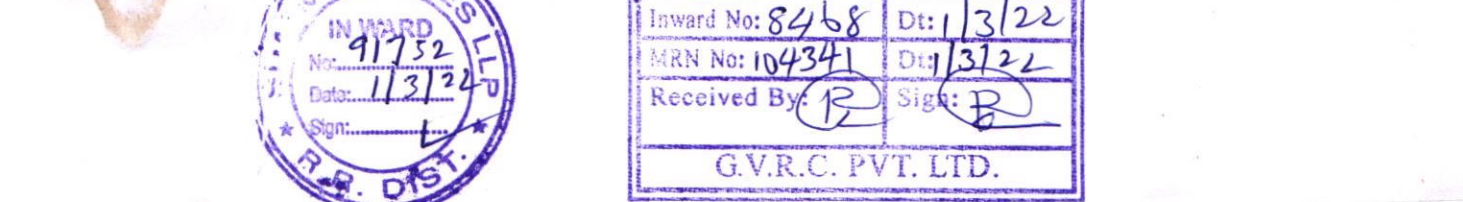


PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date:		02/03/22		Prepared by	Kavitha	Serial no.	2609
Supplier name		Elegant Enterprises		HO inward no.			
Firm/Company		GVR Research Center LLP		Project	GVR	HO received date	
PO/WO date		28/02/22		PO/WO No.	85829	Scan ID.	
Sl no.	Bill no.		Bill date		Bill amount		Original attached
1.	EE2122-0559		28/02/22		1,387/-		☒ Yes ☐ No
2.							☐ Yes ☐ No
3.					/		☐ Yes ☐ No
4.							☐ Yes ☐ No
Amount A – Bills total (Excluding Transport & Hamali Charges):						1,387/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report							
MRN nos.:	104341				Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1387/-	
Amount E – PO / WO value:						1387/-	
Amount F – Difference (A – E):						-	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date				07/03/22			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	M D		Accountant	Accounts Manager	
Name:	Kavitha						
Sign:	02/03/22						
Date							
Approval limit	Upto 20k	Above 20k	Above 100k		Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Purchase Order

Page(s) 1 Of 1

25-02-2022 11:14:24 AM

Original /



85829

14.02.22 2:36:59

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Elegant Enterprises 5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003. GSTIN 36AJBPK0412E1ZY 66385358 9985113450/9885073880	Doc No	85829	164577
	Doc Date	23-02-2022	
	Quote No	NIL	
	Quote Date	17-02-2022	
	SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4780 - Electrical - conducting - PVC stripe connector - NA - nos 15Amps open type bakelite strip connector	40.00	25.00	0.00	18.00	1,180.00
2 4589 - Electrical - other - Lugs - NA - nos 4Sq.mm aluminium lugs	100.00	1.75	0.00	18.00	206.50
Total Order Value . . .					1,386.50

Rupees : One Thousand Three Hundred Eighty Six and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for street light purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

[illegible]

Note: