PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	26/2/22	Prepared by	Manoj	Serial no.	2451
Supplier name	SSLLP			HO inward no.	
Firm/Company	VOCLLP	Project	VOC	HO received date	
PO/WO date	24/2/22	PO/WO No.	85863	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22312	25/2/22	17,344/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	17,344/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	17,344/-
Amount E – PO / WO value:	19,924/-
Amount F – Difference (A – E):	2580/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	7/3/22
Remarks: part Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj	Prabhakar			
Sign:	Manoj	APPROVED			
Date	26/2/22	28 FEB 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22312
Villa Orchids LLP	Invoice Date.	25-02-2022
Behind Janapriya, Kowkur, Hyderabad	PO No.	85863
	PO Date.	24-02-2022
	Req ID	74095
GSTIN : 36AANFG4817C1ZH PAN AWQER2341A	Req Date	23-02-2022
	Loc Req No	63817

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7296 - Plumbing - sanitary - EWC -Wall hung - NA -		3	3366.00	10,098.00	18	1,817.64
2	7321 - Plumbing - sanitary - Washbasin - other - nos	69101000	3	998.55	2,995.65	18	539.22
3	7323 - Plumbing - sanitary - Washbasin rag bolts -	7318	3	168.00	504.00	18	90.72
4	7319 - Plumbing - sanitary - Wall hung rag bolts - NA	7318	3	317.00	951.00	18	171.18
5	6046 - Miscellaneous - Teflon tapes - NA - nos		10	15.00	150.00	18	27.00
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	14,698.65	2,645.76
	1,322.88	1,322.88	Total Invoice Amount	17,344.41	

Rupees : Seventeen Thousand Three Hundred Fourty Four and Paise Fourty One Only.

SUMMIT SALES LLP R.R. DIST. INWARD No: 91614 Date: 25/2 Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

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85863
14.02.22 2:36:59

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	**Doc No**	85863	63817
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	14-01-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7296 - Plumbing - sanitary - EWC -Wall hung - NA - nos	3.00	3,366.00	0.00	18.00	11,915.64
2	7321 - Plumbing - sanitary - Washbasin - other - nos	3.00	998.55	0.00	18.00	3,534.87
3	7348 - Plumbing - sanitary - Pedastal - NA - nos	3.00	728.70	0.00	18.00	2,579.60
4	7323 - Plumbing - sanitary - Washbasin rag bolts - NA - pairs	3.00	168.00	0.00	18.00	594.72
5	7319 - Plumbing - sanitary - Wall hung rag bolts - NA - nos	3.00	317.00	0.00	18.00	1,122.18
6	6046 - Miscellaneous - Teflon tapes - NA - nos	10.00	15.00	0.00	18.00	177.00
					Total Order Value . . .	**19,924.01**

Rupees : Ninteen Thousand Nine Hundred Twenty Four and Paise One Only.

Terms and Conditions :-

Specification /	All items are Parryware brand- Cascade model, ~~white colour.~~
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.No 12 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	22312	25/2/22	17,344.45
2.			
3.			
4.			
5.			

For *Villa Orchids LLP*

Authorised Signatory

24/02/2022

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form - Sanitary

Company	Villa orchids llp	Site & Phase	Villa orchids
Req. no.	63817	Req Date	23 February 2022
Material required before	25 February 2022	ID no	
Prepared by:	A Suresh	Approved by (sign)	
Flat / Block no:	12		
Type A 1820 Sft 3BHK Order Value	1 Villa		
Type B 1820 Sft 3BHK Order Value:	Villa		

APPROVED
25 FEB 2022
P. PRABHAKAR
MANAGER PURCHASE

S No	Item Description	Units	Qty required for Type B 1820 Sft 3BHK villa	Qty required for Type B 1820 Sft 3BHK villa	Qty required for Type B 1820 Sft 3BHK villa	Qty required for Type B 1820 Sft 3BHK villa	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	Wall Hang WC with seat covers (- White)	sets	3.00		3		3.0		3.00		
2	Wash Basin with peadsteal - White	sets	3.00		3		3.0		3.00		
3	wash basin rag blots	nos	3.00		3		3.0		3.00		
4	wall hung rag blots 85863	nos	3.00		3		3.0		3.00		
5	teflan tape	Nos	10.00		10		10.0		10.00		
	Total										

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	19099
Behind Janapriya, Kowkur, Hyderabad	DC Date.	25-02-2022
	PO No.	85863
	PO Date.	24-02-2022
	Req ID	74095
GSTIN : 36AANFG4817C1ZH	Req Date	23-02-2022
	Loc Req No	63817

	Description of Goods	HSN/SAC	Qty
1	7296 - Plumbing - sanitary - EWC -Wall hung - NA - nos	-	3
2	7321 - Plumbing - sanitary - Washbasin - other - nos	69101000	3
3	7323 - Plumbing - sanitary - Washbasin rag bolts - NA - pairs	7318	3
4	7319 - Plumbing - sanitary - Wall hung rag bolts - NA - nos	7318	3
5	6046 - Miscellaneous - Teflon tapes - NA - nos		10
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP IN WARD No: 78099 Date: 26/2 Sign: R.R. DIST.