

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/2/22		Prepared by: T.D. Muneey		Serial no. - 2522	
Supplier name: Yousuf AG		Project: ALPL		HO inward no.	
Firm/Company: ALPL		PO/WO No. 85064		HO received date	
PO/WO date: 1/2/22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	368	1/3/22	31,860-00	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges):			31,860-00
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☒ Installation report			
MRN nos.:		Proof of delivery matches MRN	☐ Yes ☐ No
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			31,860-00
Amount E - PO / WO value:			31,860-00
Amount F - Difference (A - E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other	
Payment - due date		05/03/2022	
Remarks: Estimate and Measurement sheet is attached.			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	T.D. Muneey				
Sign:					
Date	28/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell: 9885864330

**YOUSUF ALI
INTERIORS**

**Spl.in Gypsum False Ceiling, Gypsum Partition, Pvc False Ceiling, Grid Ceiling,
Thermocol, Borders, Flowers & etc, All types of False Ceiling Work is done**

2-2-50/A/1, Rahat Nagar, Amberpet, Hyderabad, Telangana - 500 013.

GSTIN : 36AFBPY 8773N1ZE

M/s. MODI Properties. PVT. LTD

Address: Hyderabad.

Phone: _____

GSTIN: 36AABCM4761E1ZM

Invoice No. 368 Date: 01/03/2022

P.o. No. 85064 Date: _____

S.No.	PARTICULARS	HSN Code	Quantity	Rate	Amount
1	False ceiling Repair work AT LIFT Lobby And Corridor. Plane False Ceiling —————	—	750	36	27000



Total Amount Before Tax	27000 = 00
CGST % 9	2430 = 00
SGST % 9	2430 = 00
IGST % —	—
Grand Total	31860 = 00

For **YOUSUF ALI**

Authorized Signatory

FD: 67331

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		1060		Date - site bills Register		19/2/2022	
Company Name:		MPPL		Site:		May Flower Platinum	
Name of Contractor		Yousuf Ali					
Nature of work		False Ceiling					
Work done		From Date		25/1/2022		To Date	
						12/2/2022	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	False Ceiling Repair work at fire duct						
2.	at electrical duct						
3.	Ceiling at corridors	950	36/-	Sft	27,000 = 0		
4.	of part-1.						
5.							
6.							
7.	GST 18%				4860 = 0		
8.							
9.							
10.							
11.	Total:				31,860 = 0		
Bill required		☒ YES ☐ NO.		GST bill required		☒ YES ☐ NO.	
Measurement & estimate sheet:		☒ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.		85064		PO/WO date:		11/2/2022	
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by APPROVED BY			
Date: 19/02/2022		Date: 22/02/22		Date: 22 FEB 2022			
Sign: <i>[Signature]</i>		Sign: Nagalaxmi		Sign: SOHAM MODI MANAGING DIRECTOR			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for estimating bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill N/A. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

Miscelenous False Ceiling Work

MEASUREMENT SHEET			Approved						
Company Name			B & C Estates						
Project			May Flower Grande						
Work Description			False Ceiling Miscellenous Work at fire ducts entrance area						
Name of the Contractor			Yousuf Ali						
Prepared By			K. Narendra Redd						
Date			19-02-2022						
S No.	Item Head	Item Description	A	B	C	D	E=AxBxCxD	F	G=Sum of E
			Length	Width	Height	Nos.	Quantity	Units	Item Head Total
	False Ceiling Miscellenous Work at fire ducts entrance area								
1	False ceiling	False Ceiling Miscellenous Work at at fire ducts entrance area and club house side fire safety door entrance area	750.00	1.00	1.00	1.00	750	sft	

ESTIMATE SHEET						Approved	
Company Name:		B & C Estates					
Project:		May Flower Grande					
Work Description:		False Ceiling Miscellaneous Work at fire ducts entrance area					
Name of the Contractor		Yousuf Ali					
Prepared By		K. Narender Redd					
Date:		19-02-2022					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
	False Ceiling Miscellaneous Work at fire ducts entrance area						
1	false ceiling	Plain false ceiling	750.00	sft	36.00	27,000.00	
							27000
		GST				4,860.00	
		Total					31860
Amount in words Thirty One Thousand Eight Hundred and Sixty rupees only							

Purchase Order

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01-02-2022 13:58:51



85064

31.01.22 4:50:16

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Mr. Yousuf Ali
#2-2-50/A/1, Rahat Nagar, Amberpet, Hyderabad - 500013

GSTIN 36AFBPY8773N1ZE

9885864330

Doc No	85064	178338
Doc Date	01-02-2022	
Quote No	Nil	
Quote Date	19-07-2021	
SupplyType	Supply And Installation	

Kind Attn : Mr. Yousuf Ali

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6022 - Miscellaneous - False Ceiling - NA - sft Gypsum False Ceiling - Plain	750.00	36.00	0.00	18.00	31,860.00
Total Order Value . . .					31,860.00

Rupees : Thirty One Thousand Eight Hundred Sixty Only.

Terms and Conditions :-

Specification / Brand	Above rate as per guideline cir.no.852(E) dtd. 19-07-2021 issued by our M.D. and accepted by contractor. Above rates are inclusive of all.
Payment Terms	50% at the time of PO/WO. Balance on completion of work.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Bills must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	One year on workmanship
Advance Paid	Rs. 15,930/- to be pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for fire duct area and fire entrance area false ceiling removing and refilling purpose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Mr. Yousuf Ali**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	24-01-2022
Site & Phase :	May Flower Platinum	Time:	15.20
Supplier	Yousuf Ali	Req.No.	178338
Material required before date:	27-01-2021	ID No.	73225

No	Description	Size	Quantity	Units	Inward No	Date
1	False ceiling		750	sft		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: Towards fire duct area and fire entrance area false ceiling removing and refing use purpose

Prepared By	K. Narender Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	24-01-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.