PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 28/7/22 | Prepared by | T.D. Nagaraj | Serial no. | 2528 |
| Supplier name | Summit Sales LLP | | | HO inward no. | |
| Firm/Company | MRPLLP | Project | NGH | HO received date | |
| PO/WO date | 21/7/22 | PO/WO No. | 85918 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 22334 | 26/7/22 | 11,539-00 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 11,539-00 |
| Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 104317 | Proof of delivery matches MRN | ☑ Yes ☐ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | – |
| Amount C – Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 11,539-00 |
| Amount E – PO / WO value: | 11,539-00 |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 07/08/22 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | T.D. Nagaraj | | | | |
| Sign: | [signature] | | | | |
| Date | 28/7/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

Modi Realty Pocharam LLP
Nilgiri Heights, Pocharam, 500088

GSTIN : 36ABIFM1836H1Z7 PAN ABIFM1836H

| | |
|---|---|
| Invoice No. | 22334 |
| Invoice Date. | 26-02-2022 |
| PO No. | 85918 |
| PO Date. | 25-02-2022 |
| Req ID | 74151 |
| Req Date | 25-02-2022 |
| Loc Req No | 181866 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 6025 - Miscellaneous - Gova rope - NA - bundles | 8431 | 20 | 158.00 | 3,160.00 | 12 | 379.20 |
| 2 | 6023 - Miscellaneous - GI- Bucket - other - nos | 8431 | 12 | 125.00 | 1,500.00 | 18 | 270.00 |
| 3 | 2148 - Carpentry - hardware - Plastic gampa - other - | 3926 | 12 | 126.00 | 1,512.00 | 18 | 272.16 |
| 4 | 4057 - Consumables - Sponges - NA - nos | 3921 | 100 | 9.00 | 900.00 | 18 | 162.00 |
| 5 | 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 100 | 10.00 | 1,000.00 | 0 | 0.00 |
| 6 | 9570 - Tools - Spade with handle - NA - nos | 7301 | 10 | 126.00 | 1,260.00 | 18 | 226.80 |
| 7 | 2054 - Carpentry - hardware - Bombay Nails - 2 In - | 7317 | 10 | 76.00 | 760.00 | 18 | 136.80 |
| 8 | | | | | | | |
| 9 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 10,092.00 | 1,446.96 |
| | 723.48 | 723.48 | Total Invoice Amount | 11,538.96 | |

Rupees : Eleven Thousand Five Hundred Thirty Eight and Paise Ninty Six Only.

SUMMIT SALES LLP
INWARD
No: 91661
Date: 26/2
Sign:
R.R. DIST.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 25-02-2022 14:14:17 Original / O

85918
14.02.22 3:00:03

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 85918 | 181866 |
| | **Doc Date** | 25-02-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 25-02-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 6025 - Miscellaneous - Gova rope - NA - bundles | 20.00 | 158.00 | 0.00 | 12.00 | 3,539.20 |
| 2 | 6023 - Miscellaneous - GI- Bucket - other - nos | 12.00 | 125.00 | 0.00 | 18.00 | 1,770.00 |
| 3 | 2148 - Carpentry - hardware - Plastic gampa - other - nos | 12.00 | 126.00 | 0.00 | 18.00 | 1,784.16 |
| 4 | 4057 - Consumables - Sponges - NA - nos | 100.00 | 9.00 | 0.00 | 18.00 | 1,062.00 |
| 5 | 4080 - Consumables - Bombay Brooms - Other - Nos | 100.00 | 10.00 | 0.00 | 0.00 | 1,000.00 |
| 6 | 9570 - Tools - Spade with handle - NA - nos | 10.00 | 126.00 | 0.00 | 18.00 | 1,486.80 |
| 7 | 2054 - Carpentry - hardware - Bombay Nails - 2 In - kgs | 10.00 | 76.00 | 0.00 | 18.00 | 896.80 |
| | | | | **Total Order Value . . .** | | **11,538.96** |

Rupees : Eleven Thousand Five Hundred Thirty Eight and Paise Ninty Six Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Included in above prices. |
| **Delivery Date** | Within 7 days |
| **Delivery Location** | Nilgiri Heights<br>pocharam<br>Phone. .9849497484 |
| **Penality For Delay** | Nil |
| **Transportation** | Included by us. |
| **Warranty** | 1 year company warranty |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the rights to reject items not confirming to quality and specifications. Above order for Towards A-Block lower basement plastering and Slab sides in ventilator ducts purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |

For ***Modi Realty Pocharam LLP***

Authorised Signatory

25/02/2022

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

# Purchase Order



25-02-2022 14:14:17

Original / Office Copy / Purchase Div.Copy

**Remarks**

Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name : 25/02/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Modi Realty Pocharam LLP | Date: | 25-02-2022 |
| Site & Phase : | Niligiri Heights | Time: | 11:10 |
| Supplier: | | Req. No. | 181866 |
| 0Material required before date: 28.02.22 | | ID No. | 74151 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | **Gova Rope** | | 20 | No's | | |
| 2 | GI Buckets | | 12 | No's | | |
| 3 | Plastic Gampa (Big) | | 12 | No's | | |
| 4 | Sponges | | 100 | No's | | |
| 5 | Bombay Brooms (Small) 85918 | | 100 | No's | | |
| 6 | Spade with Handles | | 10 | No's | | |
| 7 | Bombay Nails | 2" | 10 | Kgs | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: For Block - A - Lower Basement Plastering and Slab Sides in Ventilator ducts Purpose

| | | | |
|---|---|---|---|
| Prepared By | Vijay Raj | Approved by | |
| Sign.& Date | 25.02.2022 | Sign. & Date | 25 FEB 2022 |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7



| Customer Details | | |
|---|---|---|
| Modi Realty Pocharam LLP | DC No. | 19120 |
| Nilgiri Heights, Pocharam, 500088 | DC Date. | 26-02-2022 |
| | PO No. | 85918 |
| | PO Date. | 25-02-2022 |
| | Req ID | 74151 |
| GSTIN : 36ABIFM1836H1Z7 | Req Date | 25-02-2022 |
| | Loc Req No | 181866 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 6025 - Miscellaneous - Gova rope - NA - bundles | 8431 | 20 |
| 2 | 6023 - Miscellaneous - GI- Bucket - other - nos | 8431 | 12 |
| 3 | 2148 - Carpentry - hardware - Plastic gampa - other - nos | 3926 | 12 |
| 4 | 4057 - Consumables - Sponges - NA - nos | 3921 | 100 |
| 5 | 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 100 |
| 6 | 9570 - Tools - Spade with handle - NA - nos | 7301 | 10 |
| 7 | 2054 - Carpentry - hardware - Bombay Nails - 2 In - kgs | 7317 | 10 |
| 8 | | | |
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for Summit Sales LLP

18145 INWARD
Inward No: 11010 Dt: 26/02/22
MRN No: 104317 Dt: 28/2/22
Received By: Sign:
NILGIRI HEIGHTS

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP
R.R. DIST.
INWARD
No: 78196
Date: 28/2
Sign: