

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/2/22		Prepared by: <i>[Signature]</i>		Serial no. 2489	
Supplier name: <i>Pragati Sanitary</i>		HO inward no. 511			
Firm/Company: <i>SSLP</i>		Project: <i>SLUP</i>		HO received date: 25/2/22	
PO/WO date: 18/2/22		PO/WO No. 85656		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1088	24/2/22	6151=00	☒ Yes ☐ No
2.			-	☐ Yes ☐ No
3.			-	☐ Yes ☐ No
4.			✓	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 6151=00	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 104189	Proof of delivery matches MRN ☒ Yes ☐ No
Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier: 6151/-	
Amount E – PO / WO value: 6151/-	
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☒ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	4/3/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	<i>[Signature]</i>	<i>[Signature]</i>			
Sign:	<i>[Signature]</i>	<i>[Signature]</i>			
Date	28/2				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
 3-6-429/6, SRI SAI TOWER,
 St.No.4 HIMAYAT NAGAR
 HYDERABAD
 GSTIN/UIN: 36ACWPG4864A1ZG
 State Name : Telangana, Code : 36
 E-Mail : prafulsanitary@gmail.com
 Buyer (Bill to)
Summit Sales LLP
 5-4-187/3&4, IInd Floor, M.G Road
 Secunderabad
 GSTIN/UIN : 36ACQFS2044C1Z7
 State Name : Telangana, Code : 36

Invoice No. PS/21-22/1088	Dated 24-Feb-22
Delivery Note Invoice	
Reference No. & Date.	Other References Credit
Buyer's Order No. 85656	Dated 18-Feb-22
Dispatch Doc No. Invoice	Delivery Note Date 24-Feb-22
Dispatched through Self	Destination Cherlapally

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	15mm Brass Ball Valve	8481	18 %	20 No:	401.00	No:	35 %	5,213.00
	Less : Output CGST Output SGST ROUNDING OFF							469.17 469.17 (-)0.34
								
Total				20 No:				₹ 6,151.00

Amount Chargeable (in words)

E. & O.E

Indian Rupees Six Thousand One Hundred Fifty One Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8481	5,213.00	9%	469.17	9%	469.17	938.34
99		9%		9%		
99		14%		14%		
Total			469.17		469.17	938.34

Tax Amount (in words) : **Indian Rupees Nine Hundred Thirty Eight and Thirty Four paise Only**Company's PAN : **ACWPG4864A**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

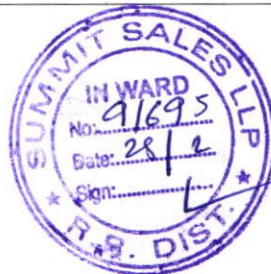
for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD	
Inward No: 17766	Dt: 24/2/22
MRN No: 164189	Dt: 25/2/22
Received By:	Sign: 
SUMMIT SALES LLP	



Purchase Order

Page(s) 1 Of 1

18-02-2022 13:48:49

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7



85656
14.02.22 2:32:34

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG
65526886.

40077300

9849624797

Doc No	85656	169489
Doc Date	18-02-2022	
Quote No	Nil	
Quote Date	18-02-2022	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 10006 - Plumbing - GI - Ball Valve - 1/2 In - nos	20.00	401.00	35.00	18.00	6,151.34
Total Order Value . . .					6,151.34

Rupees : Six Thousand One Hundred Fifty One and Paise Thirty Four Only.

Terms and Conditions :-

Specification /	All items shall be of 'Hindware' brand, Classic series
Payment Terms	Within 30 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for curing line purpose.
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

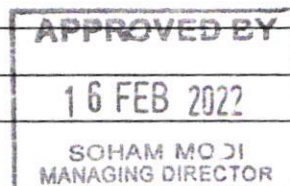
Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SSLLP		Date:		16.02.2022	
Site & Phase :		SSHLP		Time:		10:00	
Supplier				Req.No.		169489	
Material required before date:		10.01.2022		ID No.		73934	
No	Description	Size	Quantity	Units	Inward No	Date	
1	GI-Ball valve	1/2"	20	Nos			
2	Sanitary SS sink	20"x17"	10	Nos			
Remarks: For Stock Replenishing purpose							
Prepared By		N.Vanajakshi		Approved by			
Sign.& Date		16.02..2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



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