PURCHASE DIVISION Advice for approval for credit to supplier

Date:	2/3/22	Prepared	d by	Ha	10	Serial no.			260
Supplier name	1	Bhade	Ente	1	ace	HO inward no).		200
Firm/Company	SSU	Project	Cregn	She	P	HO received of	date		
PO/WO date	23/2/2	PO/WO	No.		20	Scan ID.			
Sl no.	Bill no.		Bill	date		Bill amount		Original a	ittached
1.	RT	5	Q8	12/n		5.5928		□Yes	□ No
2.			0 (4)		2/3/3/-		□ Yes	□ No
3.						_		□ Yes	□ No
4.								□ Yes	□ No
Amount A – Bil	ls total (Excluding Tran	sport & Ha	ımali Charş	ges):				Tr	501
Proof of deliver	y by way of: DCs/bill	□ Steel re	eport 🗆 RM	C pour repo	rt 🗆 So	lid block report	□ Insta	allation rep	port
MRN					Proof	of delivery		Yes 🗆 1	No
nos.:		1043	76		matche	es MRN	07		
Amount B -Oth	er Credits : Transportati				I				
Amount C -Oth	er Debits :								
Amount D (D=A	A+B-C) – Amount to be	credited to	the supplie	er:					
Amount E – PO			11					5, 59	73/
ALL AND SERVICE STATE OF SERVICE STATE STATE OF SERVICE STATE STATE OF SERVICE STATE								5,59	3/-
Amount F – Diff	Control of the Contro								1
Quantity receive	d as per PO/WO		Yes 🗆	Excess recei	ved 🗆 Sł	nort received F	Part red	ceived	
Close PO / WO			□Yes □	No – wait for	r balance	e material Oth	ier		
Payment – due d	ate			10/3/a					
Remarks:				1 (-)					
Approved by	Purchase Officer	Purc	hase	M D		Accountant	t	Accou	unts
N		Man	ager					Mana	iger
Name:	Hade,	1	jaken						
Sign:	1	APP	ROVED						
Date	2/3	0 2 M	ΔD 2022						
Approval limit	Upto 20k	Above 20		Above 100l	<	Upto 20k		Above 201	k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.

2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph: 27810914 Cell: 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. Email : veerabhadra1930@gmail.com

Name: Summit Sours LL Address: Magazional.	8.			Invoice D	lo.: 850 Date: 28 2 2	3	
70 85820				DC No. :			
GSTIN No : > b WYC			27			01-1-0-1-00	
	de : 36	6		State : Te		State Code : 36	
Transportation Mode : Ve	hicle Numbe	r:		united to the a comment of the comment	Date of Supply:		
S. No Description of Goods HSN Code	Qty.	Rate		5%	Taxable Value 18%	12% - 0%	
	60 m	15/-			900,00		
2 Soutour Hlw.	48 001	1			3840.00		
T congress of the							
a contract of							
INVARD							
Amount in words: 17788 Dt: 1 3 22	Total Amount	before Tax			4740,00		
Amount in Words: MRN No: 104376 Dt: 2/3/22	Add SGST				426.60		
Received Ry: 'Sign: C	Add GGST				426-60-		
SUMMIT SALES LLP	Add IGST						
Bank Details :	Round Off			- 20.			
A/c No. 303011023425 Branch : General Bazar, Secunderabad,	Total Amount	Total Amount after Tax			5993-00		
IFSC Code : KKBK0007450 Main Branch : Kotak Mahindra Bank	Total Tax Am	ount	1		GRAND TOTAL	5593.00	
Terms & Conditions :	Certified that the particulars given above a						
 All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only 	(f) Date: 2/3/22 0			For Veerabhadra Enterprises			
 Cheques Subject to realisation. 							
Goods once sold will not be taken back.		05			Authorised Sign	atory	

25-02-2022 10:27:15

From Company: Summit Sales LLP 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7



Supplier Details				
Veerabhadra Enterprises		Doc No	85820	169495
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. GSTIN 36AEMPG9276J1ZV		Doc Date	23-02-2022	
		Quote No	Nil	
		Quote Date	23-02-2022	
040 - 66338850	9246269111	SupplyType	Supply	

Kind Attn: Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4000 - Consumables - Acid - NA - Itrs	60.00	15.00	0.00	18.00	1,062.00
2 4022 - Consumables - Dettol - NA - nos Santoor Hand wash	48.00	80.00	0.00	18.00	4,531.20
		Total Or	der Value	e	5,593.20

Terms and Conditions :-

Specification /

As per details given in the quotation.

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Next Day.

Delivery Location Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose

Completion Date Nil

Measurment Security

Nil

Remarks

Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For Summit Sal Authorised Signat

Name:

Accepted the above Terms And Conditions

For Veerabhadra Enterprises

Name:

Date : __/_/__

Requisition Form

Company Name: SSLLP			Date:			19.02.2022		
Site & Phase : SSHLP			Time:			1:00		
Supplier			Req.No.			169495		
Mater	ial required before da	te:		ID No.				
No	Description		Size		Quantity	Units	Inward No	Date
1	Acid		1 liter		60	Nos		
2	Coconut broom	S			100	Nos		
3	Handwash santhoor				48	Nos		
4	Sponges				500	Nos		
5	Bombay brooms		small		200	Nos		
6	First aid kit				5	Nos		
7	Gova rope				60	Bundle		
8	Hacksaw blade single				100	Box		
9	Cube testing moulds		6°x6°	,	12	Nos		
Remar	rks: For Stock Replei	neshing purpose						
Prepared By N.Vanajakshi		N.Vanajakshi		Approved by				
Sign.& Date 19.022022		19.022022		Sign. & Date				

Note: On receipt of material at site write inward number and date in last 2 columns.