2598

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/3/22	Prepared by	Hemendra	Serial no.	
Supplier name	Cosmo Durables Pvt Ltd			HO inward no.	
Firm/Company	SSLLP	Project	SLLP	HO received date	
PO/WO date	18/2/22	PO/WO No.	85664	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2096	28/2/22	35,510/-	☑ Yes □ No
2.			–	□ Yes □ No
3.			–	□ Yes □ No
4.			–	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			35,510/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	104378	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			35,510/-
Amount E – PO / WO value:			35,510/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	10/3/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Hemendra	Prabhakar			
Sign:	[signature]	APPROVED [signature]			
Date	2/3	02 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

COSMO DURABLES PVT LTD

Depot:Warehouse No 1 Kssp Warehousing,Complex ,SanathNagar,Hyderabad-500 018.

GSTIN : 36AABCC5116H1ZZ

TAN-HYDC00938A

TAX INVOICE

Ph:040-23813399
Fax:040-23818586
Email:cosmodurables@yahoo,in
CIN:U32106TG1997PTCO27648

Invoice No : SIGT-2096
Date : 28-02-2022
State : TS Code : 36

Salesmen : PRASANTH.B
Bill Ref : RAGHAVENDAR GOU
Transporter :

BANK NAME: THE FEDERAL BANK LTD
BRANCH: LAKDIKAPOOL
A\C NO.:13325500012683
IFSC CODE: FDRL0001332

RECEIVER ADDRESS :

M/s. SUMMIT SALES LLP
5-4-187/3 & 4, II ND FLOOR,
M.G.ROAD,
SECUNDERABAD 50003
9618244433
GSTIN : 36ACQFS2044C1Z7 State Name/ Code T.S 36

SHIPMENT ADDRESS :

DOC NO 85664, DT 18-02-2022, BEHIND KINGSTONE PG COLLEGE HYDERABAD PH MR.HAMENDRA PH 9618244433

S.No	Code	DECRIPTION	HSN/SAC	QTY	RATE	Gross	Taxable Value	CGST %	SGST %	IGST %
1	GPME-G-20X17	GRACE PLAIN MEDIUM (20X17)GLOSSY	73241000	10	5300.00	53000.00	30093.22	9	9	
				10		53000.00	30093.22			

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WASTE COUPLING DELIVERED

9246364748
TS10UA9758

Basic Value	30,093.22
Add : CGST	2,708.39
Add : SGST	2,708.39
Add: IGST	
Tax Amt GST :	5,416.78
P & F Charges	
TCS	
NET	**35,510.00**

Rupees : THIRTY FIVE THOUSAND FIVE HUNDRED AND TEN ONLY

INWARD
Inward No: 17790 Dt: 1/3/22
MRN No: 104378 Dt: 2/3/22
Received By: Sign:
SUMMIT SALES LLP

Trade Disc : Proj Trd Disc : 17,490.00
Spl Disc : Cash Disc :

TERMS & CONDITIONS :
1.Goods once sold will not be taken back or exchanged.
2.Payment strictly as per terms & condition agreed otherwise penalty will be charged.
3.No Responsibility for Transit Risks
4.Disputes, If any shall be subject to the jurisdiction of Hyd.
5.Interest @24% per annum will be charges on bills which are not paid within 30 days

18:10:55

SUMMIT SALES LLP R.R. DIST. IN WARD No: 91777 Date: 2/3/22 Sign:

For COSMO DURABLES PVT LTD

Authorised Signatory

Purchase Order

 18-02-2022 14:08:07 Ori

85664
14.02.22 2:32:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Cosmo Durables Pvt. Ltd.,	**Doc No**	85664	169489
H.O. 4-1-369, Abids, Hyderabad - 500 001.	**Doc Date**	18-02-2022	
	Quote No	Nil	
GSTIN 36 2381-8586..	**Quote Date**	18-02-2022	
2381-3399/2381-6688. 9949118124-Anjaneyulu.	**SupplyType**	Supply	

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7310 - Plumbing - sanitary - Sink - other - nos *20" x 17"*	10.00	5,300.00	33.00	0.00	35,510.00
					Total Order Value . . .	**35,510.00**

Rupees : Thirty Five Thousand Five Hundred Ten Only.

Terms and Conditions :-

Specification /	All items shall be of "Nirali" brand, glossy finish.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 10 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Min. 20 years on glossy finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stcok purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Summit Sales LLP*

Authorised Signatory

19/02/2022

Name : ______

Accepted the above Terms And Conditions

For *Cosmo Durables Pvt. Ltd.,*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	16.02.2022
Site & Phase :	SSHLP	Time:	10:00
Supplier		Req.No.	169489
Material required before date: 10.01.2022		ID No.	73934

No	Description	Size	Quantity	Units	Inward No	Date
1	GI-Ball valve 85656	1/2"	20	Nos		
2	Sanitary SS sink 85664	20"x17"	10	Nos		

Remarks: For Stock Repleneshing purpose

Prepared By	N.Vanajakshi	Approved by	APPROVED BY
Sign.& Date	16.02..2022	Sign. & Date	16 FEB 2022

SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.