED
08 FEB 2022
MINISH PARIKH
MANAGER PROCUREMENT