PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/02/22	Prepared by	Prabhakar	Serial no.	2541
Supplier name	Anisha Associates			HO inward no	
Firm/Company	Gware	Project	Amopolis	HO received date	
PO/WO date	24/2/22	PO/WO No.	85879	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	329	25/2/22	31,624-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	31,624-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	104239	Proof of delivery matches MRN	☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	1770-00
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	~~31,6~~ 33,394-00
Amount E – PO / WO value:	31,624-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – *wait for balance material* ☐ Other
Payment – due date	7/3
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
28 FEB 2022
P. PRABHAKAR
SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ANISHA ASSOCIATES

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

Pidilite Building Bonds

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer / To M/s G.V Research Center Pvt Ltd. Innopolis, Genome
GST NO: 36AAHCG 4562 D1ZP

No. 329 Date : 25/02/2022
Your order No. 85879 Date 24/02/2022
Our D.C. No. 292 Date : 25/02/2022
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Roff S.T.A HSN code: 38245090	20kg	40	670.00	26800	00
	Transportation Charges				1500	00
			Total Taxable		28300	00
			CGST @ 9%		2547	00
			SGTS @ 9%		2547	00
			IGST @		/	
			TOTAL		33,394	00

SUMMIT SALES LLP R.R. DIST. IN WARD No: 9710 Date: 28/2 Sign:

INWARD Inward No: Dt: 25/2/22 Dt: Received By: D. Rajkumar Sign: D. Rajkumar Genome Valley Research Center Pvt. Ltd.

Rupees Thirty Three Thousand Three Hundred and Ninety Four Rupees Only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadasiva
For Anisha Associates

Purchase Order

  25-02-2022 10:13:37 Origina

85879
14.02.22 2:36:59

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details				
Anisha Associates		**Doc No**	85879	164620
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.		**Doc Date**	24-02-2022	
		Quote No	nil	
GSTIN 36ABTPV3594Q1Z8	NA	**Quote Date**	24-02-2022	
66209804	9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	40.00	670.00	0.00	18.00	31,624.00
					Total Order Value . . .	**31,624.00**

Rupees : Thirty One Thousand Six Hundred Twenty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for towards 2727 block,lobby tile fixing work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***
Authorised Signatory

Name : 25/02/2022

Accepted the above Terms And Conditions
For ***Anisha Associates***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name	G V Research Centre		Date:		24.02.2022
Site & Phase	Innopolis		Time:		13.00
Supplier			Req. No		164620
Material required before date:		26-02-2022	ID No.		74120

No	Description	Size	Quantity	Units	Inward No	Date
1.	Roff Stone Tile Adhesive chemical 85879	25kgs	40	nos		
2.	Lappam Patti 85880	4"	20	nos		
3.	Sponges 85876	-	120	nos		
	25 FEB 2022					

Remarks: Towards 2727 block, lobby tile fixing work purpose

Prepared By	Md. Anwar Baig	Approved by	T.Madhu
Sign. & Date	24.02.2022	Sign. & Date	24.02.2022

Madhu