PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	02/3/22	Prepared by	Prabhakar	Serial no.	2477
Supplier name	Shiva Sales Agencies			HO inward no.	
Firm/Company	GVR	Project	Innopolis	HO received date	
PO/WO date	16/2/22	PO/WO No.	85619	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1333	28/2/22	21,240	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	21,240
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	104340	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,240
Amount E – PO / WO value:	21,240
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	~~10~~ 7/3/22
Remarks: Final bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		02 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

SSA

SHIVA SALES AGENCIES 5-4-23/23/1, 24/24/1, ISPAT BHAVAN, DISTILLERY ROAD, RANIGUNJ, SECUNDERABAD - 500003 040-48555495 8709611190 9347539522 GSTIN-36ADLFS7853F1ZL GSTIN/UIN: 36ADLFS7853F1ZL E-Mail : shivasales.hyd@gmail.com	Invoice No. 1333	Dated **28-Feb-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
Consignee (Ship to) **M/S. GV RESEARCH CENTERS PRIVATE LIMITED** INNOPOLIS Sy No 542, Genome Valley, Thurkapally, Hyderabad GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. 85619	Dated
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	
Buyer (Bill to) **M/S. GV RESEARCH CENTERS PRIVATE LIMITED** 5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003 GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36		

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**ANDEX DCP FIRE EXTINGUISHER 25 KG**	842489	**3.00 Nos**	6,000.00	Nos		**18,000.00**
	CGST						**1,620.00**
	SGST						**1,620.00**
	Total		**3.00 Nos**				**₹ 21,240.00**

INWARD
Inward No: 8469 Dt: 1/3/22
MRN No: 104340 Dt: 1/3/22
Received By: Sign:
G.V.R.C. PVT. LTD.

Amount Chargeable (in words) E. & O.E

INR Twenty One Thousand Two Hundred Forty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
842489	18,000.00	9%	1,620.00	9%	1,620.00	3,240.00
Total	**18,000.00**		**1,620.00**		**1,620.00**	**3,240.00**

Tax Amount (in words) : **INR Three Thousand Two Hundred Forty Only**

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 91751 Date: 1/3/22 Sign:

Company's PAN : **ADLFS7853F**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **YES BANK LTD OD A/C**
A/c No. : **009784600003937**
Branch & IFS Code : **BEGUMPET SECUNDERABAD & YESB0000097**

Customer's Seal and Signature

for SHIVA SALES AGENCIES

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 17-02-2022 14:04:51

85619
14.02.22 2:32:33

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Shiva Sales Agencies	**Doc No**	85619	164560
5-4-23-23-1, 24/24/1, Ranigunj, Secunderabad - 500 003.	**Doc Date**	16-02-2022	
	Quote No	Nil	
GSTIN 36ADLFS7853F1ZL	**Quote Date**	16-02-2022	
040-48555495 8709611190	**SupplyType**	Supply	

Kind Attn : Mr. Nikhil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5047 - Equipment - other - Fire Extinguisher - other - nos *DCP - 25kgs*	3.00	6,000.00	0.00	18.00	21,240.00
					Total Order Value . . .	**21,240.00**

Rupees : Twenty One Thousand Two Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 'Andex' brand.
Payment Terms	100% as advance payment.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Rs. 21,240/- to be pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for safety material for site.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

17/02/2022

Name :

Accepted the above Terms And Conditions

For ***Shiva Sales Agencies***

Name :

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	16-02-2022
Site & Phase :	Innopolis	Time:	12:30 pm
Supplier		Req. No.	164560
Material required before date:		ID No.	73936

No	Description	Size	Quantity	Units	Inward No	Date
1	Fire Extinguisher DCP	25 kgs	3	No.		
2	Copper Flexible Cable	95 sq mm x 1 core	100	mtrs		
3	Fire Alarm - 4 zone	NA	2	No.		
4	Fire Alarm - 8 zone	NA	1	No.		
5	Smoke Detector	NA	12	No.		
6	Lightning Protection Device - Shirtec Model No. S-A	NA	2	No.		
7	Mechanical Digital Counter	NA	2	No.		
8	Mounting Structure (MAST)- 6 mtrs height with base plate	NA	2	No.		

Remarks: Safety Material for site.

Prepared By	Waseem	Approved by	Ramesh Reddy
Sign.& Date	16-02-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

17/2/22

85619

85624

85622

Company Name: GVRC
Project: Innopolis
Work Description : CEIG Safety Material
Contractor:
Prepared By: Waseem
Requisition No. 164560

Approved by:
Sign:
Work start date.
Work end date:
Date : 16/02/2022

					Kothari		Sairam		Shiva Sales		Elegant		Premier Engineering		Rithvik			
S No.	Item Description	Size	Quantity	Units	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	L1 Amount	Vendor
1	Fire Extinguisher DCP	25 kgs	3	No.	12,600	37,800	6,720	20,160	6,000	18,000	-	-		-	-	-	18,000	Shiva Sales
2	Copper Flexible Cable	95 sq mm x 1 core	100	mtrs	-	-	-		-	-		-	800	80,000	-	-	80,000	Premier Engineering
3	Fire Alarm - 4 zone	NA	2	No.	3,000	6,000	-	-	-	-	-	-		-	-	-	6,000	Kothari
4	Fire Alarm - 8 zone	NA	1	No.	6,500	6,500	-	-	-	-	-	-		-	-	-	6,500	Kothari
5	Smoke Detector	NA	12	No.	550	6,600	-	-	-	-	-	-		-	-	-	6,600	Kothari
6	Lightning Protection Device - Shirtec Model No. S-A	NA	2	No.											68,000	1,36,000	1,36,000	Rithvik
7	Mechanical Digital Counter	NA	2	No.											12,000	24,000	24,000	Rithvik
8	Mounting Structure (MAST)- 6 mtrs height with base plate	NA	2	No.											9,500	19,000	19,000	Rithvik
						56,900										Sub Total	2,96,100	
																GST@18%	53,298	
																Total	3,49,398	

?

APPROVED BY
16 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED BY
16 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

Tax Invoice (DUPLICATE FOR TRANSPORTER)

SSA

SHIVA SALES AGENCIES 5-4-23/23/1, 24/24/1, ISPAT BHAVAN, DISTILLERY ROAD, RANIGUNJ, SECUNDERABAD - 500003 040-48555495 8709611190 9347539522 GSTIN-36ADLFS7853F1ZL GSTIN/UIN: 36ADLFS7853F1ZL E-Mail : shivasales.hyd@gmail.com	Invoice No. 1333 / Dated 28-Feb-22 Delivery Note / Mode/Terms of Payment Reference No. & Date. / Other References Buyer's Order No. 85619 / Dated ~~Dispatch Doc No.~~ / Delivery Note Date Dispatched through / Destination Terms of Delivery
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E. & O.E

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Total	**18,000.00**		**1,620.00**		**1,620.00**	**3,240.00**

Tax Amount (in words) : **INR Three Thousand Two Hundred Forty Only**

SUMMIT SALES LLP R.R. DIST. IN WARD No: 9175 Date: 1/3/24 Sign:

Company's PAN : **ADLFS7853F**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **YES BANK LTD OD A/C**
A/c No. : **009784600003937**
Branch & IFS Code : **BEGUMPET SECUNDERABAD & YESB0000097**

Customer's Seal and Signature

for SHIVA SALES AGENCIES

Authorised Signatory

INWARD
Inward No: 8469 Dt: 1/3/22
MRN No: 104340 Dt: 1/3/22
Received By: R Sign: R
G.V.R.C. PVT. LTD.

This is a Computer Generated Invoice

One stop for all Fire Fighting & Fittings needs