| Prepared by: | | T.D. Murthy | | 1 | 1 |
|--------------------------------------|---------------------|--|----------------------------|---------------------|--|
| Report Date | | 04-03-2022 | | | |
| Site | | Silver Oak Villas LLP | | | |
| List of requisit | ions Where PO | /WO not prepared 3 working days after requisition: | | | |
| No | Requisition Date | Material Descscription | Purchase Officer - Remarks | Material delivered? | If material is not delivered is delay justified? |
| 156606 | 14-12-2021 | Toys & Story books | Promotions to followup | denvered; | is delay justified: |
| List of requisit 156616 156621 | 07-01-2022 | WO is prepared and items have not received at site Capacitor 3 phase | Delivered | | |
| | 01-02-2022 | Sanitary - Concealed Flush Tank | Collect from SSLLP | | |
| 156622 | 22-02-2022 | SS Name Plates | Contact Supplier | | |
| T. | 0. 0. | cilie | | | |

Remarks from site on the 'Requisition by Site Report' of purchase division

| Compar | | Kei | narks from s | ne on the req | juisition by Site | e Report' | of pr | rchase d | ivision | | |
|--|--|----------|-----------------------------|--|-----------------------------------|--|--|-----------------------|---------------|--------------------|--|
| Site | | Silver | Silver Oak Villas LLP | | Date | | 120 | 5-02-202 | 2 | | |
| - Name and Address of the Park | Report From / T | | Oak Villas | | Prepared by | | Ch Pranavi | | | | |
| | | | 18-02-2022 to26 02 202 sat) | | Approved by | | K Purshotham | | | | |
| Repon I | Date | 26-02. | 2022 | | | | + | | | | |
| List of r | equisitions nu | mbers m | issing in the | ranget' | 1 | | | | - | | |
| List of r | equisitions wh | ere PO | WO not over | ared Lworkin | g days after rec | 1.65 | | | | - | |
| Req ! | No Rec | Date | Serial no | of Ita | g days after rec | luisition | | | | | |
| | | | item in Req | | m Description | | , | Ceason fo | r not prepari | ng PO/WO* | |
| 1566 | 156606 14-12-2021 | | 02 | The state of the s | Toys & stone heads | | PO to be issued | | | | |
| | | ere POA | VO is prepar | ad and itams h | ave not been re | s PC |) to be | sissued | | | |
| Req N | o Rea | Date | Serial no | of the | ave not been re | ceived at | site i | eyond th | e lead time | | |
| KCQ | | Duit | item in R | | Item Description | | Details of discussion with supplier ⁵ | | | | |
| - 15661 | 6 07-01 | -2022 | 1 | | Capacitor bank 3 phase | | | | | | |
| | 0,01 | 2022 | | Capacito | | | Material avaliable at supplier and will | | | | |
| 15662 | 1 01-02 | 2022 | 01 | Carit | Sanitary - conceled flush | | delivered by Monday | | | | |
| | | | 01 | | | | Stock not available at supplier | | | | |
| 15662 | 1 01-02- | 2022 | 22 01 | tank | | | Stock not available at supplier | | | | |
| | | 2022 | | EWC co | | | | | | | |
| 15662 | 2 22-02- | 2022 | 2 01 SS name | | | | | | | | |
| | 22-02-20 | | OI SS name pl | | plates | The state of the s | | e at suppli | er and will | | |
| No. of gat | e passes issue | d this w | ook. | 7/ | F 31 | deli | vered | by Mono | lay | | |
| | No. of gate passes issued this week | | | | From No. | 65 | 84 | To No |). | 6591 | |
| Delivery v | an site visit o | n:1 | | 7 | 22 21 02 2022 | | | | | | |
| Inward rep | on (MRN/oth | er) & st | ock report er | 19-02-20 | 22, 21-02-2022 rmat to purchas | , 23-02-2 | 022, | 25-02-20 | 22 | | |
| Items not | ordered but re | oivad | ock report er | named in put to | rmat to purchas | se? | | | Yes / No | | |
| Other corn | ections & rem | arke. | | | | | | | | | |
| Details of | steel & cemen | t stools | | | | | | | | | |
| SI No | Tor size | | 14 | 177. 0 | | | | | | | |
| | 101 3126 | | /t per mtr | Wt. for 12 m | | Stock at site Sto | | Stock at site in Prev | | vious stock in Kgs | |
| 1. | 8mm | | 205 | rod – kgs | - no of ro | ods Kg | Kgs | | in Kgs | | |
| 2 | 10mm | | .395 | | .74 - | - | - 1 | | 1 | | |
| 3. | 12mm | | .617 | 7.4 | | - | - | | | | |
| 4. | 16mm | - | | 10 | | - | | | | | |
| 5 | 20mm | - | 1.58 | 18. | | - | - | | | | |
| 6. | 25mm | - | 2,47 | 29. | | - | - | | | | |
| 7. | 32mm | | 3.86 | 46. | | - | | | | | |
| 8. | | | 6.32 | 75.8 | | - | | | | | |
| 8. Binding wire DPC stock Nill | | | Clast | N. C. | Nill | Nill | | | Nill | | |
| - C STOCK | 14111 | 01 | | Nill | PPC/PSC | Nill | Nill | | C/PSC last | Nill | |
| etails | | | eks stock | | stock | | | | eks stock | MIII | |
| gn | The September and the Control of the | | rect Manage | | Admin Off | ficer/Mar | ager | | dmin Audit | | |
| ite | | 1200 | | | Pano | avi. C | h. | | - Audit | | |
| S' 1 • Send | | 26- | 26-02-2022 | | | 26-02-2022 | | | | | |

Notes: 1 * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com. ashaiva@modiproperties.com and international properties com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on tree-ivered on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager at site and filed at site. 7. #Suggested remarks.—For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks.—Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to must call all suppliers on a daily basis for follow-up.—DO NOT CALL PURCHASE!