PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	28/2/22	Prepared by	Ramya	Serial no.	2561
Supplier name	SSCLP			HO inward no.	
Firm/Company	MPPC	Project	MPC	HO received date	
PO/WO date	24/2/22	PO/WO No.	85864	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22360	28/2/2022	44,397.50	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	44,397.50
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	104286	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	44,397.50
Amount E – PO / WO value:	44,397.50
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	07/3/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]	28 FEB 2022			
Date	28/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	22360
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	28-02-2022
	PO No.	85864
	PO Date.	24-02-2022
	Req ID	74125
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	24-02-2022
	Loc Req No	164619

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8507 - Stone - granite - Steel Grey - 19mm - sft	6802	500	68.25	34,125.00	18	6,142.50
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		500	7.00	3,500.00	18	630.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	37,625.00		6,772.50
	3,386.25	3,386.25	Total Invoice Amount	44,397.50		

Rupees : Fourty Four Thousand Three Hundred Ninty Seven and Paise Fifty Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 91709
Date: 28/2
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-02-2022 14:30:22

85864
14.02.22 2:36:59

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	85864	164619
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-02-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8507 - Stone - granite - Steel Grey - 19mm - sft	500.00	68.25	0.00	18.00	40,267.50
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	500.00	7.00	0.00	18.00	4,130.00
					Total Order Value . . .	**44,397.50**

Rupees : Fourty Four Thousand Three Hundred Ninty Seven and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for block 2727 North side ramp purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : 24/02/2022

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	G V Research Centre	Date:	24.02.2022
Site & Phase:	Innopolis	Time:	13:00
Supplier		Req. No.	164619
Material required before date: 26-02-2022		ID No.	74125

No	Description	Size	Quantity	Units	Inward No	Date
1.	Steel Grey Granite	-	500	sft		
	85864					

24 FEB 2022

Madhu

Remarks: Towards 2727 block, North side ramp purpose

Prepared By	Md. Anwar Baig	Approved by	T.Madhu
Sign. & Date	24.02.2022	Sign. & Date	24.02.2022

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s G.V.R.C.(P) Ltd.

Site:

DC No.	4296
Date	26/2/22
Vehicle No.	AP32TS709
P.O. / W.O. No.	85864
P.O. / W.O. Date	24/2/22

Sl. No.	PARTICULARS	Quantity
1	Granite steel grey (19mm)	
2		500.00 Sft
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14	8441 21/2/22	
15	109286 28/2/22	
16		
17		
18		
19		
20		

GSTIN :

Received the above materials in good condition.

Received by : Venkatesh

Stamp: Venkatesh

Date : 28/2/22

INWARD No. 78151 Date: 28/2 Sign:

For SUMMIT SALES LLP

Authorised Signatory

Name :

Contact --

Name :

Date : __/__/__